

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY, MAY 21, 2019, IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE AT 5135 – 50TH STREET, VILNA AT 7:00 PM

PRESENT: Mayor Leo Chapdelaine
 Deputy Mayor Roy Dyck
 Councillor Donald Romanko

Loni Leslie, Chief Administrative Officer

ABSENT: Earla Wagar, Administration Clerk

GALLERY: Jackson Mackenzie

ORDER: Mayor Chapdelaine called the meeting to order at 7:00 p.m.

1. AGENDA:

- 1. **AGENDA**
 Additions/Changes
- 2. **DELEGATION**
- 3. **MINUTES**
 - a. April 9, 2019
- 4. **BUSINESS ARISING FROM MINUTES**
- 5. **REPORTS**
 - a. Administration: Loni Leslie
 - b. Council Reports
- 6. **BUSINESS:**
 - a. Metis Crossing – Letter of Support
 - b. Utility Water Leak Billing
 - c. Lemonade Day, Community Futures
 - d. Smoky Lake Region Youth Fire Camp
 - e. Boulevard Trees
- 7. **BYLAWS AND POLICIES**
 - a. 2019 Budget
 - b. Bylaw 542-19 – 2019 Tax Rate Bylaw
 - c. Bylaw 543-19 – 2019 Maintenance Levy Bylaw
- 8. **FINANCIAL REPORT**
 - a. **Accounts paid to May 16, 2019** **\$72,043.12**
 - i. April 4 – May 16/19 , Cheques 13517-13543 \$40,132.13
 - ii. EFT April 5 – May 16/19 (2019035-2019055) \$20,455.66
 - iii. EFT Payroll April, 2019 \$11,455.33
- 9. **CORRESPONDENCE**
- 10. **NEXT MEETING**
- 11. **CLOSED SESSION**
- 12. **ADJOURNMENT**

RES: 044-19 Moved by Councillor Romanko that the Agenda be adopted as presented. CARRIED

2. DELEGATION: NONE

3. MINUTES

RES: 045-19 Moved by Deputy Mayor Dyck that the minutes from the Regular Meeting of Council on April 9, 2019 be accepted as presented. CARRIED

4. BUSINESS ARISING FROM MINUTES: NONE NOTED

5. REPORTS:

ADMINISTRATION REPORT

Administration’s report was presented to Council including:

TAXES OWING AS AT May 21, 2019

CURRENT (2019)	\$0.00
ARREARS (reduced by \$2,451.39)	\$81,688.77
Interest owed on Taxes (reduced by \$489.35)	\$35,561.79
<u>TOTAL TAXES OWING</u>	<u>\$117,250.56</u>
Less Village property (Tax Recovery)	(\$36,285.47)
Less Taxes to be Paid Monthly by Dec 31, 2019 (EFT CREDIT)	(\$18,985.45)
<u>Adjusted Total Taxes Owing (net decrease \$5,303.89)</u>	<u>\$60,979.64</u>
<u>Amounts (utilities) added to the tax roll for Dec. 31, 2018 (incl. above)</u>	<u>\$1,779.03</u>
<u>January 2, 2019 Interest (incl. above)</u>	<u>\$8,722.29</u>

- 9 accounts scheduled for shut-off of water service by May 31, 2019 as of the last billing.
- Financial (audit) reporting and the Capital and Operating MSI SFE reports were submitted before May 1.
- Public Works require tires for the backhoe, quotes are being obtained.
- Public Works again has an emergency phone – phone number is the same as the last.
- We should be requesting quotes to remove the old municipal building – hazards.
- Disaster Recovery agreement and reporting work is ongoing.
- The Bonnie Lake subdivision has been conditionally approved by the Subdivision authority for Smoky Lake County.
- The report for the grant from the Federation of Canadian Municipalities is completed and sent in. We have not received our funds for the grant of \$50,000.00.
- 4 properties were placed on the March 31, 2019 tax recovery listing at Alberta Land Titles. Registrations of Tax Notifications have been completed by land titles. One property owner has already signed an agreement for 3 years of scheduled payments.
- Work has begun on Vilna Foods repairs. Land Title transfers are in the works from the Village to the new owner. There is a writ registration complication.
- The campground was booked almost full for the May long weekend. Not including the monthly sites, revenue was \$1,145.00. The contractor has been doing a nice job. Firewood is being handled by the contractor. Monthly sites for May were \$1,680. Total May \$2,825.00 (less GST included).
- Whitefish water line construction is carrying on quickly.
- At the call of the Fire Chief, the Vilna fire department burned some high risk areas along the trail on May 14. This will help reduce risk to the Village from fire. It is being considered to burn the old lagoon site across the highway. Timing was key to getting it done (wind, rain). The biggest issue was brush piles that had been on the trail for a number of years. 2018, 2017 and 2016 attempts were thwarted by inconvenient conditions, also. There was one complaint (not at the office) that was also received by the County Chief, who has no authority in the Village.
- Safety Codes Audit is due to the Safety Codes Council by June 30. The villages are being assisted by the County planning staff.
- We will be adding lagoon treatment prior to release to assist the lagoon with treatment. Enzymes and “bugs” must be warm to work well.
- The final budget and tax scenarios have been prepared for this meeting. Tax billings are expected to be mailed May 30, 2019 with a due date of June 30, 2019.
- The rate increase that was missed on previous billings was included on the April 30th billing (Solid Waste collection) for Commercial Garages and the Health Centre.
- Today, a resident reported that they have a collapsed sewer service line on 50th Avenue. We will assist where possible; however it is the responsibility of the homeowner to the main line as per our policy #508. Another resident on 52th Avenue reported a slow sewer service on about May 2 – public works determined it was not the main but overstuffing of disposables in the sewer line.
- We have received interest from a student to assist with public works this summer.
- The hydrant on 52nd Avenue west of the school is leaking badly. Public works is working with ATCO to lay down the power pole so that hydrant replacement work can be scheduled and done safely.

MAYOR CHAPDELAINÉ'S REPORTS

- No meetings to report on.

COUNCILLOR ROMANKO'S REPORTS

Evergreen Regional Waste Commission – April 18, 2019

- The Commission has put in place a policy which directs that a person harassing employees or Board members of the Commission shall be charged by RCMP;
- Revenues: 546,539 tonne from January/19 – 42%
218,018 tonne – 20%
- Considering hiring a summer student
- Contract with Wild Rose Waste Commission is expiring
- Will accept at no charge, appliances containing Freon, from May 13–25, 2019
- Next meeting – June 20, 2019

Smoky Lake Region Fire Meeting, May 9, 2019

- Fresh air intake to be installed at the Vilna Fire Hall
- RCMP have indicated that they would like to communicate only with Incident Command on scenes, others only as required;
- Waskatenau requesting a shelter for their new Rapid Attack unit;
- Summer Fire Camp will be hosted for youth between ages 12 – 18;
- No Epi-pens to be administered.

DEPUTY MAYOR DYCK'S REPORT***MuniCorr, May 16, 2019***

- A special teleconference meeting was held to discuss issues arising from the waterline construction along the trail;
- Contractors were not honoring the contract commitment to not close the trail during construction, detour trails have been installed to eliminate the problem;
- The contract between 28/63 Water Commission and MuniCorr has been signed.

RES: 046-19 Moved by Councillor Romanko that the reports be accepted for information.

CARRIED

6. BUSINESS:**a. Metis Crossing – Letter of Support**

A request was made of the regional municipalities to support the partnership between Metis Crossing, Metis Nations of Alberta, Alberta Culture and Tourism, Smoky Lake Region and Le CDEA to secure financial support for the 2019 Voyageur Days Event scheduled for August 23 – 25th, 2019.

RES: 047-19 Moved by Deputy Mayor Dyck that the Council of the Village of Vilna ratify the action of the Mayor in signing the April 17, 2019 jointly signed regional letter in support of the Metis Crossing grant application for Voyageur Days August 23 – 25, 2019.

CARRIED

b. Customer Utility Bill

On April 18, 2019 it was discovered that a resident had a water break under their house. It is likely that this leak occurred sometime in October or November 2018. The customer's reading came to 902m³ which equates to a \$3,900.00+ billing. This customer has been on the Village's monthly electronic fund transfer payments program since 2007 without issue.

RES: 048-19 Moved by Mayor Chapdelaine that, whereas the Village does not wish to cause undue hardship to residents, Council permits the owner of Account 51 to pay the March/April 2019 billing amount over the next 24 months of equal payments without penalty on the conditions that the owner remains on the electronic funds transfer program throughout; and further that if the owner sells their property at any time within this period the remaining amount will be paid in full at the time of sale.

CARRIED

c. Lemonade Days – Community Futures

"Lemonade Day" teaches young people to be entrepreneurs. The initiative has proven to spur youth to learn the value of running and operating their own business – a lemonade stand on June 22, 2019. Mentoring sessions will be held in Vilna on May 29, 2019 and in Smoky Lake May 30, 2019. They also ask that someone from the municipality judge the lemonades on Wednesday, June 12th, 2019 in Smoky Lake or lemonade stands in Vilna on Lemonade Day, Saturday June 22, 2019.

RES: 049-19 Moved by Councillor Romanko that, whereas the Village of Vilna recognizes the great value in mentoring and educating youth in entrepreneurship; Council agrees to support the initiative known as Lemonade Day scheduled date June 22, 2019 as outlined by the Community Futures St. Paul-Smoky Lake letter of April 29, 2019 and as recommended by the Regional Community Development Committee (RCDC) by providing municipal services such as license and leasing of public land to those who request it through the initiative at a cost of \$1.00 per license or lease.

CARRIED

d. Smoky Lake Region Fire & Rescue Committee – Youth Camp

Smoky Lake Region Fire & Rescue Committee is sponsoring a Junior Firefighter Youth Camp for young people interested in sharing the experience of firefighting. The Vilna & District Volunteer Fire Fighters Association has indicated that are considering donating \$1,000.00 toward the camp.

- RES: 050-19** Moved by Councillor Romanko that the Council acknowledge the initiative of the Regional Committee in hosting the Junior Firefighter Youth Camp, and further express the Village's appreciation of a contribution by the Vilna & District Volunteer Firefighters Association toward the project. CARRIED

e. Boulevard Trees

In accordance with the Community Standards Bylaw #492-12 property owners are responsible to maintain the boulevards adjacent to their properties. The boulevards and any adornments such as trees are an asset to and the property of the municipality. A resident was told that the Village would not remove the trees in front of her house; chose to have trees removed, thereby destroying a Village asset.

- RES: 051-19** Moved by Mayor Chapdelaine that administration be directed to notify the resident at 5120 – 50 Avenue who chose to cut down Village trees that they be required to replace the trees at their cost; and further, at their cost dispose of any remains of the cut trees including the branches, wood and stump. CARRIED

7. BYLAWS AND POLICIES

a. 542-19 2019 Tax Bylaw

- RES. 052-19** Moved by Mayor Chapdelaine that 1st Reading be given to Bylaw #542-19. CARRIED
- RES. 053-19** Moved by Deputy Mayor Dyck that 2nd Reading be given to Bylaw #542-19. CARRIED
- RES. 054-19** Moved by Councillor Romanko that unanimous consent of all Council be given to hear third reading of Bylaw 542-19 at this meeting. CARRIED
- RES. 055-19** Moved by Mayor Chapdelaine that the 3rd and final reading be given to Bylaw #542-19. CARRIED

b. Bylaw #543-19 Maintenance Levy

- RES. 056-19** Moved by Mayor Chapdelaine that 1st Reading be given to Bylaw #543-19. CARRIED
- RES. 057-19** Moved by Deputy Mayor Dyck that 2nd Reading be given to Bylaw #543-19. CARRIED
- RES. 058-19** Moved by Councillor Romanko that unanimous consent of all Council be given to hear third reading of Bylaw 543-19 at this meeting. CARRIED
- RES. 059-19** Moved by Councillor Romanko that 3rd and final reading be given to Bylaw #543-19. CARRIED

8. FINANCIAL REPORT

a. Accounts paid to May 16, 2019	\$72,043.12
i. April 4 – May 16/19, Cheques 13517-13543	\$40,132.13
ii. EFT April 5 – May 16/19 (2019035-2019055)	\$20,455.66
iii. EFT Payroll April, 2019	\$11,455.33

- RES: 060-19** Moved by Councillor Romanko that the accounts paid to May 16, 2019 in the amount of \$72,043.12 be approved. CARRIED

9. CORRESPONDENCE

- a. Alberta Senior Housing, re: Local Improvement Taxes
- b. St. Paul-Smoky Lake Community Futures, re: Lemonade Day
- c. RCMP, re: Acknowledgement of Consultation
- d. Smoky Lake Foundation, re: 2019 Requisition
- e. Alberta School Foundation, re: 2019 Requisition

- f. Alberta Municipal Affairs, re: industrial Property Requisition
- g. Cheryl Gallant, MP, re: Bill C68 to Amend the Fisheries Act
- h. North Saskatchewan Watershed Alliance, re: Call for Board Members
- i. Alberta Public Works Ass'n., re: Public Works Week
- j. Local Authorities Emergency Management, re: Review and Summary
- k. Alberta Municipal Health & Safety Ass'n., re: Legislation Interpretation
- l. Stry Ukrainian Catholic Hall, re: Letter of Support
- m. Public Sector Partners, re: Proposal to assist in Asset Management Plan
- n. Aspen View Public Schools, re: Newsletter
- o. MuniSoft, re: Computer replacement Quote

RES.061-19 Moved by Mayor Chapdelaine that the Correspondence identified in the agenda be accepted for information. CARRIED

10. NEXT MEETINGS

- a. Council Meeting.- May 21, 2019 – 7:00 p.m.
- b. Council Meeting – June 17, 2019
- c. Joint Municipalities – Town of Smoky Lake – June 24, 2019 – 6:00 p.m.
- d. Regional Fire & Rescue Comm. – Sept. 11,1:00 p.m. – Smoky Lake County
- e. Dr. Recruitment & Retention – Call of Chair
- f. Evergreen Regional Waste Management June 20, 2019
- g. RCDC – June 25th, 2019 – 9:00 a.m.
- h. Smoky Lake Foundation June 18, 2019 - 10:00 a.m.
- i. Muni-Corr – June 10, 2019 – 10:00 a.m. St. Paul County Board Room
- j. Vilna Ag Society – June 10, 2019 7:30pm
- k. HUB – June 27, 2019 – 5:30 AGM.
- l. CRASC – July 18, 2019
- m. Intermunicipal Collaboration Framework – Call of the Chair
- n. Aspen View Stakeholders Meeting – June 12, 2019
- o. NLLS – May 25, 2018 – 10:00 – 2:00 p.m.

RES. 062-19 Moved by Deputy Mayor Dyck that the meeting schedule be accepted for information. CARRIED

11. CLOSED SESSION

- a. Offer to purchase Village owned land (FOIPP 16.1)

RES. 063-19 Moved by Mayor Chapdelaine that the meeting move into Closed Session (FOIPP 16.1) at 9:45 p.m. with no public present. CARRIED

RES. 064-19 Moved by Deputy Mayor Dyck that the meeting move out of Closed Session at 9:54 p.m. with no public present. CARRIED

9:57 p.m. – Meeting resumed with no public present.

RES. 065-19 Moved by Councillor Romanko that Council of the Village of Vilna accept the offer in the amount of \$500.00 as is where is for the purchase of the building located at 5035 51 Avenue, legally described as Lots 15 & 16, Block 1, Plan 1022 CL. CARRIED

12. ADJOURNMENT

RES. 066-19 Moved by Mayor Chapdelaine that the meeting adjourned at 10:00 p.m. CARRIED

Leo Chapdelaine, Mayor

S E A L

Loni Leslie, CAO