

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA

IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY JANUARY 22, 2025 IN THE COUNCIL CHAMBERS
OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
5135 – 50TH STREET, VILNA AT 5:30 P.M.

PRESENT: Mayor Leroy Kunyk
Deputy Mayor Tammy Lynn Thompson
Loni Leslie, Administration
Earla Wagar, CAO

VIRTUALLY PRESENT: Councillor Paul Miranda
Dawn Phillips, CAO Town of Smoky Lake
R. Harakal, Vilna Library
2 Others, logged in as "Guest" and unknown

DELEGATIONS: Rachelle Amyotte, Smoky Lake FCSS

GALLERY: Hank and Linda Keller

CALL TO ORDER: Mayor Kunyk called the meeting to order at 5:30 p.m.

1. AGENDA:

1.	AGENDA	
	Additions/Changes	
2.	DELEGATION:	
	• Smoky Lake FCSS – Rachelle Amyotte	
3.	MINUTES	
	a. December 11, 2024 Regular Meeting	
4.	BUSINESS ARISING FROM MINUTES	
5.	REPORTS	
	5.1.1 ACTION LIST UPDATE	
6.	BUSINESS:	
	a. Joint Use Planning Agreement – information only	
	b. Regional Heritage Board	
	c. Ukrainian Twinning Committee	
	d. Go-East Magazine Advertisement	
7.	BYLAWS AND POLICIES	
8.	FINANCIAL	
a.	Accounts paid to December 31, 2024	\$173,257.86
	i. A/P Cheques December 1-31, 2024 (201-205)	\$7,046.43
	ii. EFT December 1-31, 2024 (24122-24149)	\$141,574.21
	iii. Payroll December, 2024	\$24,637.22
9.	CORRESPONDENCE:	
	a. Community Futures, re: January Report	
	b. MLA Glenn van Djiken, re: Tourism Report	
10.	NEXT MEETINGS:	
	a. February 4, 2025 – ICC – 9:00 a.m.	
	b. February 6, 2025 – Physicians & Healthcare Professionals – 9:00 a.m.	
	c. February 10, 2025 – MuniCorr – 10:00 a.m.	

RES: 001-025 Moved by Deputy Mayor Thompson that the Agenda for the January 22, 2024 meeting be accepted as presented. **CARRIED**

2. DELEGATIONS:

Rachelle Amyotte from Smoky Lake Family & Community Social Services met with Council to present a proposal where the Smoky Lake Regional Municipalities would jointly participate in FCSS programming. Some of the programs currently being offered in Smoky Lake are the

Dragon Fly program, Counselling Support, Social Needs Assessments, Alberta Works, Senior Transportation through Drive Happiness, Family Resource Network and Healthy Families/Healthy Futures.

She suggested that through regionalization, more in-depth programs can be considered. It was suggested that if the regional initiative was considered, a feedback assessment could be developed to get a better understanding of programs people are interested in. Other programs might include Welcome Strategies or Seniors Programs and Events or Youth Councils.

Mayor Kuniyk thanked Rachelle for her proposal and for the potential to enhance our FCSS program.

3. MINUTES

a) Regular Council Meeting December 11, 2024

RES: 002-025 **Moved by Councillor Miranda** that the minutes of the December 11, 2024 Regular Meeting of Council be accepted as amended. **CARRIED**

4. BUSINESS ARISING FROM MINUTES – None

5. REPORTS

a. Mayor Kuniyk –

i. December 16, 2024 – Evergreen Regional Waste Management Commission

- The Regulated Extended Producer Program is moving forward. The physical and financial burden of collecting, sorting, processing and recycling waste will be transferred to the producers.

ii. January 9, 2025 – ICC – Regional Fire and Rescue Services

- The Committee is at the point where they are ready to review proposed Fire Hall Lease Agreements, Regional Fire Protections Services Bylaws, Fees for Service Policy, Penalty and Charges and Fire Department Member wages, salaries and allowances.

iii. January 13, 2025 – Joint Municipalities

- Sgt. Doktor reported that there have been a great number of nuisance calls and animal strikes on the highways.
- The Regional Fire Services initiative was discussed.
- The RCMP will be meeting with each municipality to determine their priorities in each community.

iv. Vilna/Bellis Citizens on Patrol AGM – January 16, 2025

- Mary Lou Savic is the new chair of the committee.
- Discussions regarding the contracting of the Smoky Lake County Peace Officer were considered.

b. Deputy Mayor Thompson –

i. Smoky Lake Foundation – December 20, 2024

- Preparing a Strategic Plan identifying our Mission, Vision and Value.
- Discussed replacing and upgrading furniture and equipment in Bar-V-Nook and some of the self-contained units.

c. Councillor Miranda

Has been away, no meetings to report.

d. Action List – No new reports on existing items.

e. Administration Report

WATER RESERVOIR

Alpha Construction is currently working with Associated Engineering on their 90% cost estimate in parallel with our quality reviews so we should have those numbers within the next two weeks. For the 100% workshop at the end of February we will receive Alpha’s final cost estimate which sets their Guaranteed Maximum Price. Below is the current schedule that coincides with this timeline below. In speaking with Alpha Construction yesterday they are planning their resourcing for a March-April construction start so they seem devoted to it.

<i>Task</i>	<i>Date</i>	<i>Status</i>
Submit Draft 90% package to Alpha	December 24 th 2024 or earlier	Completed
Complete 90% QAQC reviews, address comments, and 90% Workshop	January 17 th ,2025	In Progress
Address Workshop Comments, proceed to Draft 100%	Anticipated Week - Jan 20 th , 2025	Not Started
Complete 100% QAQC reviews and address comments	February 10 th ,2025	Not Started
100% Workshop (Alpha finalizes their deliverables including cost estimate & schedule)	February 21 st ,2025	Not Started
Potential Construction Start	February 28 th ,2025	Not Started
	March 2025	Not Started

PROPERTY TAXES

BALANCE Current Taxes January 22, 2025	
2025 Prepayments	-14,418.65
Arrears (Prior to 2024)	97,023.71
Total Taxes Owing	135,479.95
Interest & Penalties	54,479.76
Sub Total	189,959.71
Less Village Property (Tax Recovery)	38,824.79
Total Outstanding	\$151,134.92

LOCAL AUTHORITIES ELECTIONS ACT

The 2025 Municipal Election is held on the 3rd Monday of October. In 2025, that is October 20th, 2025.

According to the Local Authorities Elections Act, updated on October 31, 2024, interested candidates can submit their nomination papers after January 1st of the election year although Nomination Day is September 22nd, 2025.

ADMINISTRATION

The office computers were replaced last week. It had been about 7 years since they were replaced.

We found some 2nd-hand office file cabinets, desks and chairs for a very reasonable price. The chairs will replace the ones around the Council table. We also were able to get some metal shelving for Public Works.

PUBLIC WORKS

Staying ahead of the snow this year has been a challenge. Having the truck to haul the snow away is paying for itself this winter.

RES: 003-025

Moved by Councillor Miranda that the reports be accepted as information.

CARRIED

6. BUSINESS**a. Joint Use Planning Agreement with School Divisions****RES: 004-025**

Moved by Councillor Miranda that the Joint Use Planning Agreement proposal between the Municipalities and the Aspen View School District and the Lakeland Catholic School Division be accepted as information and tabled until more information will be acquired from meetings with the School Divisions. **CARRIED**

b. Regional Heritage Board**RES: 005-025**

Moved by Councillor Miranda that a confirmation be forwarded to the participating partners of the Smoky Lake Regional Heritage Board indicating that at the 2024 Organizational Meeting held on October 9th, 2024, the Council of the Village of Vilna passed a resolution stating that the Village of Vilna withdraw from the Smoky Lake Regional Heritage Board with the understanding that the decision will be revisited in the future and that the Village Council is open to working with the Heritage Board when occasions arise. **CARRIED**

c. Ukrainian Twinning Committee**RES: 006-025**

Moved by Mayor Kunyk that a confirmation be forwarded to the participating partners of the Smoky Lake Region Ukrainian Twinning Committee indicating that at the 2024 Organizational Meeting held on October 9th, 2024, the Council of the Village of Vilna passed a resolution stating that the Village of Vilna withdraw from the Smoky Lake Region Ukrainian Twinning Committee effective the end of the Contract with the Kosiv Region of Ukraine at the end of January, 2025. **CARRIED**

d. Go-East of Edmonton Participation in Regional Advertisement**RES: 007-025**

Moved by Deputy Mayor Thompson that the Village of Vilna confirms its participation in the Regional 2-page advertisement in the 2025 Go East of Edmonton magazine. **CARRIED**

7. BYLAWS AND POLICIES**8. FINANCIAL****a. Accounts paid December 1 – 31, 2024****\$173,257.86**

i. A/P Dec 1 - 31, 2024 (201-205)

\$ 7,046.43

ii. EFT Dec 1 - 31, 2024 (24122-24149)

\$141,574.21

iii. EFT Payroll Dec, 2024

\$ 24,637.22

RES: 008-025

Moved by Mayor Kunyk that the accounts paid for December 1st to December 31th, 2024, totaling \$173,257.86 be approved. **CARRIED**

9. CORRESPONDENCE

a. Community Futures – January Report

b. MLA Glenn van Dijken – Tourism Report

RES: 009-025

Moved by Mayor Kunyk that the correspondence be accepted for information. **CARRIED**

10. MEETING SCHEDULE

a. January 28, 2025 – CBC Interview at Pool Hall

b. February 4, 2025 – ICC – 9:00 a.m.

c. February 6, 2025 – Physicians & Health Care Professionals – 9:00 a.m.

d. February 10, 2025 – MuniCorr – 10:00 a.m.

e. February 12, 2025 – Smoky Lake Foundation Mission Review – 10:00 a.m.

f. February 18, 2025 – Library AGM

g. February 19, 2025 – 28/63 Water Commission – 10:00 a.m.

h. February 19, 2025 – Regular Council – 5:30 p.m.

i. February 20, 2025 – Evergreen Waste Commission – 10:00 a.m.

- j. February 21, 2025 – Hub @ Two Hills – 10:00 a.m.
- k. February 28, 2025 – Smoky Lake Foundation – 10:00 a.m.
- l. March 5, 2025 – AbMunis President’s Summit on Civility
- m. March 6 & 7, 2025 – ABMunis Spring Municipal Leaders Caucus
- n. March 6, 2025 – Health Care Advisory Council
- o. **October 20, 2025 – Municipal Elections**
- p. **October 27, 2025 – Council Training**

RES: 010-025 Moved by Deputy Mayor Thompson that the Meeting Schedule be approved as amended.

CARRIED

11. CLOSED SESSION – None

12. ADJOURNMENT

RES. 011-025 Mayor Kunyk adjourned the Regular Meeting of Council held January 22, 2025 at 8:15 p.m.

CARRIED

Leroy Kunyk

S E A L

Earla Wagar, CAO