

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA  
IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY SEPTEMBER 13, 2023, IN THE  
COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE  
5135 – 50<sup>TH</sup> STREET, VILNA AT 5:30 P.M.**

**PRESENT:** Mayor Leroy Kunyk  
Councillor Paul Miranda  
Earla Wagar, CAO

**ABSENT:** Deputy Mayor Tammy Lynn Thompson

**GALLERY** Mary Piwowar, Sue & Mike Nay, Mathieu Girard

**CALL TO ORDER:** Mayor Kunyk called the meeting to order at 5:30 p.m.

**1. AGENDA:**

1.	AGENDA		
2.	<b>DELEGATION</b>		
	Rebeka Harakal, Library Manager, request to close 51 Street for Haunted House		
3.	<b>MINUTES</b>		
	Regular Council Meeting August 9 <sup>th</sup> , 2023		
4.	<b>BUSINESS ARISING FROM MINUTES:</b>		
5.	<b>REPORTS:</b>		
6.	<b>BUSINESS:</b>		
	a) Street Closure		
	b) Power Plus Amending Agreement		
	c) ATCO LED Street Light Price Notification		
	d) ATCO Franchise Rates		
	e) ACP Grant Proposals		
	i. Smoky Lake County – Regional Municipal Land Suitability Tool – Environmental Sensitivity Assessment Study		
	ii. Village of Waskatenau – Regional Recreation Services Inventory & Operations and Feasibility Study		
	iii. Village of Vilna – Regional Infrastructure and Engineering Design Study		
	iv. Town of Smoky Lake – Regional Water, Service Delivery, Wastewater, and Stormwater Service Delivery Infrastructure		
	f) Building Security		
	g) Truth & Reconciliation Day – September 30, 2023		
	h) Joint Municipalities Proposals		
	i. Regional Communications Strategy		
	ii. Accept the 13 Ways 2022 Study on Service Assessment and Economic Development Strategy		
	iii. Regional Heritage Tourism		
	iv. Regional Newsletter – Lakeland DMO		
	v. Letter regarding opening Smoky Lake Court Room		
	i) RCDC recommendations		
	i. Power Up North Conference – Oct. 3 – 5, 2023 – Cold Lake (Future of Tourism, Future Proof of your Business Finances & the Future Face of Employment)		
	ii. Hiring Economic Development Officer		
	iii. Regional FCSS		
	iv. Intermunicipal Collaboration Committee		
	v. Regional Peace Officer/Bylaw Enforcement Officer (+/- \$100.78 per hour)		
	vi. Regional Heritage Board Funding		
	vii. Ad Hoc Working Group Committee for Housing Opportunities and Initiatives		
	j) Strategic Planning / Community Planning deferred to October meeting		
	k) Unstoppable Conversations - Next steps be deferred to October meeting		
7.	<b>BYLAWS AND POLICIES</b>		
8.	<b>FINANCIAL</b>		
	a) Accounts paid Aug 1 – 31, 2023		\$82,673.62
	A/P Aug. 1 – Aug. 31, 2023 (031-035)	\$10,380.91	
	EFT Aug. 1-Aug. 31, 2023 (2023047-2023063)	\$56,225.57	
	EFT Payroll August 2023	\$16,067.14	
11.	<b>ADJOURNMENT</b>		

**RES: 130-023** Moved by Councillor Miranda that the Agenda be accepted as presented.

**CARRIED**

**2. DELEGATIONS:**

- a) Mary Piwowar spoke to Council concerning the grass on the parcel of land that borders the back of her property. It has always been maintained by one of the local farmers, but this year he wasn't able to do it. She also asked Council about the rumored sale of the Village owned property directly behind her home. She was supported in her inquiry by Mike and Susan Nay who live on the same Avenue.
- b) Mathieu Girard also spoke to Council about the 3 acre Village owned parcel of land behind 49<sup>th</sup> Avenue. He expressed concerns that the owner of the salvage yard is encroaching onto that property.

**3. MINUTES**

- a) **Regular Council Meeting August 9<sup>th</sup>, 2023**



**Regional Administrators Meeting – September 6, 2023**

- Discussed and prepared recommendations for respective Councils for the 2024 ACP Grants;
- Discussed option of Regional FCSS initiative;
- Discussed upgrades to the GIS program.
- Discussed the option of a Regional Newsletter.

**Water Reservoir**

- Engineers are working on the preliminary drawings.

**RES: 132-023** **Moved by Councillor Miranda** that the Reports be accepted for information.

**CARRIED**

**6. BUSINESS****a. 51 Street Closure request**

**RES: 133-023** **Moved by Mayor Kunyk** that the request from the Vilna and District Municipal Library, to have the north portion of 51<sup>st</sup> Street closed between 52 Avenue and the alley south of 52<sup>nd</sup> Avenue closed on October 28<sup>th</sup>, 2023 between the hours of 3:00 p.m. and 9:00 p.m. during their Annual Haunted House fundraiser, to create a safe and secure environment for the attendees. **CARRIED**

**b. Power Plus Amending Agreement**

**RES: 134-023** **Moved by Councillor Miranda** that Administration be directed to sign the Amending Agreement for the Power Plus agreement with Alberta Municipal Services Corporation of Alberta Municipalities, that will reduce the agreement from a 10 year agreement to a 6 year agreement terminating in 2029, and acknowledge the electricity maximum price change from \$0.068/kWh to \$0.0695/kWh. **CARRIED**

**c. ATCO Street Light Price Notification**

**RES: 135-023** **Moved by Councillor Miranda** that the correspondence from ATCO Electric relating to the change in the Street Light LED Conversion be accepted for information. **CARRIED**

**d. ATCO Franchise Rate**

**RES: 136-023** **Moved by Mayor Kunyk** that the ATCO Electric Franchise rate remain at 20% for the 2024 year. **CARRIED**

**e. 2024 Alberta Community Partnership Grant Proposals**

**RES: 137-023** **Moved by Councillor Miranda** that the Village of Vilna in partnership with Smoky Lake County, as the Managing Partner, the Town of Smoky Lake, and the Village of Waskatenau, apply to the Alberta Community Partnership (ACP) 2023-24 Grant Intake, under the Intermunicipal Collaboration Stream, in the amount of \$100,000.00, for the purposes of obtaining grant funding to conduct an Environmental Sensitivity Assessment Study for the purposes of developing a Regional Municipal Land Suitability Tool; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds. **CARRIED**

**RES: 138-023** **Moved by Mayor Kunyk** that the Village of Vilna, in partnership with the Town of Smoky Lake, Smoky Lake County and the Village of Waskatenau, participate in the application to the Alberta Community Partnership (ACP) 2023-24 Grant Intake, under the Intermunicipal Collaboration Stream, in the amount of \$200,000.00, for the purposes of undertaking a Regional Water, Service Delivery Wastewater, and Stormwater Service Delivery Infrastructure Study; and approve the Town of Smoky Lake as the Managing Partner; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds. **CARRIED**

**RES: 139-023** **Moved by Councillor Miranda** that That the Village of Vilna in partnership with Smoky Lake County, the Town of Smoky Lake, the Village of Waskatenau, participate in the application to the Alberta Community Partnership (ACP) 2023-24 Grant Intake, under the

Intermunicipal Collaboration Stream, in the amount of \$200,000.00, for the purposes of undertaking a Regional Infrastructure and Engineering Study; and approve the Village of Vilna as the Managing Partner; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds. **CARRIED**

**RES: 140-023** **Moved by Mayor Kunyk that** That the Village of Vilna in partnership with Smoky Lake County, the Town of Smoky Lake, and the Village of Waskatenau, participate in the application to the Alberta Community Partnership (ACP) 2023-24 Grant Intake, under the Intermunicipal Collaboration Stream, in the amount of \$200,000.00, for the purposes of undertaking a Regional Recreation Services Inventory and Operations and Feasibility Study; and approve the Village of Waskatenau as the Managing Partner; and further agree to abide by the terms of the Conditional Grant Agreement governing the purpose and use of the grant funds. **CARRIED**

**f. Building Security**

**RES: 141-023** **Moved by Mayor Kunyk that** in light of the break-in of the Fire Hall on August 26, 2023, further research be done on the best security system for the Village of Vilna and that funding be allocated for security in the 2024 budget. **CARRIED**

**g. Truth & Reconciliation Day**

**RES: 142-023** **Moved by Councillor Miranda that** the Village of Vilna recognize September 30<sup>th</sup>, the National Day for Truth and Reconciliation, as a day of commemoration and reflection, recognizing and respecting people and the families of people who experiences in residential schools has resulted in stress and distressful remembrances, and to recognize the struggles of Indigenous people to get a sense of belonging in Canadian society and the celebration of Indigenous traditions. **CARRIED**

**h. Joint Municipalities Committee Action List**

**i. Regional Communications Strategy**

**RES: 143-023** **Moved by Mayor Kunyk that** upon recommendation of the Joint Municipalities Committee it be resolved to regionally provide notice of intent and refer a Regional Communication Strategy to a future Intermunicipal Collaboration Committee (ICC) meeting to provide each respective municipality with timely and sufficient information for meaningful dialogue, to conduct a shared service review in respect to Regional Communication, in accordance with the Joint Agreement under each respective Bylaw known as the "Protocol for Regional Cooperation" to:

- Evaluate the likelihood of success of a potential are for regional cooperation;
- Clarify expectations of the parties if a topic is addressed;
- Identify requisite conditions for success at the start of an initiative; and
- Explore the actions required to sustain the initiative.

**CARRIED**

**ii. Service Assessment and Economic Development Strategy**

**RES: 144-023** **Moved by Councillor Miranda that** the Village of Vilna adopt the "Service Agreement and Economic Development Strategy – Smoky Lake Region" document, dated October 2022, prepared by 13 Ways Inc. which was funded through the Alberta Community Partnership Grant program under the "Intermunicipal Collaboration Framework" component; and utilize the document as an information resource in implementing a good governance model for developing a Regional Economic Development Plan. **CARRIED**

**iii. Regional Newsletter**

**RES: 145-023** **Moved by Mayor Kunyk that** the Village of Vilna accept the recommendation of the Joint Municipalities Committee to utilize a single web-based calendar through Lakeland DEM's platform as a one-stop resource for the community to learn about public events; and share the Village's newsletters on their website and social media. **CARRIED**

**iv. Letter of Support pertaining to Smoky Lake Court House**

**RES: 146-023** **Moved by Mayor Kunyk** that as per the recommendation of the Joint Municipalities Committee, the Village of Vilna write a letter of support to re-open the Smoky Lake Courthouse. **CARRIED**

**i. RCDC Recommendations**

i. Hire and Economic Development Officer

**RES: 147-023** **Moved by Councillor Miranda** that the Village of Vilna support the hiring of a Community Economic Development Officer and that the priorities indented stress community development and growth. **CARRIED**

**ii. Regional FCSS**

**RES: 148-023** **Moved by Mayor Kunyk** that the Village of Vilna not support the proposed Regional FCSS initiative. **CARRIED**

**j. Intermunicipal Collaboration Committee Recommendations**

i. **Bylaw Enforcement Services Agreement**

**RES: 149-023** **Moved by Mayor Kunyk** that the Village of Vilna collaborate with Smoky Lake County to develop an agreement for the provision of Bylaw Enforcement Services, with the average of 5 hours per month of services at a rate of not more than \$105.00 per hour. **CARRIED**

**ii. Regional Heritage Board Fund**

**RES: 150-023** Moved by Mayor Kunyk that the Village of Vilna agree to contribute \$500.00 toward the Regional Heritage Board for the 2023 year. **CARRIED**

**iii. Regional Housing Initiative**

**RES: 151-023** Moved by Councillor Miranda that the Village of Vilna participate in the ad-hoc committee to pursue potential housing initiatives in the interest of increasing the number of affordable rental and purchasable homes. **CARRIED**

**7. BYLAWS AND POLICIES**

**8. FINANCIAL**

a. <b>Accounts August 1 - 31, 2023</b>	<b>\$82,673.62</b>
i. <b>A/P August 1 - 31, 2023</b> (031-035)	\$10,380.91
ii. <b>EFT Aug. 1 - 31, 2023</b> (2023039-063)	\$56,225.57
iii. <b>EFT Payroll August, 2023</b>	\$16,067.14

**RES: 152-023** Moved by Councillor Miranda that the accounts paid between August 1, 2023 and August 31, 2023 be approved as presented. **CARRIED**

**9. CORRESPONDENCE**

**10. MEETING SCHEDULE**

- a. September 13, 2023 – Regular Council - 5: 30 p.m.
- b. September 14, 2023 – RCDC meeting – 9:00 a.m.
- c. September 27, 2023 – Tax Recovery Auction – 11:00 a.m.
- d. September 28, 2023 – Vilna & Bellis Citizens on Patrol – 7:00 p.m.
- e. September 30, 2023 – National Truth and Reconciliation Day
- f. October 3, 2023 – Highway 28/63 Water Commission – 10:00 a.m.
- g. October 9, 2023 – Thanksgiving
- h. October 11, 2023 – Regular Council – 5:30 p.m.
- i. October 17, 2023 – Regional Emergency Management Advisory Committee 1:00 p.m.
- j. October 18, 2023 – RCMP & Village Community Engagement – 6:00 p.m. (Seniors Centre)
- k. October 19, 2023 – Evergreen Regional Waste Management – 10:00 a.m.
- l. October 26, 2023 – HUB – 10:00 a.m.
- m. October 28, 2023 – Haunted House

**RES: 153-023** Moved by Councillor Miranda that the Meeting Schedule be approved as presented. **CARRIED**

**11. ADJOURNMENT**

**RES. 154-023**

Moved by Mayor Kunyk that the Regular Meeting of Council held on August 9<sup>th</sup>, 2023 be adjourned at 7:50 p.m. **CARRIED**

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Leroy Kunyk, Mayor

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Earla Wagar, CAO