

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA**  
 IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY, AUGUST 6, 2020  
 IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE  
 5135 – 50<sup>TH</sup> STREET, VILNA AT 10:00 A.M.

**PRESENT:** Mayor Leo Chapdelaine  
 Deputy Mayor Donald Romanko  
 Earla Wagar, Interim CAO

**ABSENT:** Councillor Roy Dyck

**GALLERY** Michelle Wright, REDO  
 Linda & Hank Keller  
 Jackie Reid  
 Verna Lefevre

**ORDER:** Mayor Chapdelaine called the meeting to order at 10:00 a.m.

**1. AGENDA**

Additions/Changes

**2. DELEGATION**

- a. Michelle Wright – CEDO
- b. Linda Yurdiga and Hank Keller re: Subdivision

**3. MINUTES**

- a. Regular Council Meeting – June 18, 2020
- b. Special Council Meeting - June 29, 2020

**4. BUSINESS ARISING FROM MINUTES**

**5. REPORTS**

**6. BUSINESS:**

- a. 2020 Tax Sale – Set Minimum prices
- b. Amalgamation Consideration
- c. Bonnie Lake Group Area
- d. Capital Project Schedule
- e. Municipal Stimulus Program
- f. Amend 2020 Budget (policing)
- g. Regional Fire Department Equipment Storage
- h. Regional Volunteer Fire Fighters Years of Service Awards
- i. Appoint CAO

**7. BYLAWS AND POLICIES**

**8. FINANCIAL REPORT**

<b>a. Accounts paid – June 16 – July 31, 2020</b>	<b>\$128,252.44</b>
i. A/P June 16-July 31, 2020 (13741- 13770)	\$45,029.14
ii. EFT June 16 – July 31, 2020 (2020078- 2020100)	\$52,124.00
iii. EFT Payroll June, 2020	\$14,469.65
iv. EFT Payroll July 2020	\$16,629.65

**9. CORRESPONDENCE**

**10. MEETING SCHEDULE**

**11. CLOSED SESSION**

**12. ADJOURN**

**1. AGENDA:**

**RES: 141-20** Moved by Deputy Mayor Romanko that the Agenda be accepted as presented.

CARRIED

**2. DELEGATION:**

- a. **Michelle Wright**, the Regional Economic Development Officer spoke to Council about some of the projects being worked on in 2020, identifying Tourism as a major initiative.
  - Metis Crossing
  - Iron Horse Trail
  - Regional Tourism and its impact on Commercial Businesses

- Regional Recreation
  - 10 Year Strategy (options for the Iron Horse Trail)
  - Vilna X-Ray (Council’s request to have it put back on the Strategic Plan)
- b. **Hank & Linda Keller** have recently applied for subdivision of their property. A condition of the approval would be that they provide services to the third lot. They are asking for a relaxation of this requirement. Council agreed to review the request.
- c. **Jackie Reid and Verna Lefevre** asked Council to reconsider their decision to prohibit garage sales within the Village for the 2020 season and expressed a concern about people not taking care of their properties. Council agreed to review the request

**3. MINUTES**

a. June 18, 2020 – Regular Council Meeting

**RES: 142-20** Moved by Deputy Mayor Romanko that the minutes of the Regular meeting of Council held on June 18, 2020 be accepted as presented.

CARRIED

b. June 29, 2020 - Special Council Meeting

**RES: 143-20** Moved by Mayor Chapdelaine that the minutes of the Special meeting of Council held on June 29, 2020 be accepted as presented.

CARRIED

**4. BUSINESS ARISING FROM MINUTES:**

**5. REPORTS:**

**a. ADMINISTRATION REPORT**

- One of the 6 properties that are on the 2021 Tax Sale list has paid in full.
- The tax payments are coming in. It seems that the extra month that Council gave this year, due to the COVID-19 pandemic has been appreciated.
- Bonnie Lake Campground has been very busy this season. The revenue to date is just under \$10,000.00. This is higher than most other seasons.
- We have received approval for the Water Meter Replacement Grant. One Contractor, so far is preparing a proposal.
- The property that was the Roman Catholic Church and manse has been sold. The purchasers have made application to sub-divide into 3 lots. There are a few

TAXES OWING AS AT August 6, 2020

	<b>CURRENT (2020)</b>	\$106,624.33
	<b>ARREARS</b>	\$129,815.77
	<b><u>TOTAL TAXES OWING</u></b>	<u>\$236,440.10</u>
	Less Village property (Tax Recovery)	(\$27,520.19)
		<b>\$208,815.77</b>

challenges regarding the water and sewer services.

- We have distributed masks to each home in Vilna
- COVID-19 will be with us for a while, we will continue to be using safe distancing practices.
- Subject to Council’s awarding on the contracts, the contractor for the 49<sup>th</sup> Avenue water and sewer, and roadwork should start next week.

**MAYOR CHAPDELAIN’S REPORTS**

***Evergreen Waste Management***

- 34 loads of leachate were removed from the cells due to the 6 inches of rain in July
- Dallaire Trackhoe Services were hired to deal with the surface water pooling on top of the cells

- Transfer station inspections were done at St. Edouard, Elk Point and Whitney Lake stations.
- Plans are to do the stations in St. Paul County and Smoky Lake County at a later date.
- Next meeting, August 12, 2020 at 10:00 a.m. at the Evergreen site.

#### **DEPUTY MAYOR ROMANKO'S REPORTS**

##### ***Smoky Lake Foundation – June 23, 2020***

- Occupancy
  - BVNook 3 suites available, DSL full.
  - Waskatenau, 10/16
  - Vilna 24/28 Cottage 8/12
- E learning for staff should be updated.
- Health inspection all good.
- Maintenance
  - Generator inspection completed. Waiting for truck offer. Air compressor needed, need spare . Hot water leak in lodge will be worked on. No problems in self contained.
- B V Nook SL
  - Generator fixed, Chubb system problem, cell hook up wrong, want \$2000 for new panel, will fix by self. Problems with blinds, too weak, breaking down. Rain coming in on 3<sup>rd</sup> floor, pea traps plugged.
  - Kubota on Kijiji.
- CAO
  - Requested more money from AHS for COVID.
  - Staff working well, testing continues.
  - Escapee problem solved.
  - 3 AED s and bleed kits and spare pads ordered.
  - Still on budget, self-contained revenue down.
  - Contract for CAO to be looked at next meeting.

##### ***Highway 28/63 Water Commission - June 24***

- Engineer
  - Thompson going to cold mix 130.
  - Inspections on going for both sections.
  - Temporary fence for grazing. Some erosion, Alta Environment looking into. Lease holder doesn't reply .
  - Problem with roads, equipment parking on road.
- CAO
  - Lease holder not responding to calls.
  - Memorandum of understanding with Thorhild County re: use of County staff by Commission, new rate.
  - Request for compensation for Vilna Fish and Game and Ukrainian Catholic Church of Sokal deferred.
- Next Meeting Aug 26.

##### ***HUB June 24***

- MLA
  - Stimulus package for old oil reclamation sites..
  - Bitumen sales down 37% from last year.
  - Building passing lanes from Smoky Lake to Cold Lake next year.
- Chair
  - Financials down about \$ 195 000
  - End of 5 year funding agreement, reduced grant to \$ 50 000.
  - Need to diversify from oil to Agricultural Manufacturing and Tourism.
  - Speaker from ATB ways of recovery; very interesting
    - No caution, no protocols followed
    - Approach with caution, follow protocols
    - Deadly no caution followed, leads to 2<sup>nd</sup> wave multi year recession
    - Follow with extra caution, deal with 2<sup>nd</sup> wave, being not as bad, some growth of economy

- Stated either option 3 or 4 could happen.
- Look for greater local productivity.
- Tourism—need 5 locals to spend as much as 1 foreign.

#### ***Smoky Lake Seniors Foundation July 24***

- Smoky Lake Manager
  - Problem with AHS staff , bullying patients and lack of staff at times. 4 market suites available.
  - Waskatenau 3 vacancies.
  - Recreation Director going on 3 month paternity.
- Vilna Manager
  - Major incident with violent dementia patient, RCM P called, after 2 returns eviction notice given.
- Maintenance
  - Replaced sump pump in North crawl space, truck in place. Looking for air compressor. Need crack filling for parking lot.
  - Center sitting area in parking lot finished and being used.
  - Need to trim trees in Smoky Lake.
  - Cedar Manor have to update kitchens and bathrooms.
  - BV Nook have to replace blinds.
- CAO
  - New visitor order, monthly reports to AHS regarding COVID.
  - Need locks for fridges in Dementia units because of gorging
  - AHS short 2 staff. 2 staff on long term disability, one ready to return.
  - Finances very good about \$ 400 000 to good, even though self contained not full.
  - 3 Year plan to be reviewed next meeting.
- Next meeting Aug 25.

#### ***Smoky Lake Fire Rescue Committee July 24***

- Fire inspections reinstated.
- Motion to have mental health program using Shell grant.
- Have to post Fire report card on web site.
- Look at service rewards.
- Reviewed Fire Chief responsibilities, review in council.
- Radios and pagers to be priced for sale.
- Decided to buy Life Pak CR2 deliberators because compatible with EMS.
- Discussed Storage Unit for Smoky Lake ( instead of Fire hall)
- Very satisfied with service of AFRRCS operation, 1 hour response when tower hit by lightning.
- Scott chosen to speak at Wildfire Response workshop.

**RES: 144-20** Moved by Mayor Chapdelaine that the Reports be accepted for information.

CARRIED

#### **6. BUSINESS:**

##### **a. 2020 Tax Recovery Sale – September 16, 2020**

**RES: 145-20** Moved by Deputy Mayor Romanko that in accordance with Section 419 of the MGA, for the property described as Roll #18, Lots 8 9, Block 1, Plan 1022CL, the Reserve Bid be set at \$55,000.00.

CARRIED

**RES: 146-20** Moved by Mayor Chapdelaine that in accordance with Section 419 of the MGA, for the property described as Roll #46, Lots 22, Block 3, Plan 1887CL, the Reserve Bid be set at \$5,700.00.

CARRIED

**RES: 147-20** Moved by Deputy Mayor Romanko that in accordance with Section 419 of the MGA, for the property described as Roll #221, All that portion of the SW quarter of Section 20, Township 59, Range 13, West of the 4<sup>th</sup> meridian, described as follows:

Commencing at the northwest corner of the said quarter section thence southerly along the west boundary thereof two hundred and sixty four feet thence westerly and parallel with the north; boundary of the said quarter section two hundred and five feet, thence northerly and parallel with the said west boundary to a point on the said north boundary, thence westerly along the said north boundary to the point of commencement, containing .4.12 hectares (1.24 acres) more or less, the Reserve Bid be set at \$10,000.00.

CARRIED

**b. Amalgamation Consideration**

**RES: 148-20** Moved by Deputy Mayor Romanko that the Council of the Village of Vilna approach Smoky Lake County Council asking them to consider the possibility of the Village of Vilna amalgamating with Smoky Lake County

CARRIED

**RES: 149-20** Moved by Mayor Chapdelaine that the Village of Vilna partner with Smoky Lake County for an ACP Grant application for a Municipal Collaboration Study, with the Village of Vilna being the managing partner. Further, that a joint public announcement be made as soon as possible by the Chief Elected Officials of each municipality.

CARRIED

**c. Bonnie Lake Group Camping**

**RES: 150-20** Moved by Deputy Mayor Romanko that in accordance with the Provincial decision to open some of its group camping areas, that Administration be directed to inform the Bonnie Lake Campground Manager that he can open the group camping area, using caution and consideration for the potential of spreading COVID – 19.

CARRIED

**d. 2020 Capital Projects and Schedules**

**RES: 151-20** Moved by Mayor Chapdelaine that Council approve the proposed 2020 Capital Projects for the replacement of water and sewer mains from 50<sup>th</sup> Street to 52<sup>nd</sup> Street and Road Construction and Paving.

CARRIED

**RES: 152-20** Moved by Deputy Mayor Romanko that the contract for 2020 Water Line Replacement Project in the amount of \$199,687.50 be awarded to Spectre Systems Ltd.

CARRIED

**RES: 153-20** Moved by Mayor Chapdelaine that the contract for 2020 Sewer Line Replacement Project in the amount of \$199,797.50 be awarded to Spectre Systems Ltd.

CARRIED

**RES: 154-20** Moved by Deputy Mayor Romanko that the contract for 2020 Road Construction and Paving Project in the amount of \$199,950.00 be awarded to Spectre Systems Ltd.

CARRIED

**e. Municipal Stimulus Program**

**RES: 155-20** Moved by Mayor Chapdelaine that Administration be directed to make an application to the Province for the Municipal Stimulus Program identifying the most urgent Capital Projects that fit the criteria.

CARRIED

**f. Amend 2020 Operating Budget**

**RES: 156-20** Moved by Mayor Chapdelaine that the 2020 Budget be amended to include Policing Costs as announced in the Alberta Police Funding Model for the Alberta RCMP for 2020/2021,

by reducing the Administration Budget by \$2,651.00, reducing the Emergency Preparedness Budget by \$1,000.00 and reducing the Bylaw Enforcement Budget by \$1,000.00 to establish a Policing Cost Budget in the amount of \$4,651.00.

**7. CARRIED**

**g. Regional Fire Equipment Storage Building**

**RES: 157-20**

Moved by Mayor Chapdelaine that Administration be directed to notify the Regional Fire and Rescue Committee that the Village of Vilna is not in a position to make a contribution toward the proposed Regional Fire Equipment Storage Facility at this time.

**CARRIED**

**h. Years of Service Award Program for Volunteer Fire Fighters Policy**

**RES: 158-20**

Moved Deputy Mayor Romanko that the Village of Vilna agree to the proposed amendments to the Regional Volunteer Firefighters Years of Service Awards Policy and confirm that the Village will participate in the program.

**CARRIED**

**i. Appoint Interim CAO**

**RES: 159-20**

Moved by Mayor Chapdelaine that Earla Wagar be appointed as Interim CAO for the Village of Vilna, effective immediately.

**CARRIED**

**j. Garage Sales**

**RES: 160-20**

Moved Deputy Mayor Romanko moved, that the request for Council to relax the resolution prohibiting Garage Sales in the Village for the 2020 season and through the COVID-19 pandemic was reconsidered and since at the time the original resolution was passed there were no cases of Covid-19 in the region but as of August 6<sup>th</sup>, 2020 there are at least 9 active cases in Smoky Lake County, Council does not feel it is a prudent decision to rescind the original motion.

**CARRIED**

**k. BYLAWS AND POLICIES**

**l. FINANCIAL REPORT**

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i. A/P June 16-July 31, 2020 (13741- 13770)	\$45,029.14
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iii. EFT Payroll June, 2020	\$14,469.65
iv. EFT Payroll July 2020	\$16,629.65

**RES: 161-20**

Moved by Mayor Chapdelaine that the June & July Accounts indicating expenditures of \$128,252.44 be accepted for information.

**CARRIED**

**m. CORRESPONDENCE**

- a. Minister of Municipal Affairs, re: Economic Recovery Plan
- b. AMSC, re: Electricity Aggregation secured rates
- c. RMA, re: Alberta Police Interim Advisory Board
- d. RCMP, re: Establishment of New Resources 2020/2021
- e. Smoky Lake RCMP Detachment, re: Quarterly Report

**RES. 162-20**

Moved by Deputy Mayor Romanko that the Correspondence identified in the agenda be accepted for information.

**CARRIED**

**n. NEXT MEETINGS**

- a. Regular Council Meeting – September 17<sup>th</sup>, 2020 @ 10:00 a.m.
- b. Meeting with Municipal Planning Services – ZOOM - August 6<sup>th</sup> @ 1:00 p.m.
- c. Evergreen Regional Waste – August 12<sup>th</sup>, 2020 10:00 a.m.
- d. Smoky Lake Seniors Foundation – ZOOM - August 25, 2020 @ 9:00 a.m.
- e. Highway 28/63 Water Commission – ZOOM - August 26<sup>th</sup> - 10:00 a.m.

- f. Alberta’s Iron Horse Trail 10 Year Strategy Development Plan ZOOM @ 1:00 p.m.
- g. NLLS – August 29, 2020 - - 10:00 a.m. Elk Point
- h. RCDC – September 8<sup>th</sup>, 2020 ZOOM 10:00 a.m. to 4:00 p.m.
- i. September 16, 2020 – Tax Recovery Auction Sale – 11:00 a.m.

**RES. 163-20** Moved by Mayor Chapdelaine that the Council recess at 12:30 p.m. and resume after the scheduled meeting with Municipal Planning Services at 1:00 p.m.

**CARRIED**

**Mayor Chapdelaine reconvened the meeting at 2:40 p.m.**

**11. CLOSED SESSION**

**RES. 164-20** Moved by Mayor Chapdelaine that the Council move at 2:40 p.m. to Closed Session to discuss a Land Development item, a land sale item and a personnel item.

**CARRIED**

**RES. 165-20** Moved Deputy Mayor Romanko that Council come out of Closed Session at 2:55 p.m.

**CARRIED**

**RES. 166-20** Moved Deputy Mayor Romanko that in the case of the proposed subdivision of the property described as Lot 1, Plan 802-0774, Council would approved the subdivision proposal with the condition that the Developer agrees that in accordance with the MGA, the un-serviced lot could not be sold until it was serviced with water, sewer and an street access.

**CARRIED**

**RES. 167-20** Moved Mayor Chapdelaine that with regard to the proposed Offer to Purchase, Administration be directed to request a property appraisal be conducted by Alberta Sustainable Resources and Development.

**CARRIED**

**12. ADJOURNMENT**

**RES. 168-20** Moved by Mayor Chapdelaine that the meeting adjourned at 3:00 p.m.

**CARRIED**

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Leo Chapdelaine, Mayor

S E A L

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Earla Wagar, Interim CAO