

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
 IN THE PROVINCE OF ALBERTA, HELD ON WEDNESDAY, MAY 11, 2022, IN THE COUNCIL
 CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
 5135 – 50TH STREET, VILNA AT 5:30 P.M.

PRESENT: Mayor Leroy Kunyk
 Deputy Mayor Thompson
 Councillor Paul Miranda (ZOOM)
 Earla Wagar, CAO

ABSENT:

GALLERY: Roberta Dimitriou and Shane Griggs

CALL TO ORDER: Mayor Kunyk called the meeting to order at 5:30 p.m.

1. AGENDA:

RES: 050-22 Moved by Deputy Mayor Thompson that the Agenda be accepted presented **CARRIED**

- 1. AGENDA**
- 2. BYLAWS AND POLICIES**
 - a. Bylaw 492-12 Community Standards Bylaw
 - b. Bylaw 560-21 Pet Ownership Bylaw
 - c. 26 63 Water Commission Bylaw (Draft)
 - d. 579-22 FRONTAGE TAX BYLAW
 - e. 580-22 TAX LEVY BYLAW
- 3. ADJOURNMENT**

2. BYLAWS:

- a) **Bylaw 492-12 Community Standards – Review**
- b) **Bylaw 560-21 Pet Ownership – Review**
- c) **28/63 Water Commission Bylaw – Under Review by Board**
- d) **Bylaw 579-22 – 2022 Frontage Tax Bylaw**

RES: 050-22 Moved by Mayor Kunyk that first reading by given to Bylaw #579-22 the 2022 Frontage Tax Bylaw. **CARRIED**

RES: 050-22 Moved by Deputy Mayor Thompson that second reading by given to Bylaw #579-22 the 2022 Frontage Tax Bylaw. **CARRIED**

RES: 050-22 Moved by Councillor Miranda that third and final reading by given Unanimous Consent to Bylaw #579-22 the 2022 Frontage Tax Bylaw. **CARRIED**

e) Shane Griggs & Roberta Dimitriou

Shane Griggs and Roberta Dimitriou addressed Council with a request to purchase the 3 acre parcel directly behind their house, defined as Lot 3, Block 1, Plan 3638HW for \$10,000.00.

The property access has never been developed, and therefore has not been marketed since the cost of building access is more costly than the property is worth. Council indicated that one condition of the sale would be that the access to the property would have to be through their existing property. They were asked to contact Jane Dauphinee of Municipal Planning Services, who acts as the Village's Subdivision Authority Officer. They also understand that the property is zoned Light Industrial and if they want to use it for other purposes, it would have to be rezoned. Again, Municipal Planning Services would give them direction on process.

3. MINUTES**a. Regular Council April 13, 2022**

RES: 051-22 Moved by Deputy Mayor Thompson that the Minutes of the Regular Council Meeting of April 13th, 2022 be accepted for information.

CARRIED

4. BUSINESS ARISING FROM MINUTES**5. REPORTS****a) Mayor Kunyk , May 11th, 2022****Hwy 28/36 Water Commission Subcommittee - Multiple Dates**

- Review of Bylaws nearly completed.

Smoky Lake Eoundation Budget Meeting April 19th

- Approval of budget, description of line items.

Vilna Library - April 19th.

- Mental health coloring program has started. First weekend of each month is kids online safety program. Book club has started on Thursday nights. Discussion of being open multiple days during special Farmer's Market weekends and Boomtown days. Some fundraising opportunities available. Library logo has been created and will replace older logo.

Evergreen Waste Commission - April 21st.

- Banff has a biodigester that heats all municipal buildings. Soil conservation is becoming a critical issue. Traditionally, 1 cubic meter would have an average of 40 earthworms. Recent studies are only finding an average of 2 earthworms. Too many chemicals in the world are being blamed. Scavenging is an increasing issue, including Smoky Lake and Spedden, with individuals acting aggressively and harassing

staff. Scavenging is technically theft, so RCMP to be contacted. Excellent board orientation session with Brownlee Law.

Centennial - April 27th.

- Discussion of advertising with Go East. No winners of logo contest announced. No posters or advertising yet beyond Ag. Society website. Committee brainstorms to create an alternate logo to begin sourcing quotes for merchandise. Several food trucks have already committed. School tour looks viable. Town cleanup would be appreciated. Uncertainty of how to build or decorate a parade float for the village.

Westlock Water Commission Workshop April 28th

- Board orientation with Brownlee Law, attended by multiple commissions, CAOs, and staff. Excellent informative session.

b. Deputy Mayor Thompson

Ukrainian Twinning Committee

- The Committee is asking for donations for a silent auction with proceeds going toward U

c. Councillor Miranda

RCDC April 25, 2022

- The Committee discussed the Economic Development Officer’s contract.
- Her Performance evaluation is scheduled for the June meeting.

a. CAO Report

TAXES	
BALANCE Current Taxes April, 2022	(\$24,695.662)
ARREARS	\$161,737.71
<i>TOTAL TAXES OWING</i>	\$137,042.05
<i>Interest & Penalties</i>	
Less Village property (Tax Recovery)	(\$24,839.99)
	\$112,202.06

UTILITIES

- We have hired Bruce Smith to install more of the remote meters. He still has 17 residential meters to install. The rest have larger meters such as the fire hall, the schools, etc.

PUBLIC WORKS

- They are getting the equipment ready for grass and boulevard maintenance.

CENTENIAL PARK

- Because it's difficult to get grants it has been suggested that the park be developed in stages, beginning with clearing the treed area and preparing the paths, followed by planting deciduous trees and greens.

BUDGET, ASSESSMENTS AND TAXES

- The 2022 Capital Budget and the 2022 Operating Budget will be presented for approval under New Business.
- Bylaw 579-22 the Frontage Tax Bylaw and
- Bylaw 580-22 the Tax Levy Bylaw will be presented for approval under Bylaws.

UNCOLLECTED TAXES

- I don't want to deal with a Tax Recovery Auction Sale in August, it can either be held in July or September.

CENSUS

- The 2021 Federal Census showed our population has gone down from 290 to 268, a drop of 7.5%. I did a conservative straw poll and counted 261 plus the Lodge population of about 24 for an estimated population of 285.
- What I did find is that the population dynamics has changed a little. The greatest change is the percentage of employment age (15-65) 50%. We now have a population of children 16.5% and our senior population is 33.5%.
- Most of our grant funding is based on our population. I thought it might be beneficial to do a municipal census in order to increase our grants. However, the province has indicated that they will no longer accept municipal census to determine grant funding, so doing a census probably won't be beneficial.

BYLAW CONCERNS

- It's spring and every dog in town thinks the streets are a free playground. I've had to address a couple dog concerns, especially with unfriendly dogs.
- I've send out letters to everyone that I think owns a dog, asking them to get a license.

- The bins behind the Village Office are well used. I can tell who has read their newsletter and who hasn't. The ones that haven't read it come in and ask if the bins are for anyone to use. The others just use them.
- I will be sending out letters to the residents who need a little nudge to clean up their yards.

WATER RESERVOIR

- No word on the grant yet.
- A letter from an Alberta Environment Engineer is attached to this report. In summary, so far the reservoir is still okay.

"April 28, 2022

"Good morning everyone:

I received and reviewed the treated water quality between HWY 28/63 and Vilna' treated water reservoirs to confirm no-leakage at reservoirs (compromising the stored water quality), due to deterioration of reservoirs' physical conditions. Vilna has been requested to perform this task every months and report to AEP and AHS for review, comments and necessary follow up actions.

Latest reports of water quality on Apr 28, 2022 depicts that (comparing between HWY 28/63 vs. Vilna' res. stored water):

- BTEX – no significant deviations noted (identical results) i.e., no hydrocarbon contamination
 - Total chlorine – Vilna res. is maintaining at 1.1 mg/L (HWY @ 1.3 mg/L) previously observed accelerated chlorine residual loss within res. is slower than before, considered cond. Is improving
 - Conductivity, Chloride, Sulphate, E-coli, T-Coliform – comparable results between two samples
 - Turbidity – res. water is at 0.38 NTU compared to HWY line is at 1.2 NTU (stored water has better results than turbulent regional line water)
 - T Sodium – identical between them.

So, in summary: the reservoirs' probability of leakage has not been evident, compromising the stored water quality. HOWEVER, visual inspections of reservoirs' condition is deteriorating (reported by Vilna' engineering consultant), so that replacing or upgrading reservoirs will be an ultimate solution for Vilna' long term drinking water strategy, and AEP has been supporting this solution within its capacity.

If you have further Qs., or concerns, please reach out to me.

Thanks:

Win Tun, P.Eng. (Civil Eng.), B.Sc. (Geol.) (he/him)
Drinking Water Operations Specialist
Regulatory Program, Water and Wastewater Branch

Alberta Environment and Parks - North Region (Capital District)"

RES: 052-22 Moved by Councillor Miranda that the reports be accepted for information.

CARRIED

6. BUSINESS

a. North Saskatchewan River Management Plan

RES: 053-22 Moved by Mayor Kunyk that Mayor Kunyk and CAO Wagar be authorized to sign the Agreement between the Province of Alberta and the Village of Vilna for the ACP Grant to fund the North Saskatchewan River Management Plan Grant as a partnership project between Smoky Lake County and the Village of Vilna with the Village of Vilna being the managing partner.

CARRIED

b. Library Board Appointees

RES: 054-22 Moved by Mayor Kunyk that in recognition that the number of Library Board members exceed the number of Board members specified in the Village's Library Board Bylaw #567-21, rather than asking volunteers to step down to meet the required numbers, that the number of Board Members be reduced by attrition until it is reduced to no more than seven members.

CARRIED

c. Broad Band Connectivity

RES: 055-22 Moved by Deputy Mayor Thompson that, although the Village of Vilna currently has broadband connectivity through the MCSnet GigAir program, in the spirit of regional collaboration, the Council of the Village of Vilna agrees to participate in the research and study necessary to provide broadband internet service to the rural community.

CARRIED

d. Junior Fire Fighters Camp

RES: 056-22 Moved by Councillor Miranda that should the Vilna Volunteer Fire Department not be able to make the necessary contribution to the Junior Firefighters Day Camp, the Village will consider making a donation.

CARRIED

e. Doctor Recruitment and Retention

RES: 057-22 Moved by Mayor Kunyk that letters be sent to Goodfish Band Council and Saddle Lake Band Council, as well as Kikino Metis Settlement Council asking them to support our letter to Alberta Health Services in reversing their decisions to reduce

our health care lab hours and services and to re-instate the lab functions and the x-ray services.

CARRIED

f. NE MuniCorr Ltd. Board Oath of Confidentiality

RES: 058-22 Moved by Deputy Mayor Thompson that the revised Oath of Confidentiality requested for Village of Vilna Council representatives to sign for NE MuniCorr Ltd. , has had the limitations reduced and therefore no longer restricts the responsibilities of representing Councillors.

CARRIED

g. Potential Meeting with Local Indigenous Councils

RES: 059-22 Moved by Councillor Miranda that communications be initiated between the Village of Vilna and the Councils of Kikino Settlement, Saddle Lake Reserve and Goodfish Lake Reserve in order to enhance the blended culture in the Village of Vilna.

CARRIED

h. 2022 Final Capital Budget

RES: 060-22 Moved by Deputy Mayor Thompson that the proposed 2022 Capital Budget be approved.

CARRIED

i. 2022 Operational Budget

RES: 061-22 Moved by Mayor Kunyk that the 2022 Operating Budget be approved as presented.

CARRIED

k. Sale of Lot 3, Block 1, Plan 3638HW

RES: 062-22 Moved by Deputy Mayor Thompson that the Offer to Purchase Lot 3, Block 1, Plan 3638HW for the amount of \$10,000.00 be approved subject to the following conditions:

- 1) That they not request that the Village provide access to the property, and therefore access will have to be through their current property;
- 2) That they create a subdivision that will tie to 2 properties together;
- 3) That should they want to construct a residence on the property, that the property be re-zoned appropriately;
- 4) That they contact Jane Dauphinee at Municipal Planning Service to initiate the subdivision process;
- 5) That the subdivision and development conditions and process be approved by Jane Dauphinee, in her capacity as Subdivision Authority Officer; and
- 6) That the sale be completed by the end of December, 2022 and the subdivision and development process be completed within 2 years.

CARRIED

RES: 063-22 Moved by Deputy Mayor Thompson that the Village of Vilna acknowledges Ukraine's need for assistance in obtaining materials and equipment, and agrees to participate in the Smoky Lake Region's fundraising efforts which are facilitated through the Smoky Lake Kinette Club, toward supporting Ukraine's citizens and Ukraine's defense against the Russian invasion that was launched on February 24th, 2022.

CARRIED

7. BYLAWS AND POLICIES

RES: 064-22 Moved by Mayor Kunyk in consideration of the lateness of the hour, that the Bylaws and Policies section of the Agenda be deferred to a Special Meeting scheduled for May 12, 2022.

8. FINANCIAL REPORT

a. Accounts paid –April 1 – 30, 2022	\$80,340.21
i. A/P April 1 – 30, 2022 (14073-14102)	\$49,283.34
ii. EFT April 1 – 30, 2022 (2022028 - 2022034)	\$15,311.33
iii. EFT Payroll April, 2022	\$15,475.54
b. Bank Reconciliation	
GL Bank Opening Balance April 1, 2022	\$37,428.91
Revenues	\$99,689.46
Expenditures	(\$64,970.23)
Payroll	(\$15,745.54)
GL Closing Balance as of April 31, 2022	\$56,402.60

RES: 065-22 Moved by Councillor Miranda that the Financial Reports, as presented, be accepted for information.

CARRIED

9. CORRESPONDENCE

10. MEETING SCHEDULE

- a. May 6, 2022 – Highway 28/63 Bylaw Committee – 9:00 a.m. ZOOM
- b. May 6, 2022 – Smoky Lake Foundation – 9:00 – ZOOM option
- c. May 9, 2022 – Ag. Society – 7:30
- d. May 10, 2022 – Fire Department – 7:30
- e. May 11, 2022 – Council 5:30
- f. May 12, 2022 – Council Budget & Taxes -5:30
- g. May 19, 2022 – 10:00 Evergreen Waste – ZOOM
- h. May 19, 2022 – 2:00 RCDC – ZOOM
- i. May 20, 2022 – 10:00 a.m. SL Foundation Budget- ZOOM
- j. May 20, 2022 – 2:15 p.m. 13-Ways Workshop – IN PERSON 107 Willow Cr. St. (Ukrainian Hall)

- k. May 25, 2022 – 5:00 p.m. – Centennial Meeting
- l. May 25, 2022 – 5:00 p.m. – Dr. Recruitment
- m. June 7, 2022 – 10:00 a.m. – SL Foundation – Business Plan – ZOOM
- n. June 8, 2022 – 9:00 a.m. – Highway 28/63 Water Commission – ZOOM
- o. June 13, 2022 – MuniCorr – 10:00 a.m. – ZOOM

RES: 066-22 Moved by Deputy Mayor Thompson that the meeting schedule, as presented, be accepted for information.

CARRIED

11. CLOSED MEETING SESSION

12. ADJOURNMENT

RES. 068-22 Moved by Mayor Kunyk the Regular Meeting of Council held on May 11, 2022 be adjourned at 8:45 p.m.

CARRIED

Leroy Kunyk

S E A L

Earla Wagar, CAO