

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA**  
**IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, NOVEMBER 9, 2022, IN THE COUNCIL**  
**CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE**  
**5135 – 50<sup>TH</sup> STREET, VILNA AT 5:30 P.M.**

**PRESENT:** Mayor Leroy Kunyk  
 Deputy Mayor Thompson  
 Councillor Paul Miranda  
 Earla Wagar, CAO

**ABSENT:**

**GALLERY:** Rebekah Harakal, Library  
 Michelle Wright, RCDC  
 Sgt. Tina Chan, RCMP  
 Ray Copeland

**CALL TO ORDER:** Mayor Kunyk called the meeting to order at 5:30 p.m.

**1. AGENDA:**

**RES: 123-22** Moved by Councillor Miranda that the Agenda be accepted presented.

**CARRIED**

<b>1. AGENDA</b>		
Additions/Changes		
<b>2. DELEGATION</b>		
a. Rebeka Harakal, Library		
b. Michelle Wright, RCDC		
<b>3. MINUTES</b>		
a. Regular Council Meeting – October 12, 2022		
b. Organizational Meeting – October 12, 2022		
<b>4. BUSINESS ARISING FROM MINUTES</b>		
<b>5. REPORTS</b>		
a. Mayor		
b. Deputy Mayor		
c. Councillor Report		
d. Administration Report		
<b>6. BUSINESS:</b>		
a. Tax Sale of September 20, 2022		
b. CRASC Summer Village of Sunset Point		
c. Smoky Lake Region Fire Services Business & Implementation Plan		
d. Drive Happiness		
e. Christmas Season Light Up		
f. Library Budget		
g. Seniors Bus		
h. December Schedule		
i. Employee Benefit Program		
<b>7. BYLAWS AND POLICIES</b>		
<b>8. FINANCIAL REPORT</b>		
a. <b>Accounts paid Oct 1 - 31, 2022</b>		<b>\$133,028.62</b>
i. A/P <b>Oct 1-31, 2022</b> (14172-14182)		\$95,787.55
ii. EFT <b>Oct 1-31, 2022</b> (2022084-2022091)		\$19,409.27
iii. EFT Payroll <b>September, 2022</b>		\$17,831.80

**2. DELEGATIONS:**

- a) Rebekah Harakal presented the 2023 Budget for the Vilna & District Municipal Library.

**RES: 124-22** Moved by Deputy Mayor Thompson that the Minutes of the September 14<sup>th</sup>, 2022 Regular Meeting of Council be approved as presented.

**CARRIED**

- b) **Sgt. Tina Chan** discussed the quarterly incident report with Council and shared that she will be leaving the Smoky Lake Detachment before the end of the year. She indicated that the RCMP is planning a Community Open House. in Vilna, a date yet to be determined.

- c) **Michelle Wright** discussed with Council the steps necessary to revitalize Vilna. She indicated that Vilna has received a Grant to access a program called Unstoppable Conversations. The grant was applied for by the Town of Bashaw in a pay forward initiative, for which Vilna was the beneficiary.

### 3. MINUTES

a) **Regular Council October 12, 2022**

**RES: 125-22** Moved by Deputy Mayor Thompson that the Minutes of the October 12<sup>th</sup>, 2022 Regular Meeting of Council be approved as presented.

**CARRIED**

b) **2022 Organizational Meeting October 12, 2022**

**RES: 126-22** Moved by Councillor Miranda that the Minutes from the 2022 Organizational Meeting of October 12, 2022.

**CARRIED**

### 4. BUSINESS ARISING FROM MINUTES

### 5. REPORTS

a) **Mayor Kunyk**

**NE MuniCorr Ltd. – October 17, 2022**

- Discussions were held regarding the extension of the Iron Horse Trail into Fort Saskatchewan and Edmonton.
- Discussions held regarding the use of e-bikes on the trail and urban strategy.
- Trail restrictions for permitting snowmobiles only on the trail will start shortly.
- AGM will be held on November 14<sup>th</sup>.

**Evergreen Regional Waste Commission – October 20, 2022**

- Consultants presented a report on future options for the main disposal site.

- Discussion of continuing existing operations, shredding, baling, or waste to energy.
- The Status Quo cost of \$1.75 million for 6 years. Shredding would be \$1.6M, plus previous \$1.75M, and extend landfill life by 18 years. Bonus compactor would be \$839,000.00. Material Recovery Facility would be \$5M. with bales potentially sold. A MRF with waste to energy facility would be \$10M. Tentative support a pilot project on shredding, but final vote on November 17, 2022.

#### **Aspen View Trustees October 24, 2022**

- Common issues and collaborations, rural sustainability, usage of school infrastructure for the community.

#### **NE MuniCorr Ltd. – October 24, 2022**

- The discussion identified budgetary shortfalls and financial implications on member municipalities.

#### **Highway 28/63 Water Commission Bylaw Subcommittee – October 24, 2022**

- Water supply agreements, dispute mechanisms to be reviewed, submitted to the whole Board.

#### **Vilna & District Municipal Library – October 27, 2022**

- Annual budget, FCSS Proposal, and Seniors Grant Application .

#### **Highway 28/63 Water Commission – October 31, 2022**

- Discussion of bylaw changes, and Organizational Meeting.

#### **b) Deputy Mayor Thompson**

#### **Regional Mayors & Reeves and Indigenous Leaders Caucus Meeting – October 14, 2022**

- A decision was resolved to prepare a letter to the Minister of Transportation for him to consider serious upgrades to Highway 28.

#### **Ukrainian Twinning – October 17, 2022**

- The Gala scheduled for November 18<sup>th</sup> has been postponed. The outbreak of Covid and RSV flu has deterred the attendance.
- The Silent Auction will continue.

#### **NE MuniCorr Ltd. – October 17, 2022**

- Talking about a connection of the Iron Horse Trail, from Waskatenau to Fort Saskatchewan using the Victoria Trail for part of the way. The new bridge at Fort Saskatchewan is not open. There is a foot bridge underneath it and could be used to connect to Fort Saskatchewan.

#### **Smoky Lake Senior Foundation – October 31, 2022**

- Held the Organizational Meeting
- Both Bar-V-Nook and the Vilna Lodge have had Covid cases.

#### **c) Councillor Miranda**

**Capital Region Assessment Services Commission – October 19, 2022**

- The Summer Village of Sunset Point has submitted a request to become a member of CRASC.

**RCDC – October 31, 2022**

- The 2023 Strategies was discussed.
- 2023 Budget proposal was presented.

**d) Administration Report**

<b>BALANCE Current Taxes October 31, 2022</b>	\$65,552.74
<b>ARREARS</b>	\$90,940.24
<b><u>TOTAL TAXES OWING</u></b>	<u>\$156,492.98</u>
<b><u>Interest &amp; Penalties</u></b>	<u>34,860.24</u>
Less Village property (Tax Recovery)	(\$24,839.99)
	<b><u>\$166,513.23</u></b>

**TAX SALE**

- There seems to be a bit of interest in the Sale by Tender process. Hopefully we can start collecting taxes on these properties next year.
- Municipal Affairs requires that we collect at least 90% of the current taxes each year. Last year we only reached 86% and so far this year we have only collected 78.55%. I will soon be sending out letters to people who haven't made any payments this year.

**MEETING WITH NE MUNICORR**

- I didn't prepare minutes from the meeting with MuniCorr. My interpretation of the presentation was that they are not able to balance their budget each year and want to requisition the municipalities to make up their \$70,000.00 short fall.
- The second item they talked about was their interpretation of them being able to charge the 28/63 water commission. Unfortunately, the municipalities east of us aren't using the corridor for utility purposes, so the opinions are weighted.
- I think Deputy Mayor Thompson would appreciate a united opinion to take to the next meeting.

**MEETING WITH ASPEN VIEW SCHOOL BOARD**

- The meeting with Superintendent O'Shea, Board Member Cherniwchan and Principal Harrington was definitely a first step in opening communications between the school and the village.
- Principal Harrington sent over a few copies of their monthly newsletter, of which I was able to snip a couple articles and include them in our newsletter.
- Mayor Kunyk participated in the School's Remembrance Day Service on November 4<sup>th</sup>.
- I sort of heard through the conversation that they would like more access to the arena, but I'm not sure they understand that we don't own it.

**INTERIM AUDIT**

- We've postponed the audit.

**PUBLIC WORKS**

- Amazing how that first snowfall brings out everyone who needs help. As you are aware, the Village uses some FCSS funding to offset the cost of having driveways cleared for seniors and those in need. The unwanted snow has kept Public Works busy.

**WATER RESERVOIR**

- The chlorine levels seem to be stable again. They should stay stable throughout the winter. The only concern would be, if the usage goes down and the reservoir levels are high, it might require a boost of chlorine.
- Dale is taking the Water Treatment course, so we will be less dependent on the County.

**UNSTOPPABLE CONVERSATIONS**

- I had the opportunity to attend an Unstoppable Conversations Workshop in Friday, November 4<sup>th</sup>, in Bashaw. Evelynne Kobes and I drove down together. The workshop was sponsored by the Bashaw United Church, so it had a bit of a church slant.
- But the Unstoppable Conversations Program is developed around determining why growth and development is unsuccessful and makes you search for what the root cause of the stagnation is.

*"Traditional consulting identifies the superficial reasons for what's wrong, then provides cookie-cutter ways to fix them. We uncover the real source of your organization's failures and transform them." We don't tell you what's wrong and then fix you.*

*"We empower your natural capacity to make the transformation you know is needed."*

- That being said, are you interested in taking advantage of this program. Michelle Wright is quite keen on it. She's been involved in some of their workshops as well.

**RES: 127-22** Moved by Councillor Miranda that the Reports be accepted as presented.

**CARRIED**

**6. BUSINESS****a) Sale of Tax Recovery Property by Closed Tender**

Mayor Knyk opened the tenders with the following results:

Roll# 21 – 1 bid – Ray Copeland - \$5,500.50

Roll#43 – no bid

Roll#44 – 1 bid – April St. Amand \$3,700.00

Roll# 119 – 1 bid – Ray Copeland - \$5,250.50

Roll# 160 – 1 bid – Tyler Lim - \$2,280.00

Roll# 161 – 1 bid – Tyler Lim - \$2,280.00

Roll# 162 – 1 bid – Tyler Lim - \$2,280.00

Roll# 220 – 2 bids – Successful bid – Mavis McKenrick - \$15,000.00

**RES: 128-22** Moved by Deputy Mayor Thompson that the offer from Ray Copeland in the amount of \$5,500.50 be accepted for the property described as Lot 1, Block 2, Plan 1022CL – Roll#21, with the condition that a 25% deposit be paid by 4:30 p.m. November 10<sup>th</sup>, 2022 and the balance paid no later than 4:30 p.m. November 21, 2022.

**CARRIED**

**RES: 129-22** Moved by Councillor Miranda that the offer from April St. Armand in the amount of \$3,700.00 be accepted for the property described as Lot 20, Block 3, Plan 1887CL – Roll #44, with the condition that a 25% deposit be paid by 4:30 p.m. November 10<sup>th</sup>, 2022 and the balance paid no later than 4:30 p.m. November 21, 2022.

**CARRIED**

**RES: 130-22** Moved by Deputy Mayor Thompson that the offer from Ray Copeland in the amount of \$5,250.50 be accepted for the property described as Lot 7, Block 7, Plan 4994KS – Roll#119, with the condition that a 25% deposit be paid by 4:30 p.m. November 10<sup>th</sup>, 2022 and the balance paid no later than 4:30 p.m. November 21, 2022.

**CARRIED**

**RES: 131-22** Moved by Councillor Miranda that the offers from Tyler Lim in the amount of \$2,280.00 per lot for a total of \$6,840.00 be accepted for the properties described as Lots 2,3 & 4, Block 12, Plan 782-2441 – Roll#160, 161 &162, with the condition that a 25% deposit be paid by 4:30 p.m. November 10<sup>th</sup>, 2022 and the balance paid no later than 4:30 p.m. November 21, 2022.

**CARRIED**

**RES: 132-22** Moved by Mayor Kunyk that the offer from Mavis McKendrick in the amount of \$15,000.00 be accepted for the property described as Part of SW20-59-13-W4 Roll#220, with the condition that a 25% deposit be paid by 4:30 p.m. November 10<sup>th</sup>, 2022 and the balance paid no later than 4:30 p.m. November 21, 2022.

**CARRIED**

**b) CRASC – Summer Village of Sunset Point request to become a member of CRASC.**

As per the CRASC Bylaw “Process for Adding members”, 6.2 states: *“Upon the Board’s review and determination that a Membership Application should be forwarded for consideration, the Board shall send the same to each Member for their respective approval. A simple majority of the Members, as evidenced by a certified council resolution from each Member, shall be sufficient to support the Membership Application and admit the Proposed Member as a new Member of the Commission.”*

**RES: 133-22** Moved by Councillor Miranda that the Village of Vilna approve of the Summer Village of Sunset Point request to become a member of the Capital Region Assessment Services Commission, commencing 2023.

**CARRIED**

**c) Smoky Lake Regional Fire Services Business & Implementation Plan – Phase II**

**RES: 134-22** Moved by Councillor Miranda that the Village of Vilna Accept and proceed with Phase II: Smoky Lake Regional Fire Services Review, report titled: "Smoky Lake Region Fire Service Business & Implementation Plan Final Report", as prepared by Transition Solutions Inc. dated August, 2022.

**CARRIED**

**RES: 135-22** Moved by Councillor Miranda that the Village confirms the acceptance of the Phase II: Smoky Lake Regional Fire Services Review, "Smoky Lake Region Fire Services Business & Implementation Plan Final Report" as prepared by Transitional Solutions Inc., by November 18, 2022.

**CARRIED**

**RES: 136-22** Moved by Deputy Mayor Thompson that the Village of Vilna Council appoint the Village CAO and Fire Chief to the Administrative Negotiating Committee pursuant to the Phase II, Smoky Lake Regional Fire Services Review, report titled "Smoky Lake Region Fire Services Business and Implementation Plan Final Report", as prepared by Transitional Solutions Inc..

**CARRIED**

#### **d) Drive Happiness**

**RES: 137-22** Moved by Councillor Miranda that the Village of Vilna participate jointly with the Town of Smoky Lake, Smoky Lake County and Village of Waskatenau in the "Drive Happiness – Seniors Assisted Transportation Program" as recommended by the Joint Municipalities Committee on September 12, 2022, under motion #JMM-252-22, and agrees to be become a Smoky Lake Region Community Partner Organization with Drive Happiness, to assist with:

- recruiting volunteers and clients through promotions and information sharing;
- providing physical space if needed for volunteer training; and
- if necessary, form completion, scanning and mailing,

for the purpose of reducing social isolation and increasing the physical and mental health of older adults and individuals who are experiencing financial barriers or who have restricted mobility, through the volunteer based assisted transportation program.

**CARRIED**

#### **e) 2022 Christmas Light-Up**

**RES: 138-22** Moved by Deputy Mayor Thompson that a Christmas Light-Up Celebration bae held on Friday December 2<sup>nd</sup>, 2022, to be held on Main Street around the Pool Hall, with Hot Chocolate and Hot Dogs, and that a committee of volunteers be organized to look after the events and activities.

**CARRIED**

#### **f) Vilna & District Municipal Library 2023 Budget**

**RES: 139-22** Moved by Councillor Miranda that the Village of Vilna approve the 2023 Vilna & District Municipal Library Budget.

**CARRIED**

**Senior Bus**

- RES: 140-22** Moved by Mayor Kunyk that in light of the information provided by Smoky County Transportation Department, that being that the undercarriage of the Seniors Bus is rusted to the point where it is no longer safe to be driven on highways, and therefore administration be directed to remove the insurance from the it, except for Fire & Theft, and Administration then be directed to dispose of it in the most advantageous manner.

**CARRIED****g) December Schedule**

- RES: 141-22** Moved by Councillor Miranda that the Village Office be closed through the week of Christmas from December 22<sup>nd</sup> to January 3<sup>rd</sup>, 2023.

**CARRIED****h) Employee Benefit Proposals**

- RES: 142-22** Moved by Deputy Mayor Thompson that Administration be directed to proceed with an application with Manulife for Group Health Benefits, unless there are issues that come up prior to the finalizing of the agreement.

**CARRIED****7. BYLAWS AND POLICIES****8. FINANCIAL REPORT**

<b>a. Accounts paid October 31, 2022</b>	<b>\$133,028.62</b>
i. A/P Oct 1-31, 2022 (14171-14182	\$95,787.55
ii. EFT Oct 1-31, 2022 (2022084-2022091)	\$19,409.27
iii. EFT Payroll <b>October 2022</b>	\$17,831.80

- RES: 143-22** Moved by Deputy Mayor Thompson that the Financial Reports, as presented for October, 2022, be accepted for information.

**CARRIED****9. MEETING SCHEDULE**

- a.** November 9, 2022 – 5:30 p.m. Regular Council
- b.** November 14, 2022 – 11:00 a.m. MuniCorr
- c.** November 14, 2022 – Joint Municipalities – Waskatenau 6:00 or ZOOM
- d.** November 17, 2022 – Evergreen Waste Commission – 11:00 a.m.
- e.** November 18, 2022 – Seniors Foundation – 9:00 a.m.
- f.** November 22, 2022 – Ukrainian Twinning – 10:00 a.m.
- g.** November 22, 2022 – Ukrainian Twinning – Virtual Meeting with Kosiv 11:00 a.m.
- h.** November 23, 2022 – RCDC –1:00 p.m.
- i.** November 25, 2022 – NLLS – 11:00 a.m.
- j.** November 30, 2022 – HUB – 10:a.m. – Portage College



**k.** December 12, 2022 – Regular Council – 5:30 p.m.

**RES: 144-22** Moved by Councillor Deputy Mayor Thompson that the meeting schedule, as presented, be accepted for information.

**CARRIED**

**10. ADJOURNMENT**

**RES. 145-22** Moved by Mayor Kunyk that the Regular Meeting of Council held on October 12, 2022 be adjourned at 8:35 p.m.

**CARRIED**

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Leroy Kunyk

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Earla Wagar, CAO