

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY, SEPTEMBER 23, 2021
VIRTUALLY, IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
5135 – 50TH STREET, VILNA AT 11:00 A.M.**

PRESENT: Mayor Leo Chapdelaine
Deputy Mayor Donald Romanko
Earla Wagar, CAO

ABSENT:

GALLERY:

ORDER: Mayor Chapdelaine called the meeting to order at 10:00 a.m.

1. AGENDA:

RES: 143-21 Moved by Deputy Mayor Romanko that the Agenda be amended to include item
6.i Council Committees
6.j Water Reservoir .
6.k 2018 Flood

CARRIED

<p>1. AGENDA</p> <p style="padding-left: 40px;">Additions/Changes</p> <p>2. DELEGATION</p> <p>3. MINUTES</p> <p style="padding-left: 20px;">a. Regular Meeting, August 26th, 2021</p> <p>4. DELEGATION</p> <p>5. MINUTES</p> <p style="padding-left: 20px;">a. Regular Meeting, August 26th, 2021</p> <p>6. BUSINESS ARISING FROM MINUTES</p> <p>7. REPORTS</p> <p style="padding-left: 20px;">a. Mayor b. Deputy Mayor c. Administration Report</p> <p>8. BUSINESS:</p> <p style="padding-left: 20px;">a. National Truth and Reconciliation Day b. Dr. Recruitment & Retention funding c. Alberta Health Lab Services d. ATCO Electrical Franchise Agreement e. Award Contract to Safety Codes Inspections to The Inspections Group f. Award Consultant contract to 13-Way for Regional Services Study g. Council Orientation h. Policing Issues to take to AUMA</p> <p>9. BYLAWS AND POLICIES</p> <p style="padding-left: 20px;">a. #574-21 – Ukrainian Twinning Committee b. Ukrainian Twinning Agreement</p> <p>10. FINANCIAL REPORT</p> <p style="padding-left: 20px;">a. Accounts paid – August 19 – September 16, 2021 \$215,717.93</p> <p style="padding-left: 40px;">i. A/P Aug 19-Sep 16, 2021 (13965-13982) \$13,497.56</p> <p style="padding-left: 40px;">ii. EFT Aug 19 – Sep 16, 221 (2021069-2021084) \$188,124.80</p> <p style="padding-left: 40px;">iii. EFT Payroll August 2021 \$14,095.57</p> <p>11. CORRESPONDENCE</p> <p>12. NEXT MEETINGS</p> <p>13. ADJOURNMENT</p>

2. DELEGATIONS

3. MINUTES

a. Regular Meeting – August 26th, 2021

RES: 163-21 Moved by Mayor Chapdelaine that the minutes of the Regular Meeting of Council on August 26, 2021, be accepted as presented.

CARRIED

4. **BUSINESS ARISING FROM THE MINUTES:**

5. **REPORTS**

a. **Mayor Chapdelaine**

Evergreen Regional Waste Commission

The Evergreen Regional Waste Commission has updated all of its Bylaws and Policies.

Doctor Recruitment and Retention Committee

Dr. Raubenheimer Clinic has returned \$85,000.00 of the funds that had been set up to assist a new doctor to emigrate to Canada and to the Smoky Lake Region.

They further agreed to provide funds in the amount of \$5,000.00 to assist Dr. Lournenz in his Immigration Process.

The Vilna Health Centre is in need of roof repairs, but it seems the Alberta Health maintenance Board seem to be hesitant to provide the funds.

The doctors attending the clinic in Vilna have reduced their hours to coincide with the lab schedule which has resulted in a wait time of weeks for appointments.

Smoky Lake Region Heritage Board

The Village of Vilna needs to renew its representative on this Committee. In the past it has been a member from the community. Perhaps Carol Trider would again consider representing Vilna.

b. **Deputy Mayor Romanko**

Smoky Lake Seniors Foundation – September 16, 2021

• **General**

- A dietician will be meeting with the cooks at both the Vilna Lodge and Bar-V-Nook
- All residents who consented to the Covid-19 Vaccines have received their 3rd or booster shots,
- Hiring replacement casual workers.
- Staff to cover Statutory Holidays is scheduled.

• **Bar-V-N**

- The Walk-in cooler needs repair;
- Dishwasher installed for DSL

• **Waskatenau**

- 3 empty suites

• **Vilna**

- Gardens have been cleaned
- No vacancies
- Boiler has been serviced
- Floor replaced in one suite,
- Front doors fixed.

● **CAO Report**

- Regular inspections will be upcoming soon
- Bonnie has taking the 1st Aid Instructors course
- Manager Meeting Scheduled for Sept. 23rd
- Structural Inspection found no problems
- The administration will be transitioning from the Sage management system to the Yardi management system.
- Pre-Audit is scheduled for Nov 16 – 19th
- National Truth and Reconciliation Day on September 30th will be acknowledged
- The Financial status of both lodge are in good condition.
- The Board has passed a Harassment Policy
- Next meeting October 14th, 2021.

● **Intermunicipal Collaboration Committee**

- The Board has recommended that the Alberta Safety Codes inspections services contract be awarded to The Inspections Group
- Council orientation will be made available to all council members in the region on November 4th, with costs being splint by an attendance basis. Brownlee Fryett has been contracted to run the workshop.
- Next Meeting call of the chair.

c. Administration Report

Administration Report to Council Meeting September 23, 2021

BALANCE Current Taxes September 2021	(\$90,198.13)
ARREARS	\$108,072.99
<u>TOTAL TAXES OWING</u>	<u>\$198,271.12</u>
<u>Interest & Penalties</u>	<u></u>
Less Village property (Tax Recovery)	(\$24,839.99)
	\$173,431.13

TAXES

- One of the properties on tax recovery will be going on the real estate market. The other one might have to be auctioned, the process will be initiated.

PUBLIC WORKS

- On September 16th the garbage truck turned a corner too sharply in the alley behind the shop. It hit the power pole and took out much of the telephone services in the area. No one was hurt. Repairs have been ongoing.

Hopefully it won't be much longer. This will be an insurance claim. I have notified the insurers.

- The 4-way Stop Signs will be installed at 50th st. and 50th ave this week. I miscalculated the order and I need to order 1 more sign for the 52nd avenue intersection.
- Public Works has been checking fire hydrants. We still have a couple that need repairs.

BONNIE LAKE

- Matt Reported that the bookings are coming in. So far we have realized approximately \$17,000.00 in fees and expenses are about \$17,600.00. Best year ever.
- The campground is scheduled to shut down at the end of September.

-

CAPITAL PROJECTS:

Paving – 49 Ave

- I understand they will be back to touch up some small repairs.

Water Meter Replacements

- The meters have been ordered. It could be 6 weeks before they get here. It seems there's a shortage in western Canada.

Water Reservoir

- Alberta Environment will be inspecting the Water Plant this week. I hope the inspection was triggered by my request for funds to replace the reservoir.
- The inspection has indicated that the reservoir is deteriorating rapidly and should be replaced immediately.
 - Lisa Van Popta has indicated that the concrete is deteriorating under the tennis court area and has agreed to help to speed up the process for financial assistance.

CENTENIAL PARK

- Land Titles is about 2 months behind in getting titles transferred. So far we don't have title to the park yet.

2021 ELECTIONS

- On Nomination Day we received 3 nominations for Council. Leroy Kunyk, Tammy-Lynn Thompson and Paul Miranda. They have been acclaimed so we will not have to have a municipal election. We will still have to hold the election for the Provincial Referendum and the Senate election. Because we won't be holding a municipal election they will be paying us \$4,000.00 instead of the \$2,000.00 previously noted. We will still have to have the Advance Polls.

GRANT APPLICATIONS

- The regional Administrators interviewed the candidates who submitted proposals for the Regional Service Study. They have recommended that the Village enter into an agreement with 13-Ways Inc.
- An application is being prepared to have a study done on the High Speed Internet in the region.

ARBORETUM

- The owner of the property located at the SE corner of 49th Avenue and 52nd Street in 1919 was Norman Wright. It is assumed that it would be his family that is buried on the property.

LAND GRANT FROM THE ESTATE OF FRANK PAWLOWSKI

- The papers have been signed by Mr. Pawlowski's executor and are being mailed to us for processing.

ASSESSMENTS

- The Village has been selected to have our Assessment Services and all the Bylaws and Policies and agreements dealing with the assessment reviewed. I have submitted all the documents for their scrutiny.

RES: 164-21 Moved by Mayor Chapdelaine that the reports be accepted for information.

CARRIED

6. BUSINESS**a. National Day of Truth and Reconciliation**

RES: 165-21 Moved by Deputy Mayor Romanko that the Village of Vilna approve the recommendation of the Doctor Recruitment and Retention Committee to reimburse each respective municipality (as per the cost share funding formula) for the unused portion of funds remaining

CARRIED

b. Dr. Recruitment & Retention Funding

RES: 166-21 Moved by Deputy Mayor Romanko that the Village of Vilna approve the recommendation from the Doctor Retention and Recruitment Committee to reimburse each respective municipality (as per the cost sharing funding formula) for the unused portion of funds remaining in the amount of \$85,000.00 from the total amount of \$100,000.00 provided for the fourth physician given to the Raubenheimer Medical Clinic as per the Memorandum of Understanding, executed June 26, 2019 (Reimbursement: County \$31,110.00, Town \$13,260.00, Village of Vilna \$3,570.00, Village of Waskatenau \$3,060.00); and to reimburse the additional contribution of \$17,000.00 to Smoky Lake County and \$17,000.00 to Town of Smoky Lake when the funds are returned from the Raubenheimer Medical Clinic; and recommend the Managing Partner, Town of Smoky Lake to distribute the said funds when received.

CARRIED

c. Alberta Health – Vilna Health Centre Lab Service

RES: 167-21 Moved by Mayor Chapdelaine that a response letter be prepared and sent to Dr. Yui as well as to MLA Glenn Van Dijken, Minister of Health Jason Copping and MP Shannon Stubbs regarding the reduced laboratory hours at the Vilna Health Clinic, again imploring that consideration be given to support our residents and the residents in our surrounding community by providing a fair service in spite of numbers but respecting the distance that must be travelled for these services.

CARRIED

d. ATCO Electric Franchise Agreement

RES: 168-21 Moved by Mayor Chapdelaine that an ATCO representative be invited to meet with Council, virtually if necessary, to explain the Franchise process and agreement in principal as well as in detail, outlining how the rates are set and the fees are determined.

CARRIED

e. Safety Codes Inspections Services Contract

RES: 169-21 Moved by Deputy Mayor Romanko that the Village of Vilna resolve to approve the recommendation of the Intermunicipal Collaboration Committee to award the Safety Codes Services contract to the Inspections Group Inc. for the period

of January 1st, 2022 to December 31, 2026, and acknowledge that Smoky Lake County, as the Managing Partner of the Smoky Lake Region's Joint Quality Management Plan be authorized to execute the said contract on behalf of the Village of Vilna.

CARRIED

f. Regional Services Study Contract

RES: 170-21 Moved by Mayor Chapdelaine that the Council of the Village of Vilna direct Administration to enter into an agreement with 13-Ways Inc. to perform a study to determine how the regional municipalities can share services that will make their administrations more efficient, cost effective and innovative.

CARRIED

g. Council Orientation and Training

RES. 171-21 Moved by Mayor Chapdelaine that the Village of Vilna resolve to approve the recommendation of the Intermunicipal Collaboration Committee to share in a Virtual Regional Council Orientation and Training session hosted by Brownlee Fryett on November 4th, 2021 at a cost of \$4,050.00 to be shared by each municipality on a per participant basis.

CARRIED

h. AUMA Annual Conference

RES. 172-21 Moved by Mayor Chapdelaine that the Council of the Village of Vilna wishes to thank Sgt. Sehn for considering our concerns and ask him to use his discretion to address issues at the 2021 AUMA Conference RCMP sessions that he feels are important to the Village of Vilna and community.

CARRIED

i. Council Committees

RES. 173-21 Moved by Mayor Chapdelaine that a summary of each of the Council Committees be prepared and presented to the newly acclaimed Council members so that they can determine where their strengths will best represent the Village.

CARRIED

j. Water Reservoir Replacement

RES. 174-21 Moved by Mayor Chapdelaine that immediate action be taken to acquire financing, and if necessary lobbying the government for financial assistance to replace the failing water reservoir, and to ask the engineers to have the design drawings prepared to that construction can begin as soon as finances are approved.

CARRIED

k. 2018 Flood Expenses Recovery

RES. 175-21 Moved by Mayor Chapdelaine in recognition of Alberta Environment approving the claims submitted by the Village to offset the costs incurred during and after the 2018 Flood, that although the claim was not approved, the charge from Smoky Lake County for the repair of the fire truck pump which was damaged while pumping flood water away from threatened areas, be reimbursed.

CARRIED

7. BYLAWS

a. Bylaw #574-21

- RES. 176-21** Moved by Deputy Mayor Romanko that the wording of Bylaw 574-21 be reviewed and if the wording regarding the funds capping and distribution is inadequate, that Administration be directed to have the Bylaw brought to the incoming Council for review and consideration and possible replacement.
- CARRIED**

8. FINANCIAL REPORT

a.	Accounts paid – August 19 – September 16, 2021	\$215,717.93
	i. A/P Aug 19-Sep 16, 2021 (13965-13982)	\$13,497.56
	ii. EFT Aug 19 – Sep 16, 221 (2021069-2021084)	\$188,124.80
	iii. EFT Payroll August 2021	\$14,095.57

- RES. 177-21** Moved by Deputy Mayor Romanko that the Financial Report as presented be accepted for information.
- CARRIED**

2. CORRESPONDENCE

- a. Aspen View School Board notes
- b. Smoky Lake Twinning Committee Agenda and Minutes
- c. Regional ICC minutes. Re: Regional Issues
- d. Telus, re: CRTC Spectrum Policy
- e. Infectious Disease Physicians, re: Letter to Premier Kenney
- f. Alberta Municipalities, re: Letter to Minister of Municipal Affairs - RCMP

- RES. 178-21** Moved by Deputy Mayor Romanko that CRTC Spectrum auction policy be reviewed and brought back to a future Council meeting and recommended to the agenda of the next Joint Municipalities meeting for discussion and potential action.
- CARRIED**

- RES. 179-21** Moved by Mayor Chapdelaine that letters be addressed to Premier Kenney indicating that the Village of Vilna does not feel that the Council Code of Conduct is too restricting, but is a moral guideline that is needed to control the actions of Council within their jurisdiction.
- CARRIED**

- RES. 180-21** Moved by Mayor Chapdelaine that letters be addressed to Premier Kenney indicating that the Alberta Government ensures that Alberta municipalities are not charged with assisting in funding the RCMP's retroactive pay when the agreement is complete.
- CARRIED**

3. NEXT MEETINGS

- a. September 17, 2021 – Ukrainian Twinning Committee – 9:00 a.m. - ZOOM
- b. September 20, 2021 – Nomination Day
- c. September 20, 2021 – Federal Election Day
- d. September 22, 2021 – Evergreen Waste – 10:00 a.m. - ZOOM
- e. September 23, 2021 – Regular Council – 10:00 a.m.
- f. September 27, 2021 – RCDC - 10:00 a.m. – ZOOM
- g. September 29, 2021 – Highway 28/63 Water Commission – 10:00 a.m. - ZOOM
- h. October 18, 2021 – Municipal Election Day for Provincial Referendum & Senate Election
- i. Organizational Meeting – Set through consensus of newly elected Council
- j. Next Regular Council Meeting – Set through consensus of newly elected Council

4. CLOSED SESSION

5. ADJOURNMENT

RES. 181-21

Moved by Mayor Chapdelaine the Regular Meeting of Council held on September 23, 2021 be adjourned at 11:15 a.m.

CARRIED

Leroy Kunyk, Mayor

S E A L

Earla Wagar, CAO