

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY, AUGUST 26, 2021
VIRTUALLY, IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
5135 – 50TH STREET, VILNA AT 11:00 A.M.

PRESENT: Mayor Leo Chapdelaine
Deputy Mayor Donald Romanko
Earla Wagar, CAO

ABSENT:

GALLERY:

ORDER: Mayor Chapdelaine called the meeting to order at 10:00 a.m.

1. AGENDA:

RES: 143-21 Moved by Deputy Mayor Romanko that the Agenda be accepted as presented.

CARRIED

<p>1. AGENDA</p> <p style="padding-left: 40px;">Additions/Changes</p> <p>2. DELEGATION</p> <p>3. MINUTES</p> <p style="padding-left: 20px;">a. Regular Meeting, June 17, 2021</p> <p style="padding-left: 20px;">b. Special Meeting, July 28th, 2021</p> <p>4. BUSINESS ARISING FROM MINUTES</p> <p>5. REPORTS</p> <p>6. BUSINESS:</p> <p style="padding-left: 20px;">a. Resignation of Councillor Dyck</p> <p style="padding-left: 20px;">b. Photocopier</p> <p style="padding-left: 20px;">c. Sale of Roll 221</p> <p style="padding-left: 20px;">d. Memorial Tree Park</p> <p style="padding-left: 20px;">e. 4-Way Stops Main Street</p> <p style="padding-left: 20px;">f. Speed Bumps 49th Avenue</p> <p style="padding-left: 20px;">g. Offer to Purchase Bonnie Lake Campground</p> <p style="padding-left: 20px;">h. Asphalt Crusher</p> <p style="padding-left: 20px;">i. Office Furnace</p> <p style="padding-left: 20px;">j. Water Meters</p> <p style="padding-left: 20px;">k. Election Agreement with Aspen View Schools</p> <p style="padding-left: 20px;">l. Advance Polls</p> <p style="padding-left: 20px;">m. Land Donation</p> <p>7. BYLAWS AND POLICIES</p> <p style="padding-left: 20px;">a. #572-21 Smoky Lake Region Heritage Board (3rd Reading)</p> <p style="padding-left: 20px;">b. #575-21 Bylaw Enforcement Officer</p> <p>8. FINANCIAL REPORT</p> <p style="padding-left: 20px;">Accounts paid – June 11 – August 18, 2021 \$153,391.69</p> <p style="padding-left: 40px;">i. A/P Jun 11-Aug 18, 2021 (13922-13964) \$88,277.49</p> <p style="padding-left: 40px;">ii. EFT Jun 11 – Aug 18, 221 (2021045-2021068) \$40,659.44</p> <p style="padding-left: 40px;">iii. EFT Payroll June, July 2021 \$24,454.76</p> <p>9. ADJOURNMENT</p>

2. DELEGATIONS

3. MINUTES

a. Regular Meeting – June 17th, 2021

RES: 144-21 Moved by Mayor Chapdelaine that the minutes of the Regular Meeting of Council on June 17th, be accepted as presented.

CARRIED

b. Special Virtual Meeting, July 28, 2021

RES: 145-21 Moved by Deputy Mayor Romanko the Minutes of the Special Virtual Meeting of July 28th, 2021 be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM THE MINUTES:

5. REPORTS

a. Mayor Chapdelaine

NE MuniCorr – July 12, 2021

NE MuniCorr Board held a Town Hall meeting in St. Paul to discuss the potential of NE MuniCorr requisitioning each member municipality to offset operating funds in order to continue operating. After presenting their case, no municipalities were in favor of the proposal.

Ukrainian Twinning Committee – July 21, 2021

The Ukrainian Twinning Committee and representatives from the Kosiv Region in the Ukraine held a gift exchange where the Kosiv representative presented the Committee with a handmade plate and three mugs made from one of their local potters, using Kosiv colors. In turn we presented them with a mirrored map of the Province of Alberta, highlighting Smoky Lake County and the Town and the Villages.

Evergreen Regional Waste Management – August 4, 2021

The meeting consisting of reviewing and updating the Bylaws, Policies and Business Plan. All documents were brought up to date.

The next meeting is scheduled for September 22, 2021.

b. Deputy Mayor Romanko

Smoky Lake Seniors Foundation – June 28, 2021

- Social visits are limited to outside only;
- Vilna house to vacated July 30.
- New stove for Vilna has been delayed.
- 2 inspections by AHS, no problems.
- Yardi Property Management Software was demonstrated and approved. The system will be installed next budget, \$10 000 initial, \$7800 per year.
- Interviews will be held next week for the Maintenance Manager position, 4 to be interviewed.
- Fire alarms need to be up dated in 4 and 8 plexes.
- Nurse call system needs to be updated about \$60 000.
- Vilna roof fans need to be installed.
- Rents to be increased in October.
- Financials are good.

Smoky Lake Regional Fire Committee - June 30, 2021

- Alberta Safety Codes has recommended that we refer to Province for fire inspections.
- Grant received for Regional Fire Study -- Transitional Solutions Ltd. hired.
- Next Meeting call of the chair.

Smoky Lake Seniors Foundation - Aug 11, 2021

- Casual aide hired in Vilna..
- New stove installed in Vilna Lodge.
- Structural engineers inspected BVN, no report yet.
- Yardi implementation on going.
- Need part time maintenance person.
- Minister was to visit on Aug 26, but he visit was cancelled.
- Covid cost continue.
- Reinvest GIC for 90 days for the best interest rate.
- Financials doing well on budget.
- Next meeting Sept 16.

Highway 28/63 Water Commission - Aug 18, 2021

- Alberta Transportation still owes us money.
- MuniCorr needs a resolution regarding the possibility of charging the utility companies to use the Iron Horse Trail land, may involve legal costs.
- No response from Good Fish Lake Reserve, need meeting because there is no draft agreement.
- Query from insurance regarding assets owned by Commission.
- 60% of bylaw is complete, 1st reading in September.
- Water Consumption Study underway.
- Twinned line under warrantee, no new issues.
- 95% of housing connections complete at Good Fish Lake Reserve.
- Next meeting Sept 29, 2021

c. Administration Report

Administration

Report to Council Meeting August, 2021

BALANCE Current Taxes August 9, 2021	(\$96,848.28)
ARREARS	\$108,757.98
<u>TOTAL TAXES OWING</u>	<u>\$205,606.26</u>
<u>Interest & Penalties</u>	<u>(\$24,839.99)</u>
Less Village property (Tax Recovery)	(\$24,839.99)
	\$180,789.27

TAXES

- One of the properties on tax recovery has been paid up. I'm asking you to accept an offer on another one during this meeting. We have a couple that

are on agreements that have defaulted, but I don't know what to do about them. It's hard to sell a house out from under a resident.

PUBLIC WORKS

- Public Works has been busy maintaining the green areas and keeping the Village looking sharp.
- ATCO has cut all the trees that were affecting the power lines. These were done through agreements with the property owners.
- We have had wifi installed in the Public Works Shop and they have an email address: vilnapublicworks@gmail.com
- It is hoped that they will have time to update service and line locations onto our GIS system.
- We have order Speed Humps to be installed on 49th avenue. If they work, we'll have them installed on the north end of Main Street. There is a concern that putting spikes or long screws into the asphalt will damage the life of the asphalt. We'll test them on 49 Ave (east). The paving contractor said he could install permanent ones for about the same price. (\$1,500.00 each).
- We have also ordered Stop Signs to be installed at the intersection of 51st Avenue and 50th Street.

BONNIE LAKE

- Matt reported that the bookings are coming in. So far we have realized over \$12,000.00 in fees and expenses are about \$12,500.00.
- The blue green algae is blooming in abundance, so no swimming. It's still okay to fish and the fish is okay for eating as long as it's skinned.

BYLAWS

- I've had the opportunity to test the Pet Ownership Bylaw. Once Invoice has been issued for a Dog at Large, Just waiting to see if the invoice gets paid, or the landlord gets the charges added to her taxes.
- I've also had one chicken complaint. One family got a rooster in their flock that caused the neighbour some concern. The rooster has been removed.

CAPITAL PROJECTS:

Paving – 49 Ave

- The paving of 49th avenue is complete.
- They will be back in a couple weeks to patch the other streets that have been opened for repairs.

Water Meter Replacements

- We should be starting the water meter project by mid-September. I had to get new quotes, the previous ones were out dated. I'm hoping to have an agreement soon.

Water Reservoir

- We're trying to find money to fix the water reservoir.
- I've put a call in to Alberta Transportation - They provide most of the infrastructure money
- I've been in touch with the Engineers. We have two options, a fix or a replacement

Option I. The fix would involve draining the reservoir completely and resurfacing it, including floor, sides and walls with some form of epoxy.

This is not an easy project. We will have to continue to provide water and we can't get a direct line off the 28/63 main. There are 20,000 gallon bladders that we can purchase for about \$10,000.00 each. In order to supply sufficient water we would have to hire water trucks on a continuous basis to keep the water supply up. (about 6 – 10 per day).

It would also involve continuous testing and 24 hours security.

Option II, although less convoluted will probably be much more expensive. That is so completely rebuild the reservoir. This would involve constructing a whole new reservoir, probably on the north side of the current plant.

I don't have any answers from the engineers nor from the province, but it can wait too long, the chlorine levels are fluctuating again.

SANITARY DUMPING STATION

- We had a vacuum truck try and suck out the can that seems to be plugging the sewer line. No luck. The only solution left is to dig it up, cut into the line and remove the article, and then reconnect the sewer line. It was also suggested that we put a wire through the pipe ... closer to the top so that we can remove things that have been dumped in error.

CENTENIAL PARK

- The transfer documents have been signed and have been returned to the County to be registered with Alberta Land Titles.

2021 ELECTIONS

- To date 4 nomination packages have been taken out, and one has been turned in.
- We have entered into an agreement with Aspen View School to handle their election along with ours.
- As well, we will be handling the Provincial Referendum and Senate elections.
- The good news is that the Province will pay us \$2,000.00. This should cover some of the costs and expenses.
- We will be holding two Advance Polls. Both on Thursday, October 14th.
 - From 10:00 a.m. to Noon – a Poll will be held at the Lodge for staff and residents only.
 - From 1:00 p.m. to 6:00 p.m. a Poll will be held at the Village Office for anyone who feels they might not be able to vote on Monday, October 18th 2021 at the regular voting station at the Village Office.

GRANT APPLICATIONS

- The Alberta Tourism Grant has been submitted. The intent is to create a shelter area at the Iron Horse Trail Staging area.
- There is an Infrastructure Canada Program that is set up to assist municipalities in reaching the net zero hydrocarbon reduction projections. The grant is for no less than \$100,000.00 and the municipality must contribute 20%. The catch is, whatever renovations that are done must prove a 25% carbon reduction. The Town of Smoky Lake has suggested that perhaps we could do a regional application.
- Hopefully we can Shared Services Study started soon.

RES: 146-21 Moved by Mayor Chapdelaine that the reports be accepted for information.

CARRIED

6. BUSINESS

a. Resignation of Councillor Roy Dyck

RES: 147-21 Moved by Deputy Mayor Romanko that Council accept the written resignation of Councillor Roy Dyck, as of June 30th, 2021 and direct the CAO to notify the affected committees and sub-committees.

CARRIED

b. Photocopier Contract

RES: 148-21

Moved by Mayor Chapdelaine that an agreement be entered into, to renew the lease agreement on the Ricoh 5002 Black & White Photocopier for a 36 month period.

CARRIED

c. Sale of Roll #221

RES: 149-21

Moved by Mayor Chapdelaine that Council accept the offer to purchase the property described as

“all that portion of the south west quarter of section twenty (20) township fifty nine (59) Range thirteen (13) west of the 4th meridian, described as follows: Commencing at the north west corner of the said quarter section, thence southerly along the west boundary thereof two hundred and sixty four (264) feet thence easterly and parallel with the north boundary of the said quarter section two hundred and five (205) feet, thence northerly and parallel with the said west boundary to a point on the said north boundary, thence westerly along the said north boundary to the point of commencement, containing .412 hectares (1.24 acres) more or less. Excepting thereout all mines and minerals”,

under the agreed upon conditions, and also, should the existence of graves on the NW corner of the property be confirmed, that a portion of the property including the graves be separated from the agreement and retained by the Village.

CARRIED

d. Memorial Arboretum

RES: 150-21

Moved by Deputy Mayor Romanko that Administration be directed to proceed with the search to confirm the existence of two graves on the property described as

“all that portion of the south west quarter of section twenty (20) township fifty nine (59) Range thirteen (13) west of the 4th meridian, described as follows: Commencing at the north west corner of the said quarter section, thence southerly along the west boundary thereof two hundred and sixty four (264) feet thence easterly and parallel with the north boundary of the said quarter section two hundred and five (205) feet, thence northerly and parallel with the said west boundary to a point on the said north boundary, thence westerly along the said north boundary to the point of commencement, containing .412 hectares (1.24 acres) more or less. Excepting thereout all mines and minerals”,

and upon confirmation of the graves, that Administration be directed to initiate the subdivision process to separate out the site and as a symbol of respect and recognition of the deceased enhance the area and develop an arboretum where memorial trees can be located.

CARRIED

e. Traffic Control – 4-Way Stop Signs

RES: 151-21

Moved by Deputy Mayor Romanko that Administration be directed to have” 4-Way” Stop Signs and appropriate warnings be erected at the intersections of 51st Avenue and 50th Street and 52nd Avenue and 50th Street to reduce the traffic speeding along 50th Street and eliminate the amount of “U-Turns” being made on 50th Street.

CARRIED

f. Speed Control Bumps along 49th Avenue East

RES: 152-21 Moved by Mayor Chapdelaine that Administration be directed to have two speed control bumps be installed along 49th Avenue East, in an attempt to encourage speed reduction.

CARRIED

g. Offer to Purchase Bonnie Lake Campground

RES. 153-21 Moved by Deputy Mayor Romanko that the Council of the Village of Vilna acknowledges that Mathieu and Danielle Girard have provided a Letter of Intent, indicating their interest in purchasing Bonnie Lake Campground from the Village, and that their offer be accepted, subject to the conditions as set out in the Agreement between the Village of Vilna and the Province of Alberta regarding the use and sale of the property.

CARRIED

h. Lease Asphalt Crusher

RES. 154-21 Moved by Mayor Chapdelaine that Administration be directed to move forward with the lease of the asphalt crushing equipment from The Groundworx Co. based on the quote of \$8,000.00 per week plus delivery and service costs.

CARRIED

i. Office Furnace and Air Conditioner

RES. 155-21 Moved by Deputy Mayor Romanko that Administration be directed to contract the installation of a new furnace and air conditioning unit for the Village Office, from Blueline Inc. for the quoted installed price of \$19,500.00 plus GST, acknowledging that the existing system was installed in 1984.

j. **CARRIED**

j. Replace Water Meters with Remote reading system.

RES. 156-21 Moved by Mayor Chapdelaine that Administration enter into an agreement with AccuFlow Inc. and Neptune Ultrasonic sound volume calculator Water Meters to supply and install new water meters have remote readers on them, with the price not to exceed the grant amount of \$125,000.00.

CARRIED

k. Aspen View School Board Election Agreement

RES. 157-21 Moved by Deputy Mayor Romanko that the Village of Vilna enter into an agreement with Aspen View School Division to provide election services should the election of a School Board Trustee be required.

CARRIED

l. Advance Poll for Municipal Election

RES. 158-21 Moved by Mayor Chapdelaine that in order to accommodate the residents of the Village Lodge and Senior Housing during the Pandemic, the Village Returning Officer and election staff shall hold an Advance Poll at the Vilna Seniors Lodge on Thursday, October 14th, 2021 from 9:30 a.m. to 11:30 a.m. and following that Advance Poll, hold a General Advance Poll at the Village Office on the Same day from 1:00 p.m. to 6:00 p.m.

CARRIED

m. Land Donation

RES. 159-21 Moved by Mayor Chapdelaine that Administration look into the potential of accepting the donation of the parcel of land referred to as Roll #232 and described as Part of Lot H, Plan 38HW, and should it be permitted that the offer to donate the referred to parcel of land be accepted and title transfer initiated.

CARRIED

7. BYLAWS

a. Bylaw #572-21 Smoky Lake County Regional Heritage Board

RES. 156-21 Moved by Mayor Chapdelaine that 3rd and final reading be given to Bylaw #572-21, the Smoky Lake County Regional Heritage Board.

CARRIED

b. Bylaw # -575-21 Bylaw Enforcement Officer Bylaw

RES. 157-21 Moved by Mayor Chapdelaine that 1st reading be given to Bylaw #575-21, the Bylaw Enforcement Officer Bylaw.

RES. 158-21 Moved by Deputy Mayor Romanko that 2nd reading be given to Bylaw #575-21, the Bylaw Enforcement Officer Bylaw.

CARRIED

RES. 159-21 Moved by Mayor Chapdelaine that 3rd and final reading be given to Bylaw #575-21, the Bylaw Enforcement Officer Bylaw.

CARRIED

8. FINANCIAL REPORT

a. Accounts paid - June 11 - August 18, 2021	\$153,391.69
i. A/P Jun 11-Aug 18, 2021 (13922-13964)	\$88,277.49
ii. EFT Jun 11 - Aug 18, 221 (2021045-2021068)	\$40,659.44
iii. EFT Payroll June, July 2021	\$24,454.76

RES. 160-21 Moved by Mayor Chapdelaine that the Financial Report as presented be accepted for information.

CARRIED

9. CORRESPONDENCE

- a. Roy Dyck, Letter of Resignation
- b. Minister of Municipal Affairs, re: Provincial Senate election and Referendum
- c. Minister of Municipal Affairs, re: Gas Tax Grant
- d. Letter to Dr. Yui, re: Vilna Health Centre Lab
- e. Land Rights and Property Tribunal, re: Amalgamation and Regulation Changes
- f. Smoky Lake County, re: Centennial Park Land Transfer
- g. Telus, re: NG911 (transition from analog technology to digital)
- h. AUMA, re: Alberta Police Interim Advisory Board Purpose and Report
- i. RCMP, re: Provincial Policing Report Process
- j. Sgt. Jeff Sehn, re; Smoky Lake Detachment Quarterly Report

RES. 161-21 Moved by Deputy Mayor Romanko that the Correspondence be accepted as presented.

CARRIED

10. NEXT MEETINGS

- a. August 25, 2021 – Evergreen Regional Waste – 10:00 ZOOM
- b. August 26, 2021 – Regular Council – 10:00 a.m.
- c. August 27, 2021 – NLLS Regular Board Meeting – 10:00 a.m. (ZOOM?)
- d. August 30, 2021 – RCDC – 9:00 a.m. (all day) – ZOOM
- e. September 13, 2021 – MuniCorr – 10:00 a.m. – ZOOM
- f. September 23, 2021 – Regular Council – 10:00 a.m.

- g. September 20, 2021 – Nomination Day
- h. September 20, 2021 – Federal Election Day
- i. September 22, 2021 – Evergreen Regional Waste – 10:00 ZOOM
- j. October 14, 2021 – Advance Polls
- k. October 18, 2021 – Municipal Election Day

11. CLOSED SESSION

12. ADJOURNMENT

RES. 162-21

Moved by Mayor Chapdelaine the Regular Meeting of Council held on August 26, 2021 be adjourned at 11:10 a.m.

CARRIED

Leo Chapdelaine, Mayor

S E A L

Earla Wagar, CAO