

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
 IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY JUNE 17, 2021
 IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
 5135 – 50TH STREET, VILNA AT 10:00 A.M.**

PRESENT: Mayor Leo Chapdelaine
 Deputy Mayor Donald Romanko
 Councillor Roy Dyck
 Earla Wagar, Interim CAO

ABSENT:

GALLERY: Michelle Wright, CEDO
 Paul Miranda

ORDER: Mayor Chapdelaine called the Regular Council Meeting to order at 10:00 a.m.

1. AGENDA:

RES: 114-21 Moved by Deputy Mayor Romanko that the Agenda be accepted as presented.

CARRIED

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| <p>1. AGENDA Additions/Changes</p> <p>2. DELEGATION</p> <ul style="list-style-type: none"> a. School Board b. Paul Miranda c. Michelle Wright, RCDC <p>3. MINUTES</p> <ul style="list-style-type: none"> a. May 17, 2021 <p>4. BUSINESS ARISING FROM MINUTES</p> <p>5. REPORTS</p> <p>6. BUSINESS:</p> <ul style="list-style-type: none"> a. Summer Meeting Schedule b. Smoky Lake County Park Reserve c. ICC - Safety Codes Service Contract d. ICC – Safety Codes Agency Action Plan e. ICC – Joint Subdivision and Development Appeal Board f. Economic Development – Varatan Vahramian proposal g. Hank Keller & Linda Yurdiga, Roll #271 Frontage h. Library Board Appointment – 3 year <p>7. BYLAWS AND POLICIES</p> <ul style="list-style-type: none"> a. #560-21 - Pet Ownership Bylaw b. #572-21 – Smoky Lake Regional Heritage Board c. #573-21 – RCDC Bylaw (removing Waskatenau) d. #574-21 – Ukrainian Twinning – draft review <p>8. FINANCIAL REPORT</p> <ul style="list-style-type: none"> a. Accounts paid – May 12 – June 10, 2021 \$86,085.37 <ul style="list-style-type: none"> i. A/P May 12, 2021, –June 10, 2021 (13908-13921) \$45,005.73 ii. EFT May 12, 2021, –June 10/21 (2021031-2021044) \$28,101.82 iii. EFT Payroll May 2021 \$12,977.82 <p>9. CORRESPONDENCE</p> <p>10. NEXT MEETINGS</p> <p>11. ADJOURNMENT</p> |
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2. DELEGATION:

Aspen View School

A ZOOM connection was made with Superintendent Neil O'Shea and Trustee Donna Cherniwchan from Aspen View Public School.

Ms. Cherniwchan discussed the plans for the Vilna School and the Village of Vilna to share their centennial celebrations in 2022.

Mr. O'Shea made a presentation to Council highlighting some of the activities over the past year. He noted that the Grassland School has been reduced to a K-9 school. He also provided an update on the construction schedule of new school in Smoky Lake. He highlighted the student count in Vilna School indicating that through COVID the school population dropped with parents choosing alternative schooling options for their children, but they anticipate that the numbers will climb again in the fall. He said they are seeing positive results of the Vilna Outreach School where students are taking advantage of the flexibility and learning techniques.

Paul Miranda

Mr. Miranda spoke to Council about the possibility of providing charging stations in Vilna for electric vehicles.

He further talked about the potential of installing solar panels on buildings in the Village and the possibility of a small solar farm.

Michelle Wright

Michelle, as the Economic Development Officer for RCDC spoke to Council about the vision that Council has for the Village in 4 years as well as in 25 years.

Discussions around following the Vintage Theme lead to the possibility of attracting businesses that could develop using the theme.

She indicated that with the Centennial coming up the community could see a Homecoming Celebration.

Michelle introduced the concept of the Village forming a Municipally Controlled Corporation. This is a for profit corporation that is owned by the Municipality and controlled by a Board with Council representation but includes Public involvement. Through this type of corporation the Village could apply for the Alberta Registries Franchise and hire someone to operate it, thereby keeping the business in the community.

A conversation around the struggles that businesses are having surviving the temporary closings caused by COVID. She indicated that most of them are having issues with debt consolidation, keeping the insurance premiums paid and promotion.

3. MINUTES

a. Regular Council Meeting May 17, 2021

RES: 115-21 Moved by Deputy Mayor Romanko that the minutes from the May 17th, 2021 Regular Council Meeting be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM MINUTES:

5. REPORTS:

a. ***MAYOR CHAPDELAIN'S REPORTS***

Evergreen Regional Waste Management – June 16th, 2021

- Cells 2, 4 & 6 are being recovered. St. Paul County provided a truck to haul 700 yards of clay for the project.
- Battery Recycling – St. Paul Co-op is offering the Commission \$12.00 in gift cards for each battery recovered.
- Brett Hunter from Banner Environmental Engineering made a presentation pertaining to Whitney Lake Waste Water System. The Whitney Lakes Solid Waste Transfer Station and Sewage Lagoon were developed in partnership between St. Paul County and Evergreen Waste Management, with an Approval Number separate from Evergreen Regional Waste. Because it is jointly owned although managed and operated by St. Paul County, any decision for upgrades or changes requires consent from Evergreen.
- The next meeting is scheduled for July 14th in the St. Paul County Council Chambers.

Ukrainian Twinning Committee -

- It was agreed that the Ukrainian Twinning Committee for a Stand-Alone Committee as opposed to being under RCDC.
- This committee will be comprised of eight (8) members, 3 from Smoky Lake, 3 from Smoky Lake County, 1 from Waskatenau and 1 from Vilna.
- Next Meeting – Call of the Chair

b. DEPUTY MAYOR ROMANKO'S REPORT***Smoky Lake Seniors Foundation – May 25, 2021***

- Occupancy:
 - Bar-V-Nook is full except for the 2 rental suites,
 - Waskatenau has 2 empty suites,
 - Vilna has openings.
- Bar-V-Nook
 - One employee retired at the end of May;
- Vilna
 - Outside social visits are being encouraged,
 - Flowers have been purchased and will be planted with help of residents.
 - Vilna needs a printer for the program coordinator.
- CAO's Report
 - COVID restrictions are lifting and rapid testing is available;
 - The Foot Care clinics are again available;
 - The Maintenance Manager Contract position has been eliminated and the Maintenance Manager will be an employee vs. a contract position.
 - Have experiences issues with Alberta Health Services in regard to placements.
 - Discussions have been held between Smoky Lake Foundation and Eagle Hills Foundation regarding contracting Admin. Services from Smoky Lake.
 - Financials are on tract;
- Maintenance Report
 - Vilna cooking range has been ordered
 - Vilna Fire Code upgrades are ongoing
 - Section of sewer service has been replaced in Vilna Lodge
 - Internet has been improved in Vilna through MCSnet.
 - Pine Creek (Waskatenau) requires window replacements;
 - Bar-V-Nook Nurse Call System requires replacement.
- Strategic Planning Meeting – June 17th, 2021 at 1:00 p.m.

- Next Regular Meeting – June 28, 2021.

c. COUNCILLOR DYCK'S REPORTS

- Was unable to attend the MuniCorr meeting
- Had a complaint about the maintenance of the grass on the southwest end of Iron Horse Trail;
- With the relaxation of the COVID regulations, will the washrooms be opened?

d. ADMINISTRATION REPORT

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| BALANCE AT MAY 27, 2021 | (\$36,988.95) |
| CURRENT TAXES(2021 LEVY) | \$365,660.91 |
| PAYMENTS TO JUNE 9_ | (\$52,224.54) |
| ARREARS | \$119,913.55 |
| <u>TOTAL TAXES OWING</u> | <u>\$396,293.95</u> |
| <u>Interest & Penalties</u> | <u></u> |
| Less Village property (Tax Recovery) | (\$24,839.99) |
| | \$371,453.98 |

TAXES

- Tax Notices were sent out on Friday, May 28th and to June 9th we have received \$62, 660.00.

PUBLIC WORKS

- Public Works has been busy maintaining the green areas and keeping the Village looking sharp.
- The areas where there was construction last fall have been realizing some compaction so they have been filling in the areas with gravel.
- ATCO has cut all the trees that were affecting the power lines. These were done through agreements with the property owners.
- The garbage truck has caused a little grief, but the repairs should be reasonable.
- We have had wifi installed in the Public Works Shop.
- It is hoped that they will have time to update service and line locations onto our GIS system.

BONNIE LAKE

- Matt Reported that the bookings are coming in. So far we have realized over \$3,000.00 in fees.

SANITARY DUMPING STATION

- The Sani-dump has been temporarily closed. Someone dropped something into it that has blocked the pipe so it doesn't drain. We had it vacuumed out, but the blockage is tight. It seems to be a piece of equipment (bright orange).

GENERAL

- The rise in the real estate market has created an interest in rural Alberta. We have been receiving numerous call regarding houses for sale in Vilna. In the last month 4 properties have sold, and inquiries on several more.

RES: 116-21 Moved by Deputy Mayor Romanko that the reports be accepted as presented.

CARRIED

6. BUSINESS:

a. Summer Meeting Schedule

RES: 117-21 Moved by Mayor Chapdelaine that for the 2021 Summer Meeting Schedule, if a meeting is required it shall be at the Call of the Chair with consent from the rest of Council.

CARRIED

b. Smoky Lake County Park Reserve

When the Village annexed land from the County in 1971, the County retained title to the Park Reserve south of Vilna Lodge.

Vilna School is 100 years old in 2021 and the Village of Vilna will be 100 years old in 2023. The community has chosen to develop the park area into a centennial park and the County has agreed to sell the land to the Village for \$1.00.

RES: 118-21 Moved by Deputy Mayor Romanko that the Village of Vilna present an Offer to Purchase to Smoky Lake County for the purchase of the property described as Plan 6375KS, Lot P (Public Reserve) containing two and one hundredths (2.01) acres more or less excepting thereout all mines and minerals, for the price of \$1.00.

CARRIED

c. ICC - Safety Codes Service Contract

RES: 119-21 Moved by Councillor Dyck that the Village of Vilna, as a member of the Smoky Lake Region Intermunicipal Collaboration Committee, authorize the Smoky Lake Planning and Development Manager, as Smoky Lake Region's Joint Quality Management Plan Manager, to advertise a Request for Proposal for a 5-year Safety Codes Service Contract, commencing on January 1, 2022 and expiring on December 31, 2026.

CARRIED

RES: 120-21 Moved by Deputy Mayor Romanko that the Village of Vilna will have the option to provide a Satisfaction Survey to its ratepayers who have utilized the services of The Inspections Group during their current contract term, and if any feedback is received through the surveys, that this feedback be submitted to the Joint QMP Manager, to be forwarded to the Smoky Lake Region ICC for discussion.

CARRIED

d. ICC - Safety Code Agency Action Plan

RES: 121-21 Moved by Councillor Dyck that the Village of Vilna and each participating municipality will enhance their QMP Performance Procedure to identify permits that have reached their expiry date or exceeded a reasonable timeframe of the work since last activity; and that an action be initiated to extend, expire, or determine the status of the work as per the Permit Conditions and the Permit Regulations.

CARRIED

RES: 122-21 Moved by Councillor Dyck that the Village of Vilna and each participating municipality will maintain records of all Quality Management Plan Training and make the records available to Council upon request, and that one (1) individual from the Village shall complete the QMP Management Plan Training (Course #100181) by the end of 2021.

CARRIED

RES: 123-21 Moved by Councillor Dyck that the Village of Vilna and each participating municipality shall collect the required information for the outstanding QMP Orders and advise the Safety Codes Council of the resolution of each of them.

CARRIED

RES: 124-21 Moved by Councillor Dyck that the issued QMP Permits must contain all imposed terms and applicable conditions as outlined in the Joint QMP Plan or Permit Regulations.

CARRIED

RES: 125-21 Moved by Councillor Dyck that the Village of Vilna and each participating municipality shall ensure that all required Construction documents are collected and documented prior to permit issuance and that a final inspection be conducted as per regulations and the Quality Management Plan.

CARRIED

RES: 126-21 Moved by Councillor Dyck that the Village shall ensure that a Safety Codes Officer will, for each inspection required by the QMP, complete an inspection report noting safety code officer's designation of power number, a complete description of the work in place at the time of the inspection, and a description of how the previously recorded deficiencies were resolved.

CARRIED

e. ICC – Joint Subdivision and Development Appeal Board

RES: 127-21 Moved by Deputy Mayor Romanko that the Village of Vilna in collaboration with the members of the Smoky Lake Intermunicipal Collaboration Committee participate in the promotion and training of a pool of qualified and trained persons who can be drawn from to create a Subdivision and Development Appeal Board and Clerk at such time as an appeal board is required, and that the training for Members and Clerks shall be shared regionally.

CARRIED

f. Highway 28/63 Water Commission 25 Year Needs Study

RES: 128-21 Moved by Mayor Chapdelaine that the Village of Vilna, in collaboration with the members of the Highway 28/63 Regional Water Commission participate in a study to be conducted by Associated Engineering Alberta Ltd. to determine current water demands, areas being serviced, and growth and development plans over the next twenty five (25) years, based on population and growth predictions.

CARRIED

g. Library Board Appointments

RES: 129-21 Moved by Councillor Dyck that Deputy Mayor Romanko be appointed to the Village of Vilna Library Board to serve a three year term, with the term expiring on the date of election, October 18, 2021.

CARRIED

RES: 130-21 Moved by Councillor Dyck that Mayor Chapdelaine be appointed to the Northern Lights Library System Library Board to serve a three year term, with the term expiring on the date of election, October 18, 2021.

CARRIED

h. Roll #271 Frontage Levy Inquiry

RES: 131-21 Moved by Deputy Mayor Romanko that Administration be directed to amend the 2021 Frontage Levy on Roll #271 by \$1.00 per front foot for the lack of hard surface road in front of the property and a reduction of \$.50 per front foot for each of the Water Service Levy and Sewer Service Levy rather than the full \$1.00 per front foot levy for each, in recognition that upon the request of the owners, Council relaxed the requirement to service the lot prior to approving subdivision.

CARRIED

7. BYLAWS AND POLICIES

a. Bylaw #560-21 Pet Ownership Bylaw

RES: 132-21 Moved by Deputy Mayor Romanko that 3rd and final Reading be given to Bylaw #560-21 titled the Vilna Pet Ownership Bylaw.

CARRIED

b. Bylaw #572-21 Smoky Lake County Regional Heritage Board

RES: 133-21 Moved by Mayor Chapdelaine that 1st Reading be given to Bylaw #572-21 titled the Smoky Lake County Regional Heritage Board Bylaw.

CARRIED

RES: 134-21 Moved by Deputy Mayor Romanko that 2nd Reading be given to Bylaw #572-21 titled the Smoky Lake County Regional Heritage Board Bylaw.

CARRIED**c. Bylaw #573-21 – RCDC Bylaw**

RES: 135-21 Moved by Deputy Mayor Romanko that 1st Reading be given to Bylaw 573-21 titled the Regional Community Development Committee Bylaw.

CARRIED

RES: 136-21 Moved by Councillor Dyck that 2nd Reading be given to Bylaw 573-21 titled the Regional Community Development Committee Bylaw.

CARRIED

RES: 137-21 Moved by Mayor Chapdelaine that 3rd and final reading, with Unanimous Consent, be given to Bylaw #5731-21 titled the 2021 Regional Community Development Committee Bylaw and shall come in to affect upon acceptance of the 3rd reading .

CARRIED**d. Ukrainian Twinning Committee Terms of Reference Bylaw**

RES: 138-21 Moved by Deputy Mayor Romanko that 1st Reading be given to Bylaw 574-21 titled the Ukrainian Twinning Committee Terms of Reference Bylaw.

CARRIED**8. FINANCIAL REPORT**

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|---|--------------------|
| a. Accounts paid – May 12 – June 10, 2021 | \$86,085.37 |
| i. A/P May 12, 2021, –June 10, 2021 (13908-13921) | \$45,005.73 |
| ii. EFT May 12, 2021, –June 10/21 (2021031-2021044) | \$28,101.82 |
| iii. EFT Payroll May 2021 | \$12,977.82 |

RES: 139-21 Moved by Deputy Mayor Romanko that the payment of the accounts in the amount of \$86,085.37 for the month of May 12, to June 10, 2021 be accepted as presented.

CARRIED**9. CORRESPONDENCE**

- a. Vartan Vahramian, re: Mobile Home Park Proposal
- b. Vilna School, re: Graduation Letter
- c. Michelle Wright, re: May EDO Report
- d. Alberta Health, re: Lab Services

RES. 140-21 Moved by Mayor Chapdelaine that the Correspondence be accepted as presented. .

CARRIED**10. NEXT MEETINGS**

- a. June 14, 2021 – MuniCorr – 10:00 a.m. ZOOM

- b. June 16, 2021 – Evergreen Regional Waste Commission – 10:00 ZOOM
- c. June 17, 2021 – Regular Council – 10:00 a.m.
- d. June 21, 2021 – RCDC – 10:00 a.m. – ZOOM
- e. June 23, 2021 – Hgy 28/63 Water Commission – 10:00 a.m. – ZOOM
- f. June 28, 2021 – Seniors Foundation Meeting
- g. June 30, 2021 – Regional Fire and Rescue –
- h. July 1, 2021 – Canada Day
- i. July 12, 2021 – MuniCorr – 10:00 – ZOOM

RES. 141-21 Moved by Deputy Mayor Romanko that Council Meeting Schedule be adopted.

CARRIED

11. CLOSED SESSION

12. ADJOURNMENT

RES. 142-21 Moved by Mayor Chapdelaine that the meeting adjourned at 12:15 p.m.

CARRIED

Leo Chapdelaine, Mayor

S E A L

Earla Wagar, Interim CAO