

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA**  
**IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY, MAY 17, 2021**  
**IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE**  
**5135 – 50<sup>TH</sup> STREET, VILNA AT 10:00 A.M.**

**PRESENT:** Mayor Leo Chapdelaine  
 Deputy Mayor Donald Romanko  
 Councillor Roy Dyck  
 Earla Wagar, Interim CAO

**ABSENT:**

**GALLERY:**

**ORDER:** Mayor Chapdelaine called the Regular Council Meeting to order at 10:00 a.m.

**1. AGENDA:**

**RES: 095-21** Moved by Deputy Mayor Romanko that the Agenda be accepted with the addition of Item 6.d Vilna Care Society and a Centennial Project.

**CARRIED**

**2. DELEGATION** nil

**1. AGENDA**

Additions/Changes

**2. DELEGATION**

**3. MINUTES**

a. April 15, 2021

**4. BUSINESS ARISING FROM MINUTES**

**5. REPORTS**

**6. BUSINESS:**

- a. CAO Appointment
- b. Cardiac Stress Testing Equipment
- c. 2021 Operating and Capital Budget

**7. BYLAWS AND POLICIES**

- a. #560-21 Pet Ownership Bylaw
- b. #570-21 Tax Levy
- c. #571-21 Maintenance Levy

**8. FINANCIAL REPORT**

<b>a. Accounts paid – Apr 8, 2021 – May 11, 2021</b>	<b>\$61,742.74</b>
i. A/P Apr 9 2021, –May 11, 2021 (13901-13907)	\$39,900.01
ii. EFT Apr 9 2021, –May 11/21 (2021023-2021030)	\$10,799.11
iii. EFT Payroll April 2021	\$11,043.62

**9. CORRESPONDENCE**

**10. NEXT MEETINGS**

- a. May 17, 2021 – Regular Council – 10:00 a.m.
- b. May 28, 2021 – Intermunicipal Collaboration Committee – 10:00 a.m. – ZOOM
- c. May 29, 2021 – NLLS – General Board – 10:00 a.m. – ZOOM
- d. June 2, 2021 – Regional Fire Committee – 1:00 p.m. – ZOOM
- e. June 14, 2021 – MuniCorr – 10:00 a.m. ZOOM
- f. June 17, 2021 – Regular Council – 10:00 a.m.
- g. June 21, 2021 – RCDC – 10:00 a.m. – ZOOM
- h. June 23, 2021 – Hgy 28/63 Water Commission – 10:00 a.m. – ZOOM

**11. CLOSED SESSION**

**12. ADJOURNMENT**

**3. MINUTES**

a. Regular Council Meeting April 15, 2021

**RES: 096-21**

Moved by Deputy Mayor Romanko that the minutes from the April 15<sup>th</sup>, 2021 Regular Council Meeting be accepted as presented.

**CARRIED**

**4. BUSINESS ARISING FROM MINUTES:**

**5. REPORTS:**

**a. MAYOR CHAPDELAINE'S REPORTS**

***Doctor Retention & Recruitment Meeting - May 10, 2021***

- Primary Care Network Lakeland in Smoky Lake
  - A Defibrillator with pacing package and an Electrocardiogram machine have been purchased to be operated through the Patient Care Network office.
  - The cost of the purchases was \$17,300.00 plus set up expenses of \$4,955.80.
  - Municipalities are being asked to use some of the 2020 surplus Recruitment Reserve for this purchase.
- Next Meeting - Call of the Chair

***Evergreen Waste Management - April 20, 2021***

- The month of May will be the Freon Unit roundup. Residents can bring any Freon unit to the nearest transfer station and the \$20.00 freon removal fee will be waived.
- Alberta CARE conference in Stony Plain had been scheduled for April 14, 2021 but has been re-scheduled for February 23-25, 2022.
- Next Meeting - May 26<sup>th</sup>, 2021

**b. DEPUTY MAYOR ROMANKO'S REPORT**

***Highway 28/63 Water Commission - May 4<sup>th</sup>, 2021***

- MuniCorr and the Land Settlement issue has been dealt with.
- Work is being done by the Goodfish Lake Reservoir including tree planting.
- Goodfish Lake Reserve is holding their elections on May 18<sup>th</sup>, it is hoped that the agreement with them will be signed after the election.
- The Province has requested the final construction figures.
- Next meeting - June 23, 2021

**c. COUNCILLOR DYCK'S REPORTS**

- Councillor Dyck has indicated that there has been an increase in vehicle break-ins, and encourages residents to be aware of their surroundings.

**d. ADMINISTRATION REPORT**

<b>CURRENT TAXES(2021)</b>	(\$21,644.21)
<b>ARREARS</b>	\$107,813.56
<b>TRANSFERRED FROM ACCOUNTS</b>	
<b>RECEIVABLE</b>	13,897.88
<b><u>TOTAL TAXES OWING</u></b>	<u>\$100,169.35</u>

<b><u>Interest &amp; Penalties</u></b>	
Less Village property (Tax Recovery)	(\$24,839.99)
<b>\$75,329.36</b>	

**OUTSTANDING TAXES**

- The Arrears Taxes have increased from last month. I have transferred an outstanding Accounts Receivable balance to taxes.
- The rising housing markets, everywhere *except* Vilna, may be a good thing for us. People may want to take a serious look at Vilna where they can still buy a home for a reasonable price.
- 2021 Tax Bylaw will be presented for readings later in the meeting.
- The assessments for the average and lower priced houses have dropped and the assessments on the larger, higher priced houses have increased slightly.
- Overall the assessment for the village have dropped from \$12,901,300 to \$12,164,210. That’s a **decrease of \$737,090** of assessed value. It means in order to calculate a similar balance of taxes the mill rates had to be increased.
- It also means that in 2020, 38.95% of the assessed properties were taxable, but in 2021 only 37.76% of the taxable properties provide the revenues to operate the village.
- Because of this disparity I am again recommending that we use the higher frontage rate, as we did in 2020. That way we can get financial assistance from properties that are exempt from taxation. This reduced the amount of taxes that we have to collect from the taxable properties by \$5,764.00.
- On the advice of the auditors I asked Municipal Affairs to determine whether this was legitimate. In fact Section 382 of the MGA states that we can charge the Maintenance Tax against ALL properties that are benefitted by the service.

**PUBLIC WORKS**

- Public Works had a few mechanical challenges in the past month. The hydraulics in the garbage truck has caused some grief, but is fixed now. As well they had transmission problems with the backhoe. This too has been repaired.
- The transfer station has been cleaned up after the winter months;
- They had a contractor remove the old Municipal Building and clear away the remnants of the fire at the old Halmart Building. They are both almost ready for landscaping.
- The contractor is scheduled to complete the landscaping and paving on 49<sup>th</sup> Avenue later in June. At that time they will repair the patch on main street and on 51<sup>st</sup> Avenue at the Outreach School.

**BONNIE LAKE**

- The Campground is open. There was 1 booking for the Mother’s Day but the weather wasn’t cooperating.
- May Long Weekend is fully book, and he has bookings all through the summer.
- We have replaced some of the picnic tables, they were getting quite bad, but the price of lumber has made investing in more a bit tenuous.

**RES: 097-21** Moved by Deputy Mayor Romanko that the reports be accepted as presented.

**CARRIED**

**6. BUSINESS:**

**a. CAO Appointment**

**RES: 098-21** Moved by Mayor Chapdelaine that in accordance with Bylaw 531-17, Earla Wagar be appointed as Chief Administrative Officer for the Village of Vilna, to

fulfill the roles and responsibilities as identified in Policy #203, and that an agreement be entered into to ratify the arrangement.

**CARRIED**

Earla Wagar, as CAO swore the Oath of Office and signed the CAO Agreement with Mayor Chapdelaine.

**b. Cardiac Testing Equipment**

**RES: 099-21** Moved by Deputy Mayor Romanko that the Village of Vilna, in conjunction with the Village of Waskatenau, the Town of Smoky Lake and Smoky lake County resolves to provide funding through the Doctor Retentions and Recruitment Committee, for the purchase by the Town of Smoky Lake, as Managing Partner, for a one-time total cost of \$17,300.00 for the Electrocardiogram (ECG) Machine (as per GE Healthcare, Quotation No. PR16-C65360 cost of \$7,000.00), and the Defibrillator with pacing package (as per Stryker Canada ULC, Quotation No.00197563 cost of \$10,300.00); for the establishment of the “Smoky Lake Cardiac Clinic” located at the Lakeland Primary Care facility in Smoky Lake that will be facilitated by Dr. Anton Raubenheimer,

Be it further resolved that the equipment shall be funded from the 2020 Surplus Reserve held in trust by the Managing Partner subject to approval from each respective municipality for the said costs and approve to replenish the surplus, in full, as per the cost sharing funding formula, Smoky Lake County 61% at \$10,553.00, Town of Smoky Lake 26% at \$4,498.00, Village of Vilna 7% at \$1,211.00, and Village of Waskatenau 6% at \$1,038.00, by December 31, 2021.

And, it is further acknowledged that Physicians at the Raubenheimer Medical Clinic in Smoky Lake and Dr. Fenske, Cardiologist from Edmonton, cardiac stress tests & consults are not permitted to be funded by the PCN in accordance with the letter from Dr. Anton Raubenheimer, President & Physician Lead for the Lakeland PCN, dated May 6, 2021.

**CARRIED**

**RES: 100-21** Moved by Councillor Dyck that the Village of Vilna, in conjunction with the Village of Waskatenau, the Town of Smoky Lake and Smoky lake County resolves to provide funding through the Doctor Retentions and Recruitment Committee, for the “other costs” to assist in establishing the “Smoky Lake Cardiac Stress Clinic” located at the Lakeland Primary Care facility in Smoky Lake; for the application for accreditation from the College of Physicians & Surgeons of Alberta in a total of \$315.00 and the onsite assessment fee of \$2,150.00, and the fees and mileage for the registered nurse who attended meetings and prepared policies & procedures, in the amount of \$2,490.80, in accordance with the letter from Dr. Anton Raubenheimer, President & Physician Lead for the Lakeland PCN, dated May 6, 2021; to be funded from the 2021 Retention Budget in the total amount of \$4,955.80; and the Village of Vilna resolves to agree to approve the said costs and approve to replenish the Retention Budget, in full, as per the cost sharing funding formula, Smoky Lake County 61% at \$3,023.04, Town of Smoky Lake 26% at \$1,288.51, Village of Vilna 7% at \$346.91, and Village of Waskatenau 6% at \$297.35, by December 31, 2021.

**CARRIED**

**c. 2021 Operating and Capital Budgets**

**RES: 101-21** Moved by Mayor Chapdelaine that the 2021 Operating Budget and Capital Budget be accepted as presented.

**CARRIED**

**d. Vilna Cares Society – Centennial Project**

**RES: 102-21** Moved by Mayor Chapdelaine that in light of the Vilna Cares Society’s interest in development the park area between the Water Plant and the Seniors Lodge into a Centennial Project that Council address the development of the park with Smoky Lake County who currently hold the title to the property.

**CARRIED**

**7. BYLAWS AND POLICIES**

**a. Bylaw #560-21 Pet Ownership Bylaw**

Administration reported that the Costs and Penalties Section of Bylaw 560-21 the Pet Ownership Bylaw requires some amendments to meet the Municipal Government Act guidelines.

**b. Bylaw #570-21 2021 Municipal Tax Levy**

**RES: 103-21** Moved by Mayor Chapdelaine that 1<sup>st</sup> Reading be given to Bylaw #570-21 titled the 2021 Municipal Tax Levy.

**CARRIED**

**RES: 104-21** Moved by Deputy Mayor Romanko that 2<sup>nd</sup> Reading be given to Bylaw #570-21 titled the 2021 Municipal Tax Levy.

**CARRIED**

**RES: 105-21** Moved by Councillor Dyck that 3<sup>rd</sup> and final Reading be given to Bylaw #570-21 with Unanimous Consent and shall come into force upon acceptance of the 3<sup>rd</sup> reading.

**CARRIED**

**c. Bylaw #571-21 – 2021 Maintenance Tax**

**RES: 106-21** Moved by Deputy Mayor Romanko that 1<sup>st</sup> Reading be given to Bylaw 571-21 titled the 2021 Maintenance Tax.

**CARRIED**

**RES: 107-21** Moved by Councillor Dyck that 2<sup>nd</sup> Reading be given to Bylaw #571-21 titled the 2021 Maintenance Tax.

**CARRIED**

**RES: 108-21** Moved by Mayor Chapdelaine that 3<sup>rd</sup> and final reading, with Unanimous Consent, be given to Bylaw #571-21 titled the 2021 Maintenance Tax Bylaw and shall come in to affect upon acceptance of the 3<sup>rd</sup> reading. .

**CARRIED**

**8. FINANCIAL REPORT**

<b>a. Accounts paid – April 9 – May 11, 2021</b>	<b>\$61,742.74</b>
i. A/P Apr 9 2021, –May 11, 2021 (13901-13907)	\$39,900.01
ii. EFT Apr 9 2021, –May 11/21 (2021023-2021030)	\$10,799.11
iii. EFT Payroll April 2021	\$11,043.62

**RES: 109-21** Moved by Mayor Chapdelaine that the payment of the accounts in the amount of \$61,742.74 for the month of April 9 – May 11, 2021 be accepted as presented.

**CARRIED**

**9. CORRESPONDENCE**

- a. Community Futures; re: Lemonade Day
- b. Evergreen Regional Waste Management Services; Re: Freon Free May 12, 2021
- c. High River; Re: Eastern Slopes Exploration (Coal Mining)
- d. Perry Phillips, HUB, Re: Rural Rapid Access to Counselling
- e. Aspen View School Board, re: Newsletter
- f. Alberta Solicitor General, Re: Policing Costs
- g. RCMP, re: Confirmation of meeting

**RES. 110-21** Moved by Councillor Dyck that the Correspondence be accepted as presented. .

**CARRIED**

**RES. 111-21** Moved by Mayor Chapdelaine that a Letter be addressed to Premier Jason Kenney and Minister Sonya Savage requesting that the Alberta Energy Regulator stop all activities associated with Coal Exploration Permits on the Category 2 lands that were approved prior to February 8, 2021;

And That given the public consultation that has begun regarding coal mining on the Eastern Slopes, Council requests that these Coal Exploration projects be put on hold by the Alberta Government until final decisions have been made regarding the extraction of coal on the Eastern Slopes of Alberta or the elimination of the extraction of coal, especially given the destruction that exploration causes and the effects on our landscapes and watersheds.

**CARRIED**

**10. NEXT MEETINGS**

- a. May 17, 2021 – Regular Council – 10:00 a.m.
- b. May 25, 2021 – Smoky Lake Seniors Foundation – 10:00 ZOOM
- c. May 28, 2021 – Intermunicipal Collaboration Committee – 10:00 a.m. – ZOOM
- d. May 29, 2021 – NLLS – General Board – 10:00 a.m. – ZOOM
- e. June 2, 2021 – Regional Fire Committee – 1:00 p.m. – ZOOM
- f. June 14, 2021 – MuniCorr – 10:00 a.m. ZOOM
- g. June 17, 2021 – Regular Council – 10:00 a.m.
- h. June 21, 2021 – RCDC – 10:00 a.m. – ZOOM
- i. June 23, 2021 – Hgy 28/63 Water Commission – 10:00 a.m. - ZOOM

**RES. 112-21** Moved by Deputy Mayor Romanko that Council Meeting Schedule be adopted.

**CARRIED**

**11. CLOSED SESSION**

**12. ADJOURNMENT**

**RES. 113-21** Moved by Mayor Chapdelaine that the meeting adjourned at 11:10 a.m.

**CARRIED**

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Leo Chapdelaine, Mayor

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Earla Wagar, Interim CAO