

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
 IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, FEBRUARY 8, 2023, IN THE COUNCIL
 CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
 5135 – 50TH STREET, VILNA AT 5:30 P.M.

PRESENT: Mayor Leroy Kunyk
 Deputy Mayor Thompson (Virtual)
 Councillor Paul Miranda
 Earla Wagar, CAO

ABSENT:

GALLERY: Shane

CALL TO ORDER: Mayor Kunyk called the meeting to order at 5:30 p.m.

1. AGENDA:

- 1. AGENDA**
- 2. DELEGATION**
- 3. MINUTES**
 - a. Regular Council Meeting – January 18, 2023
- 4. BUSINESS ARISING FROM MINUTES**
- 5. REPORTS**
 - a. Mayor
 - b. Deputy Mayor
 - c. Councillor Report
 - d. Administration Report
- 6. BUSINESS:**
 - a. Joint Use and Planning Agreements with Schools
 - b. Appoint Library Board Member Mandy Odynski
 - c. Disposal of Documents
 - d. Promotional Materials Budget
 - e. Thomas Barr, Renewables
 - f. Assessment Review Board
 - g. Campground Canada
 - h. 2023 Doctor Recruitment & Retention Budget
- 7. BYLAWS AND POLICIES**
 - a. **Code of Conduct Bylaw**
 - b. **Disposal of Documents Bylaw**
 - c. **Pet Ownership Bylaw**
- 8. FINANCIAL REPORT**
 - a. **Accounts paid Dec. 31, 2022 – January 31, 2023** **\$104,035.54**
 - i. A/P Dec 31, 2022 Jan. 31, 2023 (14200-14221) \$104,035.54
 - ii. Payroll January 31, 2023 (included in Cheques)
- 9. CORRESPONDENCE**
- 10. NEXT MEETINGS**
- 11. CLOSED SESSION**
 - a) **Utility and Tax Arrears**
 - b) **Bylaw discussion**
- 12. ADJOURNMENT**

RES: 009-023 Moved by Councillor Miranda that the Agenda be accepted as presented.

CARRIED

2. DELEGATIONS:

3. MINUTES

a) **Regular Council January 18th, 2023**

RES: 010-023 Moved by Deputy Mayor Thompson that the January 18th, 2023 minutes of the Regular Meeting of Council be approved as presented.

CARRIED

4. BUSINESS ARISING FROM MINUTES

5. REPORTS

a) **Mayor Kunyk**

Unstoppable Conversations – January 24, 2022

- Discussion on how a community navigator will work to bring leaders together.

Greenhouse Gas and Solar Energy Webinar –January 25, 2023

- Importance of an energy audit before applying for grants

- Usage of geo exchange thermal balances to heat and to cool buildings.

Vilna/Bellis Citizens on Patrol - January 26, 2023

- Organizational Meeting
 - President – Ron Cyr
 - Vice President – Marylou Savic
 - Treasurer Leanne Schopghens
 - Secretary – Leroy Kynyk
 - Directors – Gloria Dombowsky and Marlean Shoryko
- Ordering of new promotional materials

Doctor Recruitment and Retention – January 30, 2023

- Drive Happiness Program is established, no drivers trained or in place;
- Expansion of DR&R mandate to include all health care providers;
- ConnectCare should be available by November 5, 2023.

Regional Community Development Committee – January 31, 2023

- Resignation of CEDO Michelle Wright with transition work plan.
- Discussion of potential organizational refresh.

Highway 28/63 Water Commission – February 2, 2023

- A number of agreements require renewals.
- Discussion of Supply Agreements

Medical Services Meeting – February 8, 2023

- Brainstorming session for ideas for use of local facilities, potential expansion of services;
- Space for ConnectCare computers to be added to Vilna Health Centre
- Dropdown Services including Victim Services, Dietician, Therapists or Counselling;
- Suicide prevention
- Need for recruiting more nurses to the region.

b) Deputy Mayor Thompson

Smoky Lake Seniors Foundation – January 20, 2023

- The Union Agreement has been ratified by the Board, waiting to hear if the employees agree to it.

Ukrainian Twinning Committee Gala was postponed until February 25th, 2023.

Unstoppable Conversations – January 24, 2023

- Encouraging community involvement .

c) Councillor Miranda

RCDC – January 30, 2023

- Michelle Wright has resigned as the RCDC Community Economic Development Officer to take a position at Metis Crossing. She has agreed to stay on an interim basis until the Committee can determine the direction they want to move in.

d) Administration Report

BALANCE Current Taxes December 31 2022	(\$7,475.98)
ARREARS	\$158,953.77
<u>TOTAL TAXES OWING</u>	<u>\$151,477.79</u>
<u>Interest & Penalties</u>	
Less Village property (Tax Recovery)	(\$24,839.99)
	\$126,637.80

TAX SALE

- The last property sold at the Closed Tender Sale has been paid.
- Now we start on the ones outstanding that will be set up for auction in 2023.

PUBLIC WORKS

- Dale has taken the Water and Wastewater course, so we will no longer be dependent on the County for our testing and reporting.
- Winter in Alberta means snow, wind, rain which equates to questionable streets. We had all the piles of snow moved 2 weeks ago, but the piles are building up again.
- Where we had “sand-snow” last month, we have slippery streets this month.
- The three frigid temperature water breaks in December cost us \$63,111.30.
- Malcolm and Dale are reducing their hours when there is no snow to clear. This will help a bit to keep the budget down.

WATER RESERVOIR

- The chorine levels seem to be stable. Alberta Environment has indicated that we can reduce the special testing to bi-monthly or even tri-monthly.

BANK FRAUD

- The hacking into our bank account on January 18th has caused increased security and compounded stress.
- Report attached.
- The Bank was able to recover \$20,000.00 of the \$25,000.00 that was stolen.
- Contacted the insurance company, but it seems that the deductible is the amount unrecovered.

RCDC

- With Michelle Wright resigning, it’s going to be a challenge moving forward with the Vilna’s revitalization. She has offered to continue to work with us, but we need to narrow down the concepts and ideas in order to get on a specific path.
- Thomas Barr from Atlas Projects hosted a webinar as an introduction of his scope of practice. He aims to help communities become independent and resilient. He has offered to work with Vilna to develop a plan that has a sound economic backbone that shows anything is possible as long as we are willing to re-think and re-define the way things have been done into the way things now need to be done.

RES: 011-023 Moved by Mayor Kunyk that the Reports be accepted as presented.

CARRIED

6. BUSINESS**a) Joint Use and Planning Agreements with Schools**

The *Municipal Government Act* and the *Education Act* require a municipality and any school board operating within the boundaries of the municipality to enter into and maintain a joint use and planning agreement.

A draft agreement was presented to Council for information. A final agreement will be presented at such time as all parties agree on the document.

b) Appointment to Library Board

RES: 012-023 Moved by Mayor Kunyk that Mandy Odynski be appointed to serve on the Vilna & District Municipal Library Board for a three-year term commencement effective February 9th, 2023.

CARRIED

c) Disposal of Documents

RES: 013-023 Moved by Councillor Miranda that Council direct administration to carry out the destruction of 2012 - 2015 financial, employment and any other eligible record and complete the Affidavit of Witness for Disposal of Village Records when the destruction is completed as per Bylaw #464-08 “Records Retention and Disposal Bylaw”.

CARRIED

d) Promotional Materials Budget

RES: 014-023 Moved by Councillor Miranda that \$2,000.00 be added to the 2023 Operating Budget to be used for purchasing and printing promotional material.

CARRIED

e) Thomas Barr, Renewables

RES: 015-023 Moved by Mayor Kunyk that a Public Question and Answer session be considered with Thomas Barr, and a Community Meeting to follow where the concepts and ideas presented at the Q & A will become integrated and formalized.

CARRIED**f) Appointments to the Assessment Review Board**

RES: 016-023 Moved by Councillor Miranda that the 2023 Assessment Review Board appointees shall be:

ARB Chair - Raymond Ralph
 Certified ARB Clerk - Gerryl Amarin
 Certified Panalists - Darlene Chartrand
 Tina Groszko
 Stewart Hennig
 Richard Knowles
 Raymond Ralph

CARRIED**g) Camp Reservations Canada**

RES: 017-023 Moved by Deputy Mayor Thompson that administration be directed to move forward to an agreement with Campground Canada to take the bookings at Bonnie Lake for the 2023 camping season.

CARRIED**h) 2023 Dr. Retention & Recruitment Budget**

RES: 018-023 Moved by Mayor Kunyk that the Council of the Village of Vilna approve the 2023 Doctor Recruitment and Retention Budget and agree to contribute \$1,680.00 to the fund.

CARRIED**7. BYLAWS AND POLICIES****a) Code of Conduct Bylaw #**

The Bylaw was reviewed with emphasis on the sections pertaining to being representatives of the Municipality and Respectful Interactions with Council Members, Staff, the Public and Others.

RES: 019-023 Moved by Deputy Mayor Thompson that Council re-affirm the Code of Conduct Bylaw #551-20 be followed in all aspects and that it be brought forward for review at the annual Organizational meeting in October.

b) Disposal of Documents Bylaw

This Bylaw was presented and reviewed for Council to authorize administration to dispose of documents that are identified in the Bylaw.

c) Pet Ownership Bylaw

It was recommended that this Bylaw be brought back to the next Council meeting.

8. FINANCIAL REPORT

a. **Accounts paid January 1 – January 31, 2023** **\$104,035.54**
 i. **A/P January 1-31, 2023 incl. Payroll (14200-14221)** **\$104,035.54**

RES: 020-023 Moved by Councillor Miranda that the Financial Reports, as presented for January 2023 be accepted for information.

CARRIED**9. CORRESPONDENCE**

RES: 021-023 Moved by Councillor Miranda that the RCMP Quarterly Report be accepted for information.

CARRIED**10. MEETING SCHEDULE**

- a. February 8, 2023 – Regular Council – 5:30 p.m.
- b. Pool Hall Committee – February 12, 2023 – noon.
- c. Ag. Society – February 12, 2023 – after McConnell Dinner
- d. February 13, 2023 – MuniCorr
- e. February 16, 2023 – Coffee With the Cops – 10:00 a.m. Village Office

- f. February 17, 2023 – HUB
- g. February 25, 2023 – Ukrainian Gala – Smoky Lake
- h. March 3, 2023 – Veterans Memorial Highway Assn. – Castor, AB
- i. March 8, 2023 – Regular Council – 5:30 p.m.
- j. March 16, 2023 – Public Hearing for Intermunicipal Dev. Bylaw- 1:00 p.m.
- k. COPs – March 23, 2023

RES: 022-023 Moved by Mayor Kunyk that the meeting schedule, as amended, be accepted for information. **CARRIED**

11. **CLOSED SESSION**

RES: 023-023 Moved by Mayor Kunyk that the meeting move into Closed Session at 7:45 p.m. to discuss Utility and Tax Arrears. **CARRIED**

RES: 024-023 Moved by Mayor Kunyk that Council move out of Closed Session at 8:00 p.m. **CARRIED**

RES: 025-023 Moved by Councillor Miranda that Utility Accounts that have been shut off, either for non-payment or other reasons, shall not be re- connected until the bill is paid in full, and if payment options have been abused in the past, that no payment option be permitted. **CARRIED**

12. **ADJOURNMENT**

RES. 026-023 Moved by Mayor Kunyk that the Regular Meeting of Council held on February 8, 2023 be adjourned at 8:15 p.m. **CARRIED**

Leroy Kunyk

S E A L

Earla Wagar, CAO