

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
 IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY November 8, 2023, IN THE COUNCIL CHAMBERS OF
 THE VILLAGE OF VILNA MUNICIPAL OFFICE
 5135 – 50TH STREET, VILNA AT 5:30 P.M.

PRESENT: Mayor Leroy Kunyk
 Councillor Paul Miranda
 Deputy Mayor Tammy Lynn Thompson
 Loni Leslie, Administration
 Earla Wagar, CAO

ABSENT:

GALLERY

CALL TO ORDER: Mayor Kunyk called the meeting to order at 5:30 p.m.

1. AGENDA:

1.	AGENDA		
	a.	Additions/Changes	
2.	DELEGATION		
3.	MINUTES		
	a.	Organizational Meeting October 11, 2023	
	b.	Regular Council Meeting October 11 th , 2023	
	c.	Special Meeting – October 30, 2023	
4.	BUSINESS ARISING FROM MINUTES:		
5.	REPORTS:		
6.	BUSINESS:		
	a.	Town of Smoky Lake Regional Motions	
	b.	Joint Municipalities Meetings	
	c.	Regional Fire & Rescue Committee	
	d.	Unstoppable Conversations - Set date for final workshop	
	e.	Senior's Snow Removal Program	
	f.	Rural Immigration Program	
	g.	Strategic Plan (discussion)	
	h.	ASP South side properties (discussion)	
7.	BYLAWS AND POLICIES		
	a.	Bylaw 591-23 –Physicians Health Care Professionals Committee (3 readings)	
	b.	Main Street Bylaw #413-00 to 592-23	
	c.	Pet Bylaw (chickens?) – (Discussion)	
	d.	Community Standards – Unsightly Premises (discussion)	
	e.	Traffic Bylaw – winter parking , Community information signs, Parking Time Limits (discussion)	
	f.	Regional Project Bylaws	
		i. Regional Protocols	
		ii. Regional Heritage Board	
		iii. Ukrainian Twinning	
8.	FINANCIAL		
	a.	Accounts paid Sept 1 – 30, 2023	\$68,437.04
		i. A/P Sept. 1 – Sept. 30, 2023 (036-048)	\$31,928.47
		ii. EFT Sept. 1-Sept. 30, 2023 (2023064-2023073)	\$16,865.47
		iii. EFT Payroll October 2023	\$19,643.10
11.	ADJOURNMENT		

RES: 195-023 Moved by Deputy Mayor Thompson that the Agenda be accepted as presented.

CARRIED

2. DELEGATIONS: None

3. MINUTES

a) Organizational Meeting October 11th, 2023

RES: 196-023 Moved by Councillor Miranda moved that the minutes of the Organizational Meeting of October 11th, 2023 be accepted as presented.

CARRIED

b) Regular Council Meeting October 11, 2023

RES: 197-023 Moved by Councillor Miranda that the minutes of the regular meeting of October 11th, 2023 be accepted as presented.

CARRIED

c) Special Council Meeting October 30, 2023

RES: 198-023 Moved by Councillor Miranda that the minutes of the Special Meeting of Council on October 30th, 2023 be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM MINUTES**5. REPORTS****a) Mayor Kunyk****October 18, 2023 RCMP Engagement - Open House**

- The Detachment is fully staffed with an additional Corporal joining later in the winter.
- Property crime is high, with a known drug problem in Vilna;
- Cameras, hardwired, are recommended; would encourage the cameras be registered with the Capture Program;
- More mental health and drug crimes rather than local thefts.

October 19, 2023 – Evergreen Waste Management

- Discussion of new landfill site for Smoky Lake County;
- Recycling Expansion program, 3rd party collection at no cost to meet government standards;
- Evergreen or County both willing to apply on Village's behalf.

October 23, 2023 – Dr. Attraction and Retention Committee

- Medical Career Day for school students postponed;
- Request for palliative care room upgrades;
- Veterinarian attraction continues.

October 23 2023 – Vilna & District Library

- Halloween programs and Haunted House project being planned;
- Installation of new security cameras inside the library.

October 30, 2023 - Unstoppable Conversations

- Using the correct language in our communications;
- Move from a predicable future to a created future in our speech patterns;
- Declarations versus Visions and Promises;
- Using integrity, authenticity, transparency to fill purpose and mission statements.

b) Deputy Mayor Thompson**October 13, 2023 – Smoky Lake Foundation**

- Policy review for the Video Surveillance Cameras located in the Bar-V-Nook Building. Signs for cameras will be put up to comply with FOIPP.
- Each of the Lodges acknowledged Truth and Reconciliation Day, by having someone come in and tell stories or through arts and crafts.
- All the grounds are cleaned and ready for winter. Waskatenau Manor and Golden Valley Villa both need shingles replaced, both got quotes. Waskatenau will be getting their shingles replaced first, followed by Golden Valley Villa.

October 16, 2023 – MuniCorr

- Riverland Rec. Trail Society, Marvin Bjornstad's report:
 - Mowing and grading is completed, winter ready. Not all of the plans for this past summer were completed.
 - Improved toilet facilities in Lindbergh;
 - Fire pits along the trail are being stolen.
 - There is a lot of vandalism along the trail. Mallaig stop is disgusting
- Marianne Janke's report:
 - Two stop signs are needed in St. Paul and Glendon;
 - Events Calendar is launched.
 - Discussed storage for ATV's and snowmobiles at the staging areas.
 - Sign clean-up is complete.

October 17, 2023 – Regional Emergency Management Advisory

- Councillor Tyson Burlingette from Waskatenau was nominate as Chair and accepted;
- Linda Fenerty took the Vice Chair position.
- It was recommended that all Councillors be trained in Incident Command System 100;
- Discussed whether we use the current Emergency Plan or create a new one for Regional.
- Extend an invitation to Ian Fox, Field Officer for NE Alberta, be invited to future meetings, as a resource;

- Invite Russ Nelson from AHS North Zone Emergency Management to ICP meetings, not the Advisory Committee meetings.
- New Hire for Emergency Management District Office, St. Paul (same position as Ian Fox).
- Next meeting is scheduled for January 16, 2024 @ 1:00 p.m.
- When the draft Bylaw and updates have been done it will be reviewed by the Committee as well as a progress report.

October 18, 2023 – RCMP Engagement - Report same as Mayor’s.

October 20, 2023 – Veteran’s Memorial Highway – Cancelled, new date to be determined.

October 26, 2023 – Capital Region Assessment Services Commission

- Went through the 2024 – 2025 Business Plan. (no questions or discussion on the Business Plan).
- Town of Fox Creek joined the Commission in 2023;
- The Summer Village of Castle Island will be joining in 2024.

October 27, 2023 – Smoky Lake Foundation Special Meeting (In Camera)

October 30, 2023 – Unstoppable Conversations (same as Mayor’s report).

c. Councillor Miranda

October 18, 2023 – RCMP

- Discussion regarding security cameras and safety initiatives.

October 26, 2023 – HUB

- REDA (Regional Economic Development) Funding/Operations meeting with Minister Jones;
- discussed meeting with Industry Development recognizing that not all regions of Alberta have the same challenges, priorities or access to the resources needed to accelerate economic development, Jobs, Economy and Trade (JET) provides funding towards community driven projects that enhance economic conditions and leverage regional resources to build capacity

c. CAO Report

BALANCE Current Taxes October 31, 2023	(\$93,105.89)
ARREARS	\$120,060.35
<u>TOTAL TAXES OWING</u>	<u>213,166.24</u>
<u>Interest & Penalties</u>	
Less Village property (Tax Recovery)	(\$24,839.99)
	\$188,326.25

ADMINISTRATION

- I have hired Loni Leslie to help with the administrative workload. In the 2023 Budget, \$12,500.00 was included for an Administrative Assistant Position.

PUBLIC WORKS

- The fire hydrants were flushed, this keeps the water lines clear of any sediment.
- Burned the cardboard pile at the transfer station.
- Took the dock out at Bonnie Lake campground.
- Removed all the flower baskets from Main street.
- Summer equipment was serviced and stored for winter.
- The repair part for the new mower has not arrived.

CAPITAL EQUIPMENT PLAN

- We have confirmed the purchase of the truck which will be used for general service as well as garbage collection. It is due to be picked up next Tuesday.

WATER RESERVOIR

- At the meeting with the engineers the two towers on the property were discussed it has been determined that the Eastlink tower and building had been turned over to the Village. The tower closest to the building carries all the communication links for Highway 28/63 water commission.

REGIONAL COMMITTEES

- **Smoky Lake Region Fire Services** is planning a meeting with Transition Solutions Inc. and all Councils and Administrations. The date is being discussed.
 - Wednesday, November 22, 2023 @ 4pm
 - Friday, November 24, 2023 @ 1pm
 - Monday, November @ 1pm or 4pm
 - Tuesday, November 28 @ 1pm or 4pm
 - Wednesday, November 29 @ 9am or 4pm

RCDC

- The Town of Smoky Lake had asked that the RCDC Bylaw be amended to allow a Council member to fill the position of “Member At-Large” on a temporary basis, until the position can be filled.
- Currently the membership is:

Smoky Lake County – 2 Council Members and 2 Members at Large
Town of Smoky Lake – 2 Council Members and 1 Member at Large
Village of Vilna – 1 Council Member.
- Reply from County CAO - There is no point to amend the Bylaw – if there are questions or concern about belonging to RCDC Committee or the existence of it. This is why County has not filled its vacant positions yet based on the last meeting discussion. When everyone is on the same page – Committee will look at the Bylaw and make recommendation to the membership (as it doesn’t indicate that a Councillor can temporary fill the position of member-at-large – we are also not sure that is what the other respective municipalities agree with) as well as other sections need to be amended, as previously discussed.
- However, as managing partner – the County must first seek confirmation about the future of RCDC as a committee, because the **last two meetings** 1) conversation held that we are proceeding with RCDC and committee was reviewing content for a CEDO and then the second meeting: discussion of possibly not. To date no Council has provided the managing partner that they are withdrawing from RCDC.

RURAL IMMIGRATION PROGRAM

- The owner of the Vilna grocery store is having difficulty obtaining his Permanent Residency (PR) status. He has asked for our assistance.
 - There are a few routes that you can take to apply for PR. Given that he is already here he can apply under the Alberta Advantage Immigration Program (AAIP) which is a provincial start, or directly under the Federal PR. Both still have to go through a provincial process.
 - **Rural Renewal Stream**
The AAIP is normally created by region. At the last Joint Municipalities meeting it was resolved that our Region not make application because the application is quite intense. The applicant has found a consultant who will prepare the application for \$2,500.00. He has offered to pay half of this fee.

I have written to the other municipalities asking if they would re-consider applying for the program. To date I haven’t heard anything.

An application is being prepared, but since we can only make 1 application at a time I’m waiting for more information on the process.

RES: 199-023 Moved by Deputy Mayor Thompson that the Reports be accepted for information.

CARRIED

6. BUSINESS**a. Town of Smoky Lake Regional Initiatives Motions**

RES: 200-023 Moved by Councillor Miranda that, in consideration of the Town of Smoky Lake recommendation to reduce the number of Joint Municipalities meetings from four meeting per year to two, the Council of the Village of Vilna recommends that this be put on the agenda of the Joint Municipalities Committee’s next meeting, scheduled for January 29th, 2024 in Waskatenau.

CARRIED

RES: 201-023 Moved by Councillor Miranda that in consideration of the Town of Smoky Lake recommendation to disband the Smoky Lake Region Fire and Rescue Committee, that this proposal be put on the agenda of the next Joint Municipalities meeting with the recommendation that the dissolution of this Committee be considered after the Smoky Lake Region Fire Services be formalized. **CARRIED**

b. Unstoppable Conversations – Next Date

RES: 202-023 Moved by Mayor Kunyk that the final workshop with Unstoppable Conversations be scheduled for January 23, 2024. **CARRIED**

c. Seniors Snow Removal Program

RES: 203-023 Moved by Deputy Mayor Thompson that the Village of Vilna offer the Seniors Driveway program for the winter of 2023-2023, at the same rate of \$50.00 per season for Senior Citizens who live in their home (either owned or rented), or Residents who have a disability that, in the opinion of your physician, renders the applicant incapable of carrying out snow removal and that the client be willing to sign a liability waiver to protect the employees of the Village. **CARRIED**

d. Rural Immigration Program

RES: 204-023 Moved by Mayor Kunyk that the Village of Vilna work with the owner of the Vilna grocery store to help him work through the documents to get his Permanent Residency status. **CARRIED**

e. Strategic Planning (discussion)

A Strategic Plan provides direction to make informed decisions—it sets priorities, focuses resource allocation, and addresses strategic issues facing the community, now and into the future. The Strategic Plan also serves as the foundation on which plans and budgets are developed and approved.

In creating a two year Strategic Plan, Council first should ask the residents what they believe the priorities are. It is anticipated that the some priorities would be infrastructure asset management, economic development, housing, and better recreation amenities.

f. Area Structure Plan – Properties Between Highway 28 and 49th Avenue

RES: 205-023 Moved by Mayor Kunyk that administration be directed to work in conjunction with Municipal Planning Services to develop a Local Area Structure Plan for the properties located between 49th Avenue and Highway 28, to secure properties for potential highway commercial development without negatively affecting the residential development along highway 28 and 52 street. **CARRIED**

7. BYLAWS AND POLICIES

a. Physicians and Health Care Professional Committee Bylaw #591-23

RES: 206-023 Moved by Deputy Mayor Thompson that the 1st Reading be given to Bylaw #591-23, Physicians and Health Care Professionals Committee Bylaw. **CARRIED**

RES: 207-023 Moved by Councillor Miranda that the 2nd Reading be given to Bylaw #591-23, Physicians and Health Care Professionals Committee Bylaw. **CARRIED**

RES: 208-023 Moved by Mayor Kunyk that third and final reading with the unanimous consent of all Council present, be given to Bylaw #591-23 Physicians and Health Care Professional Committee Bylaw. **CARRIED**

Administration presented a summary of the current bylaws outlining recommended amendments and highlighting potential deletions.

b. Main Street Bylaw #413-00

c. Pet Ownership Bylaw and

d. Community Standards Bylaw

e. Traffic Bylaw – Winter Parking, Community Information Signs & Timed Parking spaces

Based on the resolution of the October 11th Council meeting (Resolution 180-23) a restricted parking sign model was presented to Council for consideration.

f. Regional Projects Bylaws

Based on the decision of Council at the 2023 Organizational Meeting to withdraw from the Regional Heritage Board and the Ukrainian Twinning Committee, administration presented Council with Bylaw 511-15 the Regional Protocols Bylaw. This Bylaw identifies the benefits of Regional initiatives, primarily to save money on current or future expenditures, provide new services to meet emerging needs, maximize service delivery efficiencies and avoid duplication of services.

RES: 209-023 Moved by Councillor Miranda that the bylaw reviews be accepted as information.

CARRIED

8. FINANCIAL

a. Accounts paid October 1 – 31, 2023	\$68,437.04
i. A/P Oct. 1 – Oct. 31, 2023 (049-058)	\$31,928.47
ii. EFT Oct. 1-Oct. 31, 2023 (2023075-2023083)	\$16,865.47
iii. EFT Payroll October 2023	\$19,643.10

RES: 210-023 Moved by Councillor Miranda that the accounts paid between September 1, 2023 and September 30, 2023 be approved as presented.

CARRIED

9. CORRESPONDENCE

10. MEETING SCHEDULE

- a. November 8, 2023 – Regular Council – 5:30
- b. November 11, 2023 – Remembrance Day
- c. November 13, 2023 – NAAGO – 11:00 a.m. Chipman
- d. November 15, 2023 – Smoky Lake Region ICC – 9:00 a.m. ZOOM
- e. November 16, 2023 – Evergreen Regional Waste – 9:00 a.m. ZOOM
- f. November 17, 2023 – Smoky Lake Foundation – 9:00 a.m.
- g. November 20, 2023 – MuniCorr
- h. November 23, 2023 – Solar Farm Open House
- i. November 25, 2023 – Vilna Lodge Christmas Party
- j. November 26, 2023 - Community Light Up
- k. November 29, 2023 – Smoky Lake Interagency Meeting (FCSS)

RES: 211-023 Moved by Deputy Mayor Thompson that the Meeting Schedule be approved as presented.

CARRIED

11. ADJOURNMENT

RES. 212-023 Moved by Mayor Kunyk that the Regular Meeting of Council held on November 8th, 2023 be adjourned at 8:45 p.m.

CARRIED

Leroy Kunyk

S E A L

Earla Wagar, CAO