

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA**  
 IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY OCTOBER 11, 2023, IN THE COUNCIL CHAMBERS OF  
 THE VILLAGE OF VILNA MUNICIPAL OFFICE  
 5135 – 50<sup>TH</sup> STREET, VILNA FOLLOWING THE ORGANIZATIONAL MEETING.

**PRESENT:** Mayor Leroy Kunyk  
 Councillor Paul Miranda  
 Deputy Mayor Tammy Lynn Thompson  
 Earla Wagar, CAO

**ABSENT:**

**GALLERY**

**CALL TO ORDER:** Mayor Kunyk called the meeting to order at 7:30 p.m.

**1. AGENDA:**

<ol style="list-style-type: none"> <li><b>1. AGENDA</b></li> <li><b>2. DELEGATION</b> <ol style="list-style-type: none"> <li>2.a ConX Wireless, Ken Gartner (ZOOM)</li> </ol> </li> <li><b>3. MINUTES</b> <ol style="list-style-type: none"> <li>3.a Regular Council Meeting September 13<sup>th</sup>, 2023</li> </ol> </li> <li><b>4. BUSINESS ARISING FROM MINUTES:</b></li> <li><b>5. REPORTS:</b></li> <li><b>6. BUSINESS:</b> <ol style="list-style-type: none"> <li>6.a Unstoppable Conversations - Next steps be deferred to October meeting</li> <li>6.b ConX</li> <li>6.c Alberta Municipalities – Conference Resolutions</li> <li>6.d Strategic Plan</li> <li>6.e ASP South side properties</li> <li>6.f Water Reservoir &amp; funding</li> <li>6.g Capital Expenditures (truck)</li> <li>6.h Library Board Appointment</li> </ol> </li> <li><b>7. BYLAWS AND POLICIES</b> <ol style="list-style-type: none"> <li>7.a Pet Bylaw (chickens?)</li> <li>7.b Community Standards – Unsightly Premises</li> <li>7.c Traffic Bylaw – winter parking , Community information signs, Parking Time Limits</li> </ol> </li> <li><b>8. FINANCIAL</b> <table style="width: 100%; border: none;"> <tr> <td style="padding-left: 20px;"><b>8.a Accounts paid Sept 1 – 30, 2023</b></td> <td style="text-align: right;"><b>\$93,089.60</b></td> </tr> <tr> <td style="padding-left: 20px;">8.b A/P Sept. 1 – Sept. 30, 2023 (036-048)</td> <td style="text-align: right;">\$50,219.19</td> </tr> <tr> <td style="padding-left: 20px;">8.c EFT Sept. 1-Sept. 30, 2023 (2023064-2023073)</td> <td style="text-align: right;">\$30,514.59</td> </tr> <tr> <td style="padding-left: 20px;">8.d EFT Payroll September 2023</td> <td style="text-align: right;">\$13,085.82</td> </tr> </table> </li> <li><b>11. ADJOURNMENT</b></li> </ol>	<b>8.a Accounts paid Sept 1 – 30, 2023</b>	<b>\$93,089.60</b>	8.b A/P Sept. 1 – Sept. 30, 2023 (036-048)	\$50,219.19	8.c EFT Sept. 1-Sept. 30, 2023 (2023064-2023073)	\$30,514.59	8.d EFT Payroll September 2023	\$13,085.82
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**RES: 172-023** Moved by Deputy Mayor Thompson that the Agenda be accepted as presented.

**CARRIED**

**2. DELEGATIONS:**

a) Ken Gartner – ConX, Bulk Water Fill Access System. The presentation included various options for users to access bulk water from the Water Plant. The options included Prepayment systems, Credit or Debit card systems, and Smart Phone systems. The options were forwarded to Associated Engineers to include in the design of the construction of the new reservoir.

**3. MINUTES**

a) Regular Council Meeting September 13<sup>th</sup>, 2023

**RES: 173-023** Moved by Deputy Mayor Thompson moved that the minutes of the regular meeting of September 13<sup>th</sup>, 2023 be accepted as presented.

**CARRIED**

**4. BUSINESS ARISING FROM MINUTES**

**5. REPORTS BUSINESS**

a. Mayor Kunyk

**Smoky Lake Foundation September 22, 2023 – Smoky Lake Foundation**

- Discussed Security Camera System

**September 28, 2023 – Citizens on Patrol**

- Sgt. Doktor discussed crime in the region and areas of concern how the COPS could assist by monitoring strange vehicles and calling the RCMP with any suspicious actions.

**October 3, 2023 – Highway 28/63 Water Commission]**

- Discussion with St. Paul County regarding joining the Commission

**October 10, 2023 – Associated Engineering**

- Presentation of Concept Drawings and Soil Studies
- Next step is to prepare Construction Drawings
- Projected completion Date – September 2025

**b. Deputy Mayor Thompson**

**October 10, 2023 – Associated Engineering**

**c. Councillor Miranda**

**September 14, 2023 – RCDC**

- Discussion regarding hiring new Economic Development Officer

**October 10, 2023 – Associated Engineers**

- Confirmation on required size of reservoirs and pump systems.

**d. CAO Report**

<b>BALANCE Current Taxes September 30, 2023</b>	(\$101,386.61)
<b>ARREARS</b>	\$120,738.68
<b><u>TOTAL TAXES OWING</u></b>	<u>222,124.29</u>
<b><u>Interest &amp; Penalties</u></b>	
Less Village property (Tax Recovery)	<u>(\$24,839.99)</u>
	<b><u>\$197,284.30</u></b>

**PUBLIC WORKS**

- We purchased a flail mower which attaches to the front of the Skid Steer and can be used to cut rough areas of grass. There was a warranty issue with it and we are still waiting for the part. The mower will be used to cut the tall grass around e lift station, the 3 acres, the alleys, the undeveloped road allowances and the rough areas of the trail. This equipment is difficult to find. We tried to purchase it last year but there were none available. We got this one through an on-line dealer out of Vancouver.

**PROPERTY INQUIRIES**

- We have been getting inquiries about properties for sale.
- I have included discussions about Land Use Planning under the Bylaw category.

**BONNIE LAKE**

- The camping season appears to be over. We did not generate as much revenue as we had estimated.

Revenues:	(\$4,958.06)
Expenses:	
Wages:	840.00
Maintenance:	7,650.00
Insurance:	1,320.15
Supplies:	234.37
Power:	<u>1,257.53</u>
	11,302.05
<b>NET LOSS:</b>	<b>\$6,343.99</b>

**TAX SALE**

- The Sale is re-scheduled for Monday, October 30, 2023.

**CAPITAL EQUIPMENT PLAN**

- Both the garbage truck and the Village pick-up truck are wearing out.
- Malcolm and I have been searching for trucks. One of the many questions we are facing is, do we lease or purchase. We do have some funds in the Capital account, but I was hoping to save it in case we need to repair some water lines. On the other

hand, if we purchase the funds come out of reserves, not the operating account, where leasing would be an operating cost.

#### **WATER RESERVOIR**

- Meeting with Associated Engineers on Tuesday, October 10<sup>th</sup> at 11:30 a.m.
- I received an email this morning indicating that we can receive an advance on the grant to cover the preliminary costs (\$350,000.00) and more as we need it.

#### **REGIONAL ADMINISTRATORS MEETING**

- The items discussed at this meeting are included in the Requests for Decisions.

#### **RCDC**

- The committee will be reviewing a job description and proposed contract and are expected to advertise shortly.

#### **ACP Grant REGIONAL ENGINEERING DESIGN STANDARDS**

- This project is complete. I have copies of the document. It will be used when designing subdivisions, roads, streets, etc.

#### **ACP – NORTH SASKATCHEWAN RIVER HERITAGE DECLARATION**

- This project is complete. I believe the nomination is sent to the Province.

**RES: 174-023 Moved by Councillor Miranda** that the Reports be accepted for information.

**CARRIED**

### **6. BUSINESS**

#### **a. Unstoppable Conversations**

**RES: 175-023 Moved by Deputy Mayor Thompson** that the next of the final two sessions of Unstoppable Conversations be scheduled for October 30, 2023 at 5:30 p.m.

**CARRIED**

#### **b. ConX Bulk Water Fill Technology**

**RES: 176-023 Moved by Mayor Kunyk** that the information pertaining to the Bulk Water Fill System which allows for Debit and Credit card payment be forwarded to Associated Engineers to be included in the Design Drawings of the Water Reservoir replacement.

**CARRIED**

#### **c. Alberta Municipalities Conference Resolutions**

**RES: 177-023 Moved by Councillor Miranda** that the Council of the Village of Vilna support the resolution of the Alberta Municipalities to advocate for the Government of Alberta to restore municipal infrastructure funding to an adequate level by setting the new Local Government Fiscal Framework Capital Funding program at a starting amount of \$1.75B when the program begins in 2024.

**CARRIED**

#### **d. Village of Vilna Strategic Plan**

**RES: 178-023 Moved by Deputy Mayor Thompson** that Administration consolidate the goals and recommendations identified by Council and develop the information into a draft Strategic Plan to be reviewed at the November 8<sup>th</sup>, 2023 Council Meeting.

**CARRIED**

#### **e. Area Structure Plan – Properties Between Highway 28 and 49<sup>th</sup> Avenue**

**RES: 179-023 Moved by Mayor Kunyk** that administration be directed to work in conjunction with Municipal Planning Services to develop a Local Area Structure Plan for the properties located between 49<sup>th</sup> Avenue and Highway 28, to secure properties for potential highway commercial development without negatively affecting the residential development along highway 28 and 52 street.

**CARRIED**

#### **f. Water Reservoir Replacement Funding**

**RES: 180-023 Moved by Mayor Kunyk** that Administration be directed to submit a request for a portion of the Alberta Transportation Grant Funding for the Water Reservoir Replacement to cover the initial costs.

**CARRIED**

**g. Capital Purchase – Truck**

**RES: 181-023 Moved by Councillor Miranda** that Administration be directed to purchase a multi-use truck in an amount not to exceed \$100,000.00 to replace the aging service truck and garbage truck, using Capital funds. **CARRIED**

**h. Library Board Appointment**

**RES: 182-023 Moved by Councillor Miranda** that Janet Abramic be appointed to the Vilna and District Municipal Library Board for a three-year period beginning on October 11, 2023. **CARRIED**

**7. BYLAWS AND POLICIES****a. Pet Bylaw**

**RES: 183-023 Moved by Deputy Mayor Thompson** that the Pet Bylaw be reviewed at the next meeting and that the option of owning hens in the Village be removed. **CARRIED**

**b. Community Standards & Unsightly Premises**

**RES: 184-023 Moved by Mayor Kunyk** that Administration be directed to enforce the Unsightly Premises portion of the Community Standards Bylaw. **CARRIED**

**c. Traffic Bylaw – Winter Parking, Community Information Signs & Timed Parking spaces.**

**RES: 185-023 Moved by Mayor Kunyk** that an amendment to the Traffic Bylaw be prepared that will allow, on a one year trial period, that at the request of the Business Owner, one 15 Minute Time Limit Parking Sign could be installed in front of the business.

Councillor Miranda called for a recorded Vote.

Voting for the Motion: Mayor Kunyk, Deputy Mayor Thompson

Voting against the Motion: Councillor Miranda

**CARRIED****8. FINANCIAL**

<b>a. Accounts paid Sept 1 – 30, 2023</b>	<b>\$93,089.60</b>
i. A/P <b>Sept. 1 – Sept. 30, 2023</b> (036-048)	\$50,219.19
ii. EFT <b>Sept. 1-Sept. 30, 2023</b> (2023064-2023073)	\$30,514.59
iii. EFT Payroll <b>September 2023</b>	\$13,085.82

**RES: 186-023 Moved by Councillor Miranda** that the accounts paid between September 1, 2023 and September 30, 2023 be approved as presented. **CARRIED**

**9. CORRESPONDENCE****10. MEETING SCHEDULE**

- a. October 9, 2023 – Thanksgiving
- b. October 10, 2023 – Lunch Meeting with Water Plant Engineers – 11:30 a.m.
- c. October 11, 2023 – Regular Council – 5:30 p.m.
- d. October 11, 2023 – Organizational Meeting – 5:30 p.m.
- e. October 16, 2024 – MuniCorr – 10:00 a.m.
- f. October 17, 2023 – Ukrainian Twinning & Kosiv Meeting – 9:00 a.m.
- g. October 17, 2023 – Regional Emergency Management Advisory Committee 1:00 p.m.
- h. October 18, 2023 – RCMP & Village Community Engagement – 6:00 p.m. (Seniors Centre)
- i. October 19, 2023 – Evergreen Regional Waste Management – 10:00 a.m.
- j. October 23, 2023 – Medical Professional Attraction & Retention – 5:00 p.m.
- k. October 26, 2023 – Capital Region Assessment Services Commission – Noon
- l. October 26, 2023 – HUB – 10:00 a.m.
- m. October 28, 2023 – Haunted House
- n. October 30, 2023 – Tax Sale – 11:00 a.m.
- o. October 30, 2023 – Unstoppable Conversations – 5:30 p.m.
- p. November 8, 2023 – Regular Council – 5:30
- q. November 11, 2023 – Remembrance Day

- r. November 13, 2023 – NAAGO – 11:00 a.m. Chipman
- s. November 15, 2023 – Smoky Lake Region ICC – 9:00 a.m. ZOOM
- t. November 16, 2023 – Evergreen Regional Waste – 9:00 a.m. ZOOM
- u. November 17, 2023 – Smoky Lake Foundation – 9:00 a.m.
- v. November 20, 2023 – MuniCorr
- w. November 25, 2023 – Community Light Up
- x. November 29, 2023 – Smoky Lake Interagency Meeting (FCSS)

**RES: 187-023 Moved by Councillor Miranda** that the Meeting Schedule be approved as presented.

**CARRIED**

**11. ADJOURNMENT**

**RES. 188-023 Moved by Mayor Kunyk** that the Regular Meeting of Council held on October 11<sup>th</sup>, 2023 be adjourned at 7:50 p.m.

**CARRIED**

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Leroy Kunyk

S E A L

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Earla Wagar, CAO