

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, MARCH 9, 2022, IN THE COUNCIL
CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
5135 – 50TH STREET, VILNA AT 5:30 P.M.

PRESENT: Mayor Leroy Kunyk
 Deputy Mayor Thompson
 Councillor Paul Miranda (ZOOM)
 Earla Wagar, CAO

ABSENT:**GALLERY:**

- Trevor Tychkowsky, Smoky Lake Region Emergency Services
- Michelle Wright – Regional Community Development Committee
- Mattieu Girard – Bonnie Lake Campground

CALL TO ORDER: Mayor Kunyk called the meeting to order at 5:35 p.m.

1. AGENDA:

RES: 015-22 Moved by Deputy Mayor Thompson that the Agenda be accepted presented

CARRIED

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| <p>1. AGENDA
 Additions/Changes</p> <p>2. DELEGATION</p> <p style="padding-left: 20px;">a. Trevor Tychkowsky , Smoky Lake County Director of Emergency Preparedness</p> <p style="padding-left: 20px;">b. Michelle Wright, RCDC</p> <p>3. MINUTES</p> <p style="padding-left: 20px;">a. Regular Council February 9, 2022</p> <p>4. BUSINESS ARISING FROM MINUTES</p> <p>5. REPORTS</p> <p style="padding-left: 20px;">a. Mayor</p> <p style="padding-left: 20px;">b. Deputy Mayor</p> <p style="padding-left: 20px;">c. Councillor Report</p> <p style="padding-left: 20px;">d. Administration Report</p> <p>6. BUSINESS:</p> <p style="padding-left: 20px;">a. Doctor Retention Budget</p> <p style="padding-left: 20px;">b. RCDC 2021 Expenditures</p> <p style="padding-left: 20px;">c. Smoky Lake Regional Fire & Rescue Study</p> <p>7. BYLAWS AND POLICIES</p> <p style="padding-left: 20px;">a. Regional Emergency Management Bylaw (Draft)</p> <p style="padding-left: 20px;">b. 26 63 Water Commission Bylaw (Draft)</p> <p>8. FINANCIAL REPORT</p> <p style="padding-left: 20px;">a. Accounts paid –Feb 1 – Feb 28, 2022
 \$116,690.78</p> <p style="padding-left: 40px;">i. A/P Feb 1 – Feb 28, 2022 (14040-14056)
 \$89,990.10</p> <p style="padding-left: 40px;">ii. EFT Feb 1 – Feb 28, 2022 (2021117-2022003)
 \$13,606.10</p> <p style="padding-left: 40px;">iii. EFT Payroll Feb 1 – Feb 28, 2022
 \$13,094.58</p> |
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2. DELEGATIONS:

a) Trevor Tychkowsky, Smoky Lake Region Emergency Services

- Mr. Tychkowsky addressed Council regarding the Community being prepared for the potential for a flood, similar to the disaster that was experienced in 2018.
He indicated that he has been working with Alberta Disaster Services to ensure that, in the event that a rapid thaw should happen, that Smoky Lake County has purchased sand bagging equipment, and provincial equipment is available upon request.
He further suggested that, learning from the last incident, we should act faster than we did in the past in getting equipment of sight without delay.
The weather and the surrounding area will be monitored daily, or more frequently as spring progresses.
- Local Authorities Emergency Management Regulations are now in place and will require an update to the current bylaw.

b) Michele Wright, Regional Economic Development Officer

- Ms. Wright spoke to Council about the grant program that will provide EV charges into our communities. The program provides funding provide free installations of the charges with conditions. The chargers must be installed on municipally controlled properties; there shall be not charge for the use of the show chargers; the municipality will cover the annual maintenance costs and of course, the power costs.
The costs required to set up the credit card acceptance equipment will also be part of the municipal costs.
The current suggested sites are at the Village Office, the Library and beside the trail washrooms.
- Michelle has been working on finding funding for the Centennial Park project as well as the celebration costs.
- Main Street Project. In order to revitalize Main Street it is necessary to have buy in from the commercial building property owners. It was recommended that either an in person meeting, or a virtual meeting with the business property owners to poll them to see what businesses they would suggest that would complement the existing business, and what they would suggest to enhance the traffic into the community. There was discussion around branding.
- Housing. It has been suggested that before we address housing needs, it's important to know what type of people you want to attract. It seems to be the consensus that we are a labour supply community and housing for these families is important.
- Current Assets. Are we doing everything we can with the assets we already have?
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c) Mattieu Girard – Bonnie Lake Campground

- Mr. Girard had presented a proposal to purchase the Bonnie Lake Campground and operate it as a private campground. The issue that the Village is currently waiting to address is the acceptance of the offer from Alberta Environment. The Village purchased the property in the 90's for \$1.00 with the understanding that should the Village choose to sell the property, the province would need to approve the price. We are still waiting for an answer from them.
- A second option was made to Council that while waiting for a reply from the Province he would like to lease the property from the Village for \$1.00 and operate it as a private business.
- Third Option would be to continue operating it as a contract to the Village.
- Council agreed that they would give the proposals consideration and have a decision at their next Council Meeting.

3. MINUTES**a. Regular Council February 9, 2022**

RES: 016-22 Moved by Deputy Mayor Thompson that the Minutes of the Regular Council Meeting of February 9th, 2022 be accepted for information.

CARRIED

4. BUSINESS ARISING FROM MINUTES**5. REPORTS****a. Mayor Kunyk****Centennial Feb 14th**

Establishment of committee. Brainstorming of ideas and events. Discussion of school, church, village, community, and surrounding communities' involvement. Time capsule, heritage families, ball and golf tournaments, show and shine, town wide garage sale. Fundraising activities to be searched out. New bank accounts for Vilna Cares society need to be established.

• Doctor Retention Feb 16th

Organization meeting. Agreement to fund Lac La Biche Cardiac Stress Clinic.

Previous funding agreements declared null and void due to retirements and change of council

Discussion of nurse practitioner hiring and how it affects Emergency Room staffing and future doctor recruitment.

Future discussion needed regarding reduced hours at the Vilna Health Centre Laboratory. Request for each council to seek Letters of Support from neighboring municipalities. Need to follow up with MLA for support at next meeting scheduled for May 18th. Nothing budgeted for recruitment efforts for 2022 due to unused funds from previous years. Doctor exams have changed, are very difficult and rigid, focusing on patient experience during role play (wokeness). Our current doctors claim they would fail. DynaLife will be taking over lab services. Appreciation bonuses will not be extended to dentists or chiropractors.

Discussion locum fees and compensation for local doctors. Due to travel etc. Local doctors finish work at noon Friday, then donate their time for coverage until Locum arrives Saturday morning. This donated time is the only way to provide coverage for nightshift to keep Emergency Room open.

Evergreen Waste Feb 17th Nothing to report.

13 Ways Economic Development Feb 23rd

Requested by 13 Ways Consulting for discussion of shared services and mutually beneficial economic developments. Discussion of strengths and weaknesses of each municipality. Interesting thought of “Environmental Refugees” leaving the cities to go off grid and looking to grow their own food.

EMA Course Bruderheim Feb 26th

Mandatory attendance regarding Council responsibilities in Emergency and Disaster situations. Recommended we read the 2021 version of Disaster Assistance Guidelines. In any incident, we must have a designated spokesperson to offer council’s opinion, each councillor cannot give their own opinion.

Vilna Historical Pool Hall Feb 27th

- For Centennial planning, we will seek bids for flooring for the back Historical Interpretative Centre. Start seeking out historically accurate furnishings. Due to financial pressures, will seek to increase rent payments from hairdresser. During casino visit, issues with village bus. Executive member must take G.A.I.N. training for future casinos. Some housekeeping with ATB account signors and online access. Insurance has been paid to the County.
- Impromptu birthday party for Violet Preston. Increases prices for burger sales, investigate purchasing a small freezer for food storage safety.
- Social media will be updated, with a new website, updated FB page and Instagram. Will seek out merchandise production unique to the Pool Hall to be sold exclusively at Cyr’s Store.
- Preliminary discussion of restoring Stry School on Iron Horse Trail.

Smoky Lake Foundation

- Christmas In July for Vilna residents. Be less crowded in winter, easier to host guests outside. Self-contained units are full with a waiting list.

Northern Lights Library Mar 4

- Ongoing admin tours of each municipality's library and community. James MacDonald to tour and attend Vilna Library board meeting March 9th. Review of financial auditor's report.

Hwy 28 Water Commission Mar 7

- Evaluation and redevelopment of foundational bylaw for the establishment and operation of the Highway 28/63 Regional Water Services Commission. Line by line editing and discussion. To be continued at later dates.
- Bylaw amendments were mandated by Municipal Affairs. Bylaw has already been reviewed by legal affairs, is now at board’s discretion.

Vilna Ag. Society Fair Committee – Via email update

- The contract for the band for the Saturday night dance has been received and will be signed at the Ag Society meeting March 7, 2022. \$5000 plus a number of things on

their hospitality rider. Carmen is interested in doing both the noon meal with pulled pork, several salads, buns etc for between \$15-20 per person and the evening meal plus midnight lunch for \$35 per person. Sell advance tickets to the evening meal. Approached TNT inflatables and Party Supplies for estimate for bouncy houses. Three different ones for each age groups (preschool, 6-10 year olds and then older kids) including staff to run them for the four-hour time period.

- The Hula Hoop Circus was booked for the \$1500 so three periods of 45 minutes each. Emailed Pyrowest Fireworks company Edmonton, estimated cost of around \$3000. The petting zoo company does not have a horse wagon team available for transportation. One machinery dealer will donate use of tractor for rides around town.
- Need to review cost of supper caterer, band, etc to determine costs of this evening. Determine if we will ask the fire dept about handling the liquor part and taking on the income from that

b. Deputy Mayor Thompson

Smoky Lake Foundation –

- The CAO Performance Review has been delayed until May; there was a concern about the format being used;
- The new software is installed and the documents are being recorded in both systems for a few months.
- COVID regulations have caused issues around staffing, hopefully the relaxed regulations will help. There still are cases in the facilities.

Ukrainian Twinning Committee –

- The War instigated by Russia against Ukraine has changed the priorities of the Committee.
- It has been agreed that the conflict will take highest priority and assistance to the Kosiv Region will take the place of economic or cultural proposals for the immediate future.
- Kosiv has set up a receiving charity that will allow us to make direct contributions to them in order to assist them in housing and caring for the evacuees for Eastern Ukraine.

c. Councillor Miranda

RCDC

- A Special Meeting was held between all of the Regional Councils and Administrations with Doug Griffiths of 13 Ways. Although he has been contracted to do a study on how we can benefit economically by sharing services, he has included the potential of regionally benefiting from working regionally to develop our economies by supporting each other rather than competing. The Councils were left with the question of “what do you see your community developing into and who do you want to attract
- Tourism is a high focus on the region

- A discussion was held around affordable housing. Housing needs to be considered at the same time as business attraction is considered. Housing will vary depending on the type of businesses being attracted.

d. CAO Report

TAXES	
BALANCE Current Taxes December March 8, 2022	(\$11,432.09)
ARREARS	\$170,617.01
<u>TOTAL TAXES OWING</u>	<u>\$159,185.32</u>
<u>Interest & Penalties</u>	
Less Village property (Tax Recovery)	(\$24,839.99)
	<u>\$134,345.33</u>

UTILITIES

- We had frozen water line, so far. It looks like we lost between 300 and 500 cubic meters of water. I will be sending the property owner an invoice for 300 cubic meters of water.
- The Pool Hall water line has frozen but no lines are broken.

PUBLIC WORKS

- The backhoe got repaired and will be moving the snow piles by Thursday. The snow has kept them very busy.

WATER RESERVOIR

- No word yet.

CENTENIAL PARK

- Hopefully we will have some firm decisions by the next Council meeting.

UTILITY BILLS

- The meter reading process had a couple glitches in it, but I think, as time goes by, we'll fine tune the process.

YEAR END The Year End Financial Audit is scheduled for March 10, 2021.

FINANCIAL

- As you can see from the Payables Report, we spend an awful lot of money last month. The majority of it was for participation shares in all of the regional organizations we belong to.
 - RCDC - \$4,656.92
 - Water Commission – admin fees \$16,212.05
 - Evergreen Waste – admin fees - \$2,650.47
 - And we haven't paid the Doctor Retention Fees yet.

- We pay the County for the Transfer Site costs \$10,461.62 for 6 months including
 - Trucking Costs
 - Tipping Fees
 - Maintenance at the Transfer Site
 - We pay the operator.
 - We invoice the County for 50% of our operating costs.
- The County Mechanics did a major repair of the Seniors Bus - \$5,214.32
- Our annual Insurance Bill was \$32,397.04
- The rest of the bills are operating costs.
- The Current Bank Balance is \$73,489.45, with \$54,297.30 outstanding in accounts payables.

RES: 017-22 Moved by Councillor Miranda that the reports be accepted for information.

CARRIED

6. BUSINESS

a. Doctor Recruitment 2022 Budget

RES: 018-22 Moved by Deputy Mayor Thompson that the Doctor Retention and Recruitment Committee budget be approved with the requirement for the Doctor Retention portion of the budget being \$1,680.00 for the Village of Vilna, and that there be no contribution required for the Doctor Recruitment portion of the budget.

CARRIED

b. 2021 RCDC Contributions

RES: 019-22 Moved by Councillor Miranda that the Village of Vilna contribution to RCDC be based on the approved budget of \$100,000.00 and that the Village of Vilna actual contribution for 2021 be \$5,013.00.

CARRIED

c. Smoky Lake Region Fire Services Review Report

RES: 020-22 Moved by Deputy Mayor Thompson that the Village of Vilna acknowledge receipt of the Phase I Smoky Lake Regional Fire Services Review, dated January 14th, 2022, as prepared by Transitional Solutions Inc. for the Project Titled: Regional Fire Services, as requested by the Smoky Lake Regional Fire and Rescue Committee.

CARRIED

d. 28/63 Water Commission Long Term Build Out Study

RES: 021-22 Moved by Mayor Kunyk that Council accept the 28/63 Water Commission Long Term Build Out study as presented by Associated Engineering, with a note being made that the Village would like to see Bonnie Lake Campground included as a potential user in the future.

CARRIED

7. BYLAWS AND POLICIES

- a. Regional Emergency Management Bylaw (Draft presented)
- b. Highway 28/63 Regional Water Services Commission Bylaw #008-2021 is still being reviewed by the designated committee.

RES: 026-22 Moved by Deputy Mayor Thompson that the Revision of Bylaw 008-2021 is an administrative responsibility, and once administration has addressed the concerns of the Board in a revision it should then be brought back to the Board for consideration or further amendments.

CARRIED**8. FINANCIAL REPORT**

a. Accounts paid –Feb 1 – Feb 28, 2022	\$116,690.78
i. A/P Feb 1 – Feb 28, 2022 (14040-14056)	\$89,990.10
ii. EFT Feb 1 – Feb 28 /22 (2021117-2022003)	\$13,606.10
iii. EFT Payroll Feb 1 – Feb 28, 2022	\$13,094.58

RES: 027-22 Moved by Mayor Kunyk that the Financial Report, as presented, be accepted for information.

CARRIED**9. CORRESPONDENCE****10. MEETING SCHEDULE**

- a. March 9, 2022 – Regular Council – 5:30 p.m. -
- b. March 14th, 2022 – MuniCorr – 10:00 a.m. ZOOM
- c. March 14, 2022 – Centennial – 5:30 - ZOOM
- d. March 16, 2022 – Senior Housing Foundation – Special – ZOOM
- e. March 17, 2022 – Evergreen Regional Waste – 10:00 a.m. – ZOOM
- f. March 18, 2022 – Regional Heritage Board - -1:00 p.m.- ZOOM
- g. March 24, 2022 - HUB – 10:00 a.m.
- h. March 25, 2022 – Smoky Lake Foundation – Financial Report 10:00 a.m. ZOOM
- i. March 30, 2022 – Highway 28/63 Water Commission – 9:00 a.m. ZOOM
- j. March 31, 2022 – Joint Municipalities – 5:00 – ZOOM
- k. April 5, 2022 – Smoky Lake Foundation Board Meeting – 9:00 a.m. ZOOM
- l. April 13, 2022 – Regular Council – 5:30
- m. April 15, 2022 – Good Friday
- n. April 18, 2022 – Easter Monday

RES: 027-22 Moved by Deputy Mayor Thompson that the meeting schedule, as presented, be accepted for information.

CARRIED

11. CLOSED MEETING SESSION

12. ADJOURNMENT

RES. 029-22 Moved by Mayor Kunyk the Regular Meeting of Council held on March 9, 2022 be adjourned at 8:30 p.m.

CARRIED

Leroy Kunyk

S E A L

Earla Wagar, CAO