

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY, SEPTEMBER 17, 2020
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
5135 – 50TH STREET, VILNA AT 10:00 A.M.**

PRESENT: Mayor Leo Chapdelaine
Deputy Mayor Donald Romanko
Councillor Roy Dyck
Earla Wagar, Interim CAO

ABSENT:

GALLERY Stg. Tina Chan, Smoky Lake RCMP

ORDER: Mayor Chapdelaine called the meeting to order at 9:50 a.m.

1. AGENDA:

RES: 169-20 Moved by Councillor Dyck that the Agenda be accepted as presented.

CARRIED

1. AGENDA	
Additions/Changes	
2. DELEGATION	
3. MINUTES	
a. August 6, 2020	
4. BUSINESS ARISING FROM MINUTES	
5. REPORTS	
6. BUSINESS:	
a. Disposal of records	
b. Franchise Fee Review	
c. ATCO Electric – LED Conversion Multiplier	
d. Municipal Stimulus Program	
e. Halloween	
f. Bus	
g. Smoky Lake County Subdivision	
7. BYLAWS AND POLICIES	
8. FINANCIAL REPORT	
a. Accounts paid – August 1 – Sept 14, 2020	\$80,817.50
i. A/P Aug 1- Sept 14, 2020 (13771- 13782)	\$57,857.96
ii. EFT Aug 1 – Sept 14, (2020102 2020116)	\$12,710.80
iii. EFT Payroll August, 2020	\$10,248.74
9. CORRESPONDENCE	
10. NEXT MEETINGS	
a. Regular Council Meeting – October 15 th , 2020 @ 10:00 a.m.	
b. Regional Fire – October 15, 2020 @ 1:00 p.m.	
c. Highway 28/63 Water Commission – ZOOM – October 28 th @10:00 a.m.	
d. Evergreen Waste – Oct. 10, 2020 – 10:00 a.m.	
e. Seniors Foundation – Sept. 22, 2020 – 9:00 a.m.	
11. CLOSED SESSION	
12. ADJOURNMENT	

2. DELEGATION:

Sgt. Chan, Smoky Lake RCMP

St. Chan met with Council to determine if there were any unresolved or new issues in the Community that need to be addressed. She commented on the quarterly statistical report and some of the challenges the members are addressing during the pandemic. She indicated that the detachment has a new Member, and two are being transferred.

3. MINUTES

a. August 6, 2020 – Regular Council Meeting

RES: 170-20 Moved by Deputy Mayor Romanko that the minutes of the Regular meeting of Council held on August 6, 2020 be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM MINUTES:

5. REPORTS:

a. ADMINISTRATION REPORT

- The Tax Sale was held on Wednesday, September 16th, 2020. There were 3 properties on the agenda. We received no bids on any of the properties.
- There is one property that has some questionable concerns so the sale of that property has been deferred.
- Another is in very bad condition and will need some decontamination before it can be inspected.
- The third property owner has indicated that he wants to enter into a three year agreement to pay off the taxes and retain the title.
- The campground is very busy. The revenue to date is approximately 14,300.00. The expenses are not much different than previous years. We will need to spend some money on the roads this fall. Gravel has been ordered and some of the

TAXES OWING AS AT September 10, 2020

	CURRENT (2020)	\$78,006.19
	ARREARS	\$132,334.51
	<u>TOTAL TAXES OWING</u>	<u>\$210,340.70</u>
Less Village property (Tax Recovery)		(\$27,520.19)
		<u>\$182,830.51</u>

picnic tables need to be replaced.

- We have been approved for the water meter replacement grant. However, it seems that the reason the sewer isn't working to Vilna Foods is that there is a huge mound of calcification at the point that their sewer enters the main. I have applied for the Alberta Stimulus Grant of \$50,000.00 to cover some of the costs related to repairing the main at this point. Should the \$50,000.00 not be enough we may have to shift the Water Meter Funds to cover some of these costs.
- The 49th Avenue Water and Sewer main project is taking longer than expected. It seems the sewer mains were deeper than had originally been estimated. It created a greater degree of elevation. I believe they are anticipating being completed by the end of the week. They will then move to main street, and following that a repair to a manhole at the west end of 52 Avenue that seems to have sluffed.
- The Utility bills went out last week. There are a few accounts that are seriously behind. I will be chasing them in the next week or two.
- A representative from ATCO Electric was in the Village in August checking the trees that are under or near the power lines. There are seven areas where lines over Village properties will need to be cleared. I have signed authorizations for them.

There is a dead birch tree on the north side of the east end of the Trail. One of the residents has asked permission to cut it down for firewood. Permission was granted. I have also granted permission for a resident to take out the deadfall along the ditches as on Village owned property.
- A letter was sent to the County after your last meeting, indicating that the Village is interested in exploring the potential of an amalgamation. They discussed it briefly at their last meeting and it is to be discussed at a future Council meeting. I have forwarded this information to Municipal Affairs. Our file is going to be handled by Roy Bedford. I believe then next step is up to the County.

- In response to COVID-19, the non-residential portion of the June and September 2020 quarterly School Foundation payment has been deferred and will be due in full in December 2020.
-
- The 2020 School Requisition mill rates and requisitioned amounts have been finalized. **As such, the September 2020 invoices are based on the 2020 requisitions and as well will include adjustments related to the March and June 2020 invoices. These adjustments will affect the amount of money we collected through taxes. Hopefully they won't ask for more than we collected.**
-
- We received information that the province was looking for private or not for profit partners who would provide more facilities for long term care services. It was thought that the Vilna Hospital would be an ideal facility for this service. We contacted Michelle Wright and asked her to look into it for us. Upon further research it seems that while our hospital would be an ideal facility, we're not on the list of locations that the province is looking at. Further, although they own the building they were not planning on putting any provincial money into these facilities. We did talk to Loni at the Smoky Lake Foundation. She had also looked into the program and it seems Smoky Lake is not on the proposed location list either. We could have spent a great deal of time and energy on this only to be told, sorry, you're not on the list.

MAYOR CHAPDELAIN'S REPORTS

Evergreen Waste Management - September 16, 2020 ZOOM

- Starting September 1, 2020, Alberta Recycling Management Authority has initiated a pilot project that will increase the types of electronics that will be collected at the waste collection sites, beyond the current scope of materials being accepted.
- Eligible materials for funding under this project include products falling in the following categories:
 - Small Appliances
 - Audio Visual Equipment
 - Telecom
 - Power Tools
 - Electronic Toy and Musical Instruments
 - Solar Panels
- The electronics collected under this program will be eligible for the current collection funding rate of \$155.00 per tonne.
- All sites in Smoky Lake County have been inspected, they will be assessed, and make the necessary changes to sites as required to upgrade and accommodate usage.

DEPUTY MAYOR ROMANKO'S REPORTS

Smoky Lake Seniors Foundation Aug 24, 2020

- Staffing improved with AHA, but letter will go out to increase.

Bar-V-Nook

- Hired 4 casuals to help with COVID coverage, 2 on medical leave of permanents.
- Recreation director on paternity leave, temporary is taking over.

Waskatenau

- 3/16 open.

Vilna

- New patio section a huge hit.
- 24/28 and 8/12
- Problem with people wanting to go to Sunday Bingo at Senior Center.
- Home care meeting scheduled.
- Only one quote for furniture.
- CPR needs to be updated, Bonnie has agreed to be trained for instruction

Maintenance

- Crack filling needed in Vilna.
- ATCO has to trim trees in Waskatenau.

BVNook

- Spare chiller condenser purchased.
- Child proof locks installed on fridges .
- Problem with improperly installed siding.

CAO

- Working on new policy for resident movement.
- No requests for inside visits.
- Business plan accepted.
- Budget under control.
- Excess funds reinvested.

Next meeting Sept. 22

Highway 28/63 Water Commission Aug 26, 2020

- Still have 3.4 million to be spent on GFL project.
 - Thompson paid for water used.
 - Brenda named interim commission manager.
 - Thompson to repair 130, still too much oil on surface.
 - Brownlee working on transfer of reservoir, GFL the hold up.
 - Completion date Dec. 31
 - Provincial representative status unknown.
- Next Meeting Oct 28.**

COUNCILLOR DYCK'S REPORTS

RCDC – September 8, 2020

It appears the RCDC committee is working to get communities more involved in the program.

Councillor Dyck apologized that he has been working more shifts and hasn't been able to attend many committee meetings.

RES: 171-20 Moved by Mayor Chapdelaine that the Reports be accepted for information.

CARRIED

6. BUSINESS:

a. Records Purge – 2012 Eligible Records

RES: 172-20

Moved by Deputy Mayor Romanko that Council direct administration to carry out the destruction of the 2012 financial, employment, and any other eligible records and complete the Affidavit of Witness for Disposal of Village Records when the destruction is completed, as per Bylaw #464-08 "Records Retention and Disposal Bylaw".

CARRIED

b. ATCO Franchise Fee Review

RES: 173-20 Moved by Councillor Dyck that the Village of Vilna continue to charge the 20% Franchise Fee on power consumed within the Village.

CARRIED

c. ATCO Electric – LED Conversion Multiplier

RES: 174-20 Moved by Deputy Mayor Romanko that the Village consider the ATCO LED Conversion Multiplier program and that a representative of ATCO Electric be invited to meet with Council to discuss the program.

CARRIED

d. Municipal Stimulus Program

RES: 175-20 Moved by Mayor Chapdelaine that Council approve the proposal to apply to use the Municipal Stimulus Grant on the Repair and Replacement of Main Street Sewer Line project.

CARRIED

e. Halloween 2020

RES: 176-20 Moved by Deputy Mayor Romanko that the decision to restrict Halloween activities for the 2020 season be deferred to the October 15th, 2020 Council meeting, at which time it will be easier to monitor the COVID cases in the region and determine the safest way for the children to enjoy the event.

CARRIED

f. Seniors Transportation Bus

RES: 177-20 Moved by Deputy Mayor Romanko that Council confirm the verbal consent given to purchase the Vilna Seniors Bus for \$1.00 and that the administration be directed to contact Smoky Lake County Public Works to proceed with the repairs as quoted.

CARRIED

RES: 178-20 Moved by Councillor Dyck that Administration work with the Vilna Cares Society to make an application to Alberta Gaming and Liquor Control Board for a fund raising lottery.

CARRIED

g. Smoky Lake County Subdivision Application

RES: 179-20 Moved by Mayor Chapdelaine that the Village of Vilna has no concerns nor objections to the proposed subdivision of SW 13 60 14 W4.

CARRIED

g. BYLAWS AND POLICIES

h. FINANCIAL REPORT

a. Accounts paid – August 1 – Sept. 14, 2020	\$80,817.50
i. A/P Aug 1-Sept 14, 2020 (13771- 13782)	\$57,857.96
ii. EFT Aug. 1 – Sept. 14 (2020101 - 2020116)	\$12,710.96
iii. EFT Payroll August, 2020	\$10,248.74

RES: 180-20 Moved by Mayor Chapdelaine that the August & September Accounts indicating expenditures of \$80,817.50 be accepted for information.

CARRIED

i. CORRESPONDENCE

- a. Smoky Lake RCMP Detachment, re: Quarterly Report
- b. AUMA Annual Conference Registration

RES. 181-20 Moved by Mayor Chapdelaine that the Correspondence identified in the agenda be accepted for information.

CARRIED

j. NEXT MEETINGS

- a. Regular Council Meeting – October 15th, 2020 @ 10:00 a.m.
- b. Evergreen Regional Waste – October 21st, 2020 @ 10:00 a.m.
- c. Smoky Lake Seniors Foundation – ZOOM – September 22nd , @ 9:00 a.m.
- d. Highway 28/63 Water Commission – ZOOM – October 28th, - 10:00 a.m.
- e. Regional Fire Committee – October 15, 2020 @ 1:00 p.m.

RES. 182-20 Moved by Councillor Dyck that Council Meeting Schedule be adopted.

CARRIED

11. CLOSED SESSION

RES. 183-20 Moved by Mayor Chapdelaine that the Council move at 11:55 a.m. to Closed Session to discuss a Legal item.

CARRIED

RES. 184-20 Moved Mayor Chapdelaine that Council come out of Closed Session at 12:00 p.m.

CARRIED

12. ADJOURNMENT

RES. 185-20 Moved by Mayor Chapdelaine that the meeting adjourned at 12:00 p.m.

CARRIED

Leo Chapdelaine, Mayor

S E A L

Earla Wagar, Interim CAO