

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, APRIL 13, 2022, IN THE COUNCIL
CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
5135 – 50TH STREET, VILNA AT 5:30 P.M.

PRESENT: Mayor Leroy Kunyk
 Deputy Mayor Thompson
 Councillor Paul Miranda (ZOOM)
 Earla Wagar, CAO

ABSENT:

GALLERY:

- Richard Jean, Auditor (ZOOM)
- Akshthal Kalia, Good vibes Cannabis Inc. (ZOOM)
- Joyce Steinhauer
- Bruce Smith

CALL TO ORDER: Mayor Kunyk called the meeting to order at 5:30 p.m.

1. AGENDA:

RES: 030-22 Moved by Deputy Mayor Thompson that the Agenda be accepted presented

CARRIED

<p>1. AGENDA Additions/Changes</p> <p>2. DELEGATION</p> <p>a. Auditors Financial Report</p> <p>b. Akshthal Kalia, Good Vibes Cannabis Inc.</p> <p>c. Mattieu Girard, RE: Bonnie Lake Campground</p> <p>3. MINUTES</p> <p>a. Regular Council March 9, 2022</p> <p>4. BUSINESS ARISING FROM MINUTES</p> <p>5. REPORTS</p> <p>a. Mayor</p> <p>b. Deputy Mayor</p> <p>c. Councillor Report</p> <p>d. Administration Report</p> <p>6. BUSINESS:</p> <p>a. Accept 2021 Financial Reports as Presented</p> <p>b. Bonnie Lake Campground Agreement</p> <p>c. Good Vibes Cannabis</p> <p>d. Community Bus Rental Rates</p> <p>e. Library Extended Hours</p> <p>e. Library Board Appointment</p> <p>f. North Saskatchewan River Heritage Management Study</p> <p>g. Policing</p> <p>h. EV Chargers</p> <p>i. Assistance for Ukraine</p> <p>j. St. Paul Search & Rescue</p> <p>k. 2022 Budget, Assessment and Taxes</p> <p>7. BYLAWS AND POLICIES</p> <p>a. Regional Emergency Management Bylaw – 1st Reading</p> <p>b. 28 63 Water Commission Bylaw (Draft)</p> <p>8. FINANCIAL REPORT</p> <p>a. Accounts paid –March 1 – 31, 2022</p> <p>i. A/P March 1 – 31, 2022 (14057-14072) \$28,446.93</p> <p>ii. EFT March 1 – 31, 2022 (2022015 - 202226) \$22,074.22</p> <p>iii. EFT Payroll March 1 – 31, 2022 \$16,214.28</p> <p style="text-align: right;">\$66,735.43</p>

2. DELEGATIONS:**a) Richard Jean, JMD LLP – Auditors Financial Reports**

Mr. Jean presented the 2021 Audited Financial Reports indicating that the Excess of Revenues over Expenditures for the year 2021 were \$166,527.00.

b) Akshthal Kalia, Good Vibes Cannabis Inc.

Mr. Kalia is the owner of a cannabis store in Three Hills and has indicated an interest in opening a similar facility in Vilna. He wanted to know if the Council was amenable to the proposal. Councillor Miranda, who was travelling in the region at the time, went to Three Hills to meet Mr. Kalia and discuss his proposal and business plan.

3. MINUTES**a. Regular Council March 9, 2022**

RES: 031-22 Moved by Deputy Mayor Thompson that the Minutes of the Regular Council Meeting of March 9th, 2022 be accepted for information.

CARRIED

4. BUSINESS ARISING FROM MINUTES**5. REPORTS****a. Mayor Kunyk , April 13th, 2022****• Vilna Library March 10th**

Northern Lights Delegation and presentation. Partnership with GFL has started. Potentially reaching out to Saddle Lake next. Feature wall created with area culture in honor of Centennial. Approved changing payment to the village on a monthly basis. Mayor nominated as Vice Chair.

• Smoky Lake Foundation - Consultations on Board Competency Approaches March 11th

Alberta is moving forward with a Competency based recruitment for Board Management. Goal is to have members of several professions for diversity. Every board should strive to have representation from indigenous, disabled, veteran, senior, racial-based, and abused history.

https://ascha.com/assets/member_services/Advocacy/DraftCompetencyMatrix.pdf

• Citizen's on patrol March 17th

Property crime is up, personal crime is down. More break and enters, theft, burned vehicles. Coffee with the Cops starting in March. Black bears are out, likely living in culverts. New 2nd officer with Fish and Wildlife. F&W members now have authority to perform alcohol screening and ticket more offenses. Trials severely behind, most cases are getting thrown out of court because of time delays. November cases are booked for 2023. After 18 months charges are thrown out. Encouraged to sit in courthouses, listen and watch. County is advertising for a new Peace Officer. New App, Light Catch, for reporting and sharing Rural Crime. Used to record locations, vehicle descriptions. Smoky Lake County as a portal to report community activities, events, auctions.

- **Evergreen Regional Waste Commission March 17th**
Upgrading safety of sites. Study of shredding and compressing materials for biofuel.
- **Highway 28/36 Water Commission March 29th**
Saddle Lake study to determine current and future water demands. Frost lids necessary below manhole covers. Westlock workshop April 25th.
- **Joint Municipalities March 31st**
RCMP report, sexual offenses and domestic violence reports are increasing. Smoky Lake school construction is on schedule. School will be offering trade modules on beekeeping, greenhouses, life-skills. Suggestion of Cultural Consultant Training, learning about neighbours. Future of EV chargers.
- **April 11th Centennial**
Logo contest to be judged April 21st at Smoky Lake career fair.
Tentative schedule organized by our committee: Jamboree Friday at Cultural Centre, movie night at school Saturday. Pancake Breakfast and speeches at Seniors Centre. Free Pancake breakfast Sunday at New Hope Church, Gospel music in morning. Show and Shine in afternoon, live band. Kids games and bbq at Iron Horse Trail. Pool hall open both days. Golf tournament.

b. Deputy Mayor Thompson

- **NE MuniCorr –**
 - The trail projects are starting
 - The Board has given approval for Vilna to lease the property on the northwest section of the trail if they chose to move forward with an EV station, with the understanding that the Village would be responsible for insurance and maintenance of the area.

c. Councillor Miranda

- **Joint Municipalities – March 31st, 2022**
 - 13 Ways made a presentation to all the municipalities highlighting the potential to increase community growth through economic development.

d. CAO Report

TAXES	
BALANCE Current Taxes March 31, 2022	(\$18,384.92)
ARREARS	\$168,378.53
<u>TOTAL TAXES OWING</u>	<u>\$149,993.61</u>
<u>Interest & Penalties</u>	
Less Village property (Tax Recovery)	(\$24,839.99)
	\$125,153.62

UTILITIES

- We have hired someone to install more of the remote meters. I expect to have most of them done by the end of April.
- So far, the water tests are coming back good. Since the Lab Courier from the Health Centre has cut its pick-ups down to twice a week, we have had permission to reduce the number of water tests that are sent to the Alberta Labs to twice a week. We still do the in house tests daily.

PUBLIC WORKS

- We hired the County to bring its grader and tractor into town to help remove the build-up of ice.
- The winds are helping to remove the snow while not creating too much pooling of water.
- We have a couple areas that are being watched carefully.
- The ditches along Township Road 594 are getting full, but hopefully this cold snap will reduce the chance of flooding.
- We hired a man with his bobcat to help move snow.

Water Reservoir

- No word yet.
- The snow has melted off and around the reservoir, so we shouldn't have any seepage into it.

CENTENIAL PARK

- Hopefully, we will have some firm decisions by the next Council meeting.
- The Centennial committee is scheduled to meet on April 11th.

FINANCIAL

- Although we took in \$60,726.70 in March, we paid out \$77,592.48. The bank account is shrinking. It's a good think we'll be levying taxes in May.
- The payments that were outside the monthly expenses were:
 - \$4,515.00 for the larger water meters
 - Annual Radio License for the Fire Fighters – \$2,174.70.
 - \$2,500.00 is the deductible for the Sept. 15th garbage truck incident.

BUDGET, ASSESSMENTS AND TAXES

- We will be reviewing the 2021 Financial Statement and Budget as well as looking at the proposed 2022 budget and the 2022 assessments and how they affect the 2022 taxes.

UNCOLLECTED TAXES

- I have had to register caveats against 11 properties that are more than one year in arrears on their taxes.
- We have 6 properties that will be listed for sale later this summer.

RES: 032-22 Moved by Councillor Miranda that the reports be accepted for information.

CARRIED

6. BUSINESS**a. 2021 Audited Financial Reports**

RES: 033-22 Moved by Deputy Mayor Thompson that the 2021 Audited Financial Statements, presented by Richard Jean of JMD Group LLP, be approved as presented.

CARRIED

b. Bonnie Lake Campground Lease Agreement

RES: 034-22 That the Council of the Village of Vilna agrees to enter into an agreement with Matthieu Girard to lease Bonnie Lake Campground from the Village and take over the operation and maintenance of the campground beginning of May 1st, 2022, on an annual basis; with the understanding that at such time as the Village has direction from the Province of Alberta regarding the sale of the property, and that the direction is acceptable to Mr. Girard, or until such time as Mr. Girard wishes to terminate the lease, the agreement shall remain in place, and be reviewed annually.

CARRIED

c. Good Vibes Cannabis Business Proposal

RES: 035-22 Moved by Councillor Miranda that the proposal by Akshthal Kalia to open a Cannabis Retail Outlet on Vilna Main Street be considered and should there be no legal barriers prohibiting his proposed business, that he be encouraged to proceed.

CARRIED

d. Community Bus Regulations and Rates

RES: 036-22 Moved by Deputy Mayor Thompson that the rental of the Community Bus shall requires that the Renter sign a Rental Agreement, that a legally licensed driver provide the Village with a current Drivers Abstract prior to taking the bus, that the driver shall be paid by the Renter, that the renter shall be responsible for the fuel consumed during the rental period and that the Renter shall pay a rental fee of \$.50 per kilometer for the use of the bus.

CARRIED

e. Vilna and District Municipal Library Extended Hours Proposal

RES: 037-22 Moved by Deputy Mayor Thompson that the Vilna and District Municipal Library Board proposal to extend their operating hours be accepted as information.

CARRIED

f. 1 Library Board Appointment

RES: 038-22 Moved by Mayor Kunyk that in replacement of Board Member Donna Orleski who has resigned in order to take an employee position, Linda Fenerty be appointed to the Vilna and District Municipal Library Board for a term of three years, effective immediately.

CARRIED

g. North Saskatchewan Heritage River Management Plan

RES: 039-22 Moved by Deputy Mayor Thompson that the Terms of Reference and Request for Proposal for the North Saskatchewan Heritage River collaborative and non-statutory river study or management plan as proposed by Smoky Lake County be supported by the Village of Vilna, and that the Council of the Village of Vilna

1. acknowledge the letter dated March 25, 2022 from Minister of Municipal Affairs Ric McIver notifying of the Village's successful \$200,000.00 Alberta Community Partnership (ACP) Grant Application (Project #2122-IC-45), as the Managing Partner, for a project entitled: "Management Plan for the North Saskatchewan River under the Canada Heritage River System," and
2. further, execute and agree to abide by the terms and conditions of the Conditional Grant Agreement governing the purpose and use of the grant funds, and
3. further, execute the Project 2122-IC-45 Assignment Contract with Smoky Lake County, and
4. acknowledge that Smoky Lake County will publish a Request for Proposal (RFP), undertake management of the project, and invoice the Village of Vilna on a bi-annual or twice-yearly basis for costs under the ACP Grant.

CARRIED

h. Policing Recommendation

RES: 040-22

Moved by Deputy Mayor Thompson that the Village of Vilna identify with the concerns of many of the municipalities in the Province of Alberta regarding the proposal to replace the RCMP with a Provincial Police force, and address these concerns through a letter to Premier Kenney and MLA's of the Province.

CARRIED

i. Electric Vehicle Charging Stations

RES: 041-22

Moved by Mayor Kunyk that a decision on installing Electric Vehicle Charging Stations be deferred until more details are available regarding the cost of operations, maintenance and cost recovery.

CARRIED

j. Assistance for Ukraine

RES: 042-22

Moved by Deputy Mayor Thompson that the Village of Vilna acknowledges Ukraine's need for assistance in obtaining materials and equipment, and agrees to participate in the Smoky Lake Region's fundraising efforts which are facilitated through the Smoky Lake Kinette Club, toward supporting Ukraine's citizens and Ukraine's defense against the Russian invasion that was launched on February 24th, 2022.

CARRIED

k. St. Paul Search and Rescue Society

RES: 043-22

Moved by Councillor Miranda that the Village of Vilna recognizes the problems that community support organizations have experienced through fund raising functions being cancelled due to COVID-19, and agree to send the St. Paul Search and Rescue Society a payment of \$75.00 to assist them.

CARRIED

l. 2022 Budget, Assessments and Taxation

The Council and administration reviewed the proposed 2022 budget as it compared to the 2021 Financial Reports and the effect of the assessments and budget in the creation of the tax rates.

7. BYLAWS AND POLICIES**a. Regional Emergency Management Bylaw 578-22**

RES: 044-22 Moved by Mayor Kunyk that 1st reading be given to Bylaw #578-22, the Regional Emergency Management Bylaw.

CARRIED

RES: 045-22 Moved by Councillor Miranda that 2nd Reading be given to Bylaw 578-22, the Regional Emergency Management Bylaw.

CARRIED

RES: 046-22 Moved by Deputy Mayor Thompson that with unanimous consent of all Councillors present, 3rd and final reading be given to Bylaw #578-22, the Regional Emergency Management Bylaw this 13th day of April, 2022.

CARRIED**8. FINANCIAL REPORT**

a. Accounts paid –March 1 – 31, 2022	\$66,735.43
i. A/P March 1 – 31, 2022 (14057-14072)	\$28,446.93
ii. EFT March 1 – 31, 2022 (2022015 - 202226)	\$22,074.22
iii. EFT Payroll March 1 – 31, 2022	\$16,214.28

b. Bank Reconciliation

GL Bank Opening Balance March 1, 2022	\$54,294.69
Revenues	\$60,726.70
Expenditures	(\$77,592.48)
Outstanding Deposit	\$750.00
GL Closing Balance as of March 31, 2022	\$38,113.41

RES: 047-22 Moved by Mayor Kunyk that the Financial Reports to March 31, 2022, as presented, be accepted for information.

CARRIED**9. CORRESPONDENCE****10. MEETING SCHEDULE**

- a. April 11, 2022 – MuniCorr – 10:00 – ZOOM
- b. April 11, 2022 – Centennial Meeting – 5:00
- c. April 11, 2022 – Ag Society – 7:30
- d. April 13, 2022 – Regular Council – 5:30
- e. April 15, 2022 – Municipal Planning Services – LUB – ZOOM – 5:30
- f. April 15, 2022 – Good Friday
- g. April 18, 2022 – Easter Monday
- h. April 19, 2022 – Smoky Lake Region Fire & Rescue – 10:00 a.m. ZOOM
- i. April 21, 2022 – Evergreen Regional Waste – 9:00 a.m. ZOOM option
- j. May 5, 2022 – Centennial Committee – 5:00 – ZOOM option
- k. May 6, 2022 – Highway 28/63 Bylaw Committee – 9:00 a.m. ZOOM
- l. May 6, 2022 – Smoky Lake Foundation – 9:00 – ZOOM option

- m. May 9, 2022 – Ag. Society – 7:30
- n. May 10, 2022 – Fire Department – 7:30
- o. May 11, 2022 – Council

RES: 048-22 Moved by Deputy Mayor Thompson that the meeting schedule, as presented, be accepted for information.

CARRIED

11. CLOSED MEETING SESSION

12. ADJOURNMENT

RES. 049-22 Moved by Mayor Kunyk the Regular Meeting of Council held on April 13, 2022 be adjourned at 9:30 p.m.

CARRIED

Leroy Kunyk

S E A L

Earla Wagar, CAO