

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA**  
 IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY JUNE 4, 2024, IN THE COUNCIL CHAMBERS  
 OF THE VILLAGE OF VILNA MUNICIPAL OFFICE  
 5135 – 50<sup>TH</sup> STREET, VILNA AT 5:30 P.M.

**PRESENT:** Mayor Leroy Kunyk  
 Deputy Mayor Tammy Lynn Thompson  
 Councillor Paul Miranda  
 Earla Wagar, CAO  
 Loni Leslie, Administration

**ABSENT:**

**DELEGATION:** Barb McCarthy, Auditor JMD Group

**GALLERY** Hank & Linda Keller

**CALL TO ORDER:** Mayor Kunyk called the meeting to order at 5:35 p.m.

**1. AGENDA:**

<p>Additions/Changes</p> <p>2. <b>DELEGATION:</b> Barbara McCarthy, Auditor JMD Group</p> <p>3. <b>MINUTES</b>          May 22, 2024 Regular Council</p> <p>4. <b>BUSINESS ARISING FROM MINUTES:</b></p> <p>5. <b>REPORTS:</b></p> <p>6. <b>BUSINESS:</b></p> <p>    a. Community Communications Mobile Application</p> <p>    b. Summer Meeting Schedule</p> <p>    c. Highway Business Promotion Sign</p> <p>7. <b>BYLAWS AND POLICIES</b></p> <p>    a. Policy #202 – Normal Hours of Operation</p> <p>8. <b>FINANCIAL</b></p> <p>    a. <b>Accounts paid May 1-31, 2024</b>                   <b>\$74,417.47</b></p> <p>        i. A/P <b>May 1-31, 2024</b> (132-146)               <b>\$38,598.67</b></p> <p>        ii. EFT <b>May 1-31, 2024</b> (24023-24028)       <b>\$18,821.25</b></p> <p>        iii. EFT Payroll <b>May, 2024</b>                   <b>\$16,997.55</b></p>
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**RES: 076-024 Moved by Deputy Mayor Thompson** that the Agenda for the June 4<sup>th</sup>, 2024 Council Meeting be adopted as presented. **CARRIED**

**2. DELEGATIONS:**

a) **Barb McCarthy, Auditor JMD Group** presented the 2023 Audited Financial Reports to Council. The unplanned deficit will come from Accumulated Surplus.

**Mayor Kunyk** thanked Ms. McCarthy for the presentation and the answers to Council’s questions.

**RES: 077-024 Moved by Deputy Mayor Thompson** that the 2023 Audited Financial Reports for the Village of Vilna be approved as presented. **CARRIED**

**3. MINUTES**

a) **Regular Council Meeting May 22<sup>nd</sup>, 2024**

**RES: 078-024 Moved by Councillor Miranda** that the minutes of the regular meeting of May 22<sup>nd</sup>, 2024 be accepted as presented. **CARRIED**

**4. BUSINESS ARISING FROM MINUTES**

**5. REPORTS**

a) **Mayor Kunyk - None**

b) **Deputy Mayor Thompson** - None

c) **Councillor Miranda** - None

d) **CAO Report**

<b>BALANCE Current Taxes April 30, 2024</b>	
<b>2024(incl. 2024 May levy)</b>	\$382,070.75
<b>ARREARS</b>	\$165,797.20
<b><u>TOTAL TAXES OWING</u></b>	<b><u>\$547,867.79</u></b>
<b><u>Interest &amp; Penalties</u></b>	
Less Village property (Tax Recovery)	(\$38,824.79)
	<b><u>\$509,043.16</u></b>

**ADMINISTRATION**

- Tax notices were sent out on Thursday, May 30<sup>th</sup>, 2024. We indicated the due date as July 2<sup>nd</sup>, respecting that June 30<sup>th</sup> is a Sunday of the July weekend.

**PUBLIC WORKS**

- Could get some grass cut if it would stop raining.
- The material has been purchased to replace some of the sidewalk boards that need attention.

**WATER RESERVOIR**

- Based on the unexpended Capital Grants, there will be approximately \$500,000.00 in Capital Grants that can be applied to our 25% cost share of the Alberta Water Waste Water Grant for the Reservoir.

**SEWAGE LAGOON CHANNEL**

- Release is scheduled but many beaver dams need to be removed.

**COMMUNITY STANDARDS**

- Letters are currently being drafted addressing properties that need immediate attention.

**REGIONAL RECREATION FACILITIES STUDY**

- Through the Alberta Community Partnership Program, one of the studies being researched is the state of the region’s community recreation facilities with the managing partner being Waskatenau.

**RES: 079-024 Moved by Councillor Miranda** that the reports be accepted as information.

**CARRIED**

**6. BUSINESS**

**a) Community Communications Mobile Application**

**RES: 080-024 Moved by Councillor Miranda** that the Village of Vilna declines to participate in the purchase of the Community Communication Mobile app, introduced to the regional municipalities at the April 29, 2024 Joint Municipalities Meeting – Motion #JMM-318-24 – due to cost; and expresses appreciation for the work done by the Town of Smoky Lake to bring this regional initiative forward.

**CARRIED**

**b) Summer Meeting Schedule**

**RES: 081-024 Moved by Councillor Miranda** that the Village Summer Council Meeting be scheduled for the 4<sup>th</sup> Wednesday of July (July 24, 2024) with a Special Meeting to be called should the need arise.

**CARRIED**

**c) Highway Business Promotion Sign**

**RES: 082-024 Moved by Councillor Miranda** that the Village work with the Vilna Bottle Depot and other businesses to develop a sign to be installed along the highway promoting our community, with the Village contributing approximately 1/3 of the costs but not to exceed \$1,750.00.

**CARRIED**

**7. BYLAWS AND POLICIES**

**a) Policy #202 – Normal Hours of Operation**

The purpose of this policy is to set general public hours that ensure ratepayers have the ability to conduct municipal business. The policy has not been updated since 2001.

**RES: 083-024 Moved by Mayor Kunyk** that Policy #202 be accepted as updated.

**CARRIED**

**8. FINANCIAL**

a) <b>Accounts paid May 1 - 31, 2024</b>	<b>\$74,417.47</b>
i. A/P <b>May 1 –May 31, 2024</b> (132-146)	\$38,598.67
ii. EFT <b>May 1 – May 31, 2024</b> (24023-24028)	\$18,821.25
iii. EFT Payroll <b>May, 2024</b>	\$16,997.55

**RES: 084-024 Moved by Deputy Mayor Thompson** that the accounts paid between May 1, 2024 and May 31, 2024 in the amount of \$74,417.47 be approved.

**CARRIED**

**9. CORRESPONDENCE**

- a) Draft Agenda for the Summer 2024 Municipal Leaders Caucus
- b) Press Release from Smoky Lake County introducing their new CAO, Kevin Lucas.

**RES: 085-024 Moved by Councillor Miranda** that the Correspondence presented at the June 4, 2024 Council meeting be accepted for information.

**CARRIED**

**10. MEETING SCHEDULE**

- a) June 10, 2024 – MuniCorr – St. Paul – 10:00 a.m.
- b) June 12, 2024 – Highway 28/63 Water Commission – 10:00 a.m.
- c) June 13, 2024 – Citizens On Patrol – Vilna – 7:00 p.m.
- d) June 17, 2024 – Regional ICC Committee - Fire - 9:00 a.m.
- e) June 20, 2024 – Evergreen Regional Waste – 10:00 a.m.
- f) June 21, 2024 – Smoky Lake Foundation – 9:00 a.m.
- g) June 24, 2024 – Highway 28/63 Operations Orientation Bus Tour – 8:00 a.m.
- h) June 26, 2024 – Alberta HUB AGM and meeting 5:00 p.m.
- i) June 26, 2024 – Vilna Library Board – 7:00 p.m.
- j) July 4, 2024 – Friends of the Vilna Pool Hall Society – 7:00 p.m.
- k) July 12, 2024 – MuniCorr – St. Paul – 10:00 a.m.
- l) July 24, 2024 – Regular Council – 5:30 p.m.
- m) August 24, 2024 – Joint Municipalities – Bellis – 5:00 p.m.

**RES: 086-024 Moved by Deputy Mayor Thompson** that the Meeting Schedule be approved as presented.

**CARRIED**

**Public Question Period**

Discussion was held regarding addressing unsightly Premises.

**11. ADJOURNMENT**

**RES. 087-024 Moved by Mayor Kunyk** adjourned the Regular Meeting of Council held of June 4, 2024 at 7:20 p.m.

**CARRIED**

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Leroy Kunyk

S E A L

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Earla Wagar, CAO