

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
 IN THE PROVINCE OF ALBERTA, HELD ON THURSDAY, NOVEMBER 19, 2020
 IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE
 5135 – 50TH STREET, VILNA AT 10:00 A.M.

PRESENT: Mayor Leo Chapdelaine
 Deputy Mayor Donald Romanko

ABSENT: Earla Wagar, Interim CAO
 Councillor Roy Dyck

GALLERY Linda & Hank Keller

1. AGENDA

Additions/Changes

2. RE-ZONING PUBLIC HEARING

- a. Introduction of Bylaw
- b. Presentations from Public
- c. Summary

3. DELEGATION

- a. ATCO Electric

4. MINUTES

- a. October 15, 2020 Annual Organizational Meeting
- b. October 15, 2020 Regular Council Meeting

5. BUSINESS ARISING FROM MINUTES

6. REPORTS

7. BUSINESS:

- a. ATCO
- b. NLLS 2021 Budget
- c. Christmas Schedule
- d. CAO Evaluation

8. BYLAWS AND POLICIES

- a. **Bylaw 557-20 Amendment to Land Use Bylaw**
- b. **Municipal Development Plan**
- c. **Servicing Policy for Vacant Lots**

9. FINANCIAL REPORT

- | | |
|---|---------------------|
| a. Accounts paid – Oct 9 – Nov 16, 2020 | \$798,400.20 |
| i. A/P Oct 9 – Nov 16, 2020 (13800- 13799) | \$765,660.45 |
| ii. EFT Oct 9 – Nov 16, 2020 (2020136-2020149) | \$19,739.75 |
| iii. EFT Payroll October, 2020 | \$16,675.64 |

ORDER: Mayor Chapdelaine called the meeting to order at 11:00 a.m.

1. AGENDA:

RES: 232-20-20 Moved by Deputy Mayor Romanko that the Agenda be accepted as presented.

CARRIED

2. RE-ZONING PUBLIC HEARING

- a. Mayor Chapdelaine called the Public Hearing to Order at 10:00 a.m.
- b. The property described as Lots 2,3 & 4 of Block 12 (all part of the proposal to subdivide Lot 1, Plant 801-0774).

- c. The proposed re-zoning was to take the properties from Institutional to R-2 - Residential.
- d. The owners of the property indicated that after discussing the proposal with adjacent property owners, they asked Council to consider amending the bylaw so the properties would be zoned as R-1-Residential.
- e. There were no members of the public present and there were no written submissions.
- f. There being no more presentations, Mayor Chapdelaine thanked the

TAXES OWING AS AT November 19, 2020

CURRENT (2020)	69,963.10
ARREARS	130,255.64
<u>TOTAL TAXES OWING</u>	<u>\$200,218.74</u>
Less Village property (Tax Recovery)	(\$78,561.23)
	\$121,657.51

owners for their recommendation and told them that the information would be taken into consideration when the Bylaw would be discussed later in the meeting.

- g. Mayor Chapdelaine adjourned the Public Hearing at 10:08 a.m.

3. DELEGATION:

a. ATCO Electric

Sharla McCulloch and Darryl _____ from ATCO Ltd. made a presentation to Council indicating that a ATCO has a program to change all of the High Pressure Sodium street lights to LED lights. They indicated that although the cost to change the system (the multiplier rate) will be applied to the consumer rate, the difference in the price per fixture will be less, thereby saving the municipality money. It is anticipated that within 3 – 5 years the rates will reduce substantially.

The change in fixtures would not relate to the decorative lights on main street.

If Council approves the proposal, the changes could start by early spring.

Mayor Chapdelaine thanked them for their presentation and indicated that a decision would be made later in the meeting.

4. MINUTES

- a. – Organizational Meeting, October 15th, 2020

RES: 233-20 Moved by Deputy Mayor Romanko that the minutes of the 2020 Organizational Meeting of October 15th, 2020 be accepted as presented.

CARRIED

- b. Regular Council Meeting October 15, 2020

RES: 234-20 Moved by Deputy Mayor Romanko that the minutes of the 2020 Regular Council Meeting of October 15th, 2020 be accepted as presented.

CARRIED

4. BUSINESS ARISING FROM MINUTES:

5. REPORTS:

a. ADMINISTRATION REPORT

TAX SALES

- The taxes have been paid on Lot 22, Block 3, Plan 1887HW so that property is no longer on the arrears list.
- We have some interest in the hotel. Hopefully, we will see results by year end.

CAPITAL PROJECTS

- The 49th Avenue Water and Sewer main project has been completed for the season. The landscaping and road surfacing will be completed next spring.
- The Main Street Sewer Repair project and the 52nd Avenue Sewer Manhole replacement took approximately 5 days. The grant for the main replacement and manhole replacement was approved through the Alberta Municipal Stimulus Program. We received the funds last week. The project was completely covered by the grant. The sidewalk repair will be part of next year's budget. The weather got too cold for concrete work.
- *We should be able to proceed with the water meter replacement program early in the new year. We'll do the ones with inside shut off valves first, and the ones requiring new shut off valves will be done in the spring after the ground thaws, so if necessary, we can safely turn off the cc's.*

WATER TREATMENT PLANT RESERVOIR

- We have had trouble keeping the chlorine levels up in the water reservoir. We hired divers to check for problems. They video'd the whole process. There was rust and cement powder on the bottom. We had them clean and video in March as well. I have sent the videos to Associated Engineers to see what they recommend. It appears that the concrete over the section of the reservoir that is under the tennis court is deteriorating. The rebar is showing. The rust is coming from the cast pipes.

TRANSFER STATION

- The Fire department has burned the wood and cardboard pile. Public Works took their equipment out there and cleaned up the area. There is a new recycle bin there where old electrical appliances and electronics can be discarded.
- Lin will be taking the Transfer Station Attendant's course next time one will be offered.

GRANTS

- The Municipal Operating Support Transfer (MOST grant is specific to assisting municipalities who have lost revenues or incurred extra costs during COVID. We have received \$34,365.00. I have one price estimate for the computer hardware and software, I am waiting for another quote. I will be summarizing the expenditures incurred because of COVID, and possibly some expenses that we haven't spent yet.
- Regarding the Amalgamation proposal, to date we have had no formal response from the County, but they are looking into it.

VILNA CENTENNIAL – 2023

- The Vilna School will be celebrating its 100th anniversary in 2021. I have the tax records from 1921. The Village will be 100 years old in 2023. Should we be thinking about a home coming sometime after COVID?

MAYOR CHAPDELAIN'S REPORTS

Evergreen Waste Management: - October 21, 2020 Virtual

- All equipment running well, Track loader tracks replaced.
- Operations are running ahead of budget for 2020 despite Covid-19
- Zero Tolerance signs have been posted in and around Evergreen site.
- All transfer stations have now been inspected.

Next meeting November 25, 2020 10:00 AM Zoom

CRASC Annual Meeting: October 30, 2020

- Core fees to rise from \$19.50 per parcel to \$19.75 in 2021
- Parcel counts are now slightly over 40,000
- No significant change is budgeted going into 2021

Next meeting December 11, 2020 11:30 AM Edmonton

North East Muni-Corr Ltd.

- Final water line inspection from Smoky Lake to Bellis is complete with the only area of concern being the bank sloughing north of the town of Smoky Lake.
- Muni-Corr is now finished with Highway 28/63 Construction.
- Smoky Lake Pumpkin park has no signed lease agreement in place, will forward leases agreement to Smoky Lake for approval.

Next Muni-Corr Meeting December 14, 2020.

Smoky Lake Regional Fire and Rescue Committee – November 12, 2020

The County Fire Chief presented the renewal contract to all participating municipalities. It will be brought forward for ratification at a later date.

DEPUTY MAYOR ROMANKO'S REPORTS

Smoky Lake Foundation, October 20, 2020

- Legal review of contract with AHS

Smoky Lake Lodge

- Manor full 2 suites empty in rental units.
- Optelec machine donated.
- Indoor meeting restricted to ½ hour.
- A masseuse will begin at the Lodge next week.
- Recreation programs had been running, they had made 2 trips, but this has been shut down until the current COVID conditions relax again.

Waskatenau

- one suite to be rented.

Vilna

- 24 of 28 Lodge units filled,
- 7 of 12 self contained units filled
- Canceled Christmas party.2
- Flu shots only 3 did not accept.
- Cook retired, need to hire 2 causals.

- Recreation crafts starting, Bingo and Floor curling on going.

Maintenance

Vilna

- Therapeutic tub fixed, water heater fixed.
- Tractor taken in for warranty check.
- Leak in walk in freezer, ongoing, has been recharged.
- Replacing bifold doors with pine barn doors.
- Doing duct cleaning in all homes and self contained units

Smoky Lake

- Child proof locks reinstalled.
- Looking to install LED lights in building in Bar-V-Nook.

Manor

- Tiling replaced that cracked.
- Alberta Housing rep looking found bad concrete and support beam installed wrong, warranty.

CAO

- Problem with people going out.
- Number of gov't reports needed—Covid expenses, single site staffing, getting money.
- No response to letter to Minister regarding staffing.
- Situation with AHS staff not improving.
- Some staff off with symptoms.
- Personnel grievance from 2019 is set to be heard Feb. 3-5.

Financials

- Rentals down a little because of Covid.
- Didn't allow move ins to Vilna Lodge and Jennie's Cottage.
- Evaluation Meeting Nov. 24 at Smoky Office

Next meeting Dec. 9.

Highway 28/63 Water Commission – October 28, 2020

- Need to get contract with Good Fish Lake.
- Financials good for operations.

Engineer

- S.L. to Bellis 9 leaks found and fixed under warranty
- Bellis to Reservoir being checked.
- Warspite up and running.
- Edward pump problems to be fixed.
- Reservoir nearing completion, pre commission meeting scheduled for November.
- Wall strengths repaired, no tank leaks, need to super chlorinate and back fill.

ATCO power to site no schedule.

Province silent on representative.

RES: 235-20 Moved by Mayor Chapdelaine that the Reports be accepted for information.

CARRIED

6. BUSINESS:**a. ATCO LED Light Program**

RES: 236-20 Moved by Mayor Chapdelaine that the Village of Vilna agree to have ATCO Electric replace all of the street lights with LED fixtures, excluding the decorative lights on Main Street.

7. CARRIED

c. 2021 Northern Lights Library Levy and Budget

RES: 237-20 Moved Mayor Chapdelaine that the Village of Vilna agrees to the Northern Lights Library System proposed budget as presented, which will result in the requisitions remaining at \$5.23 per capita or \$1,516.70.

CARRIED

d. Christmas Office Schedule

RES: 238-20 Moved by Mayor Chapdelaine that for the 2020 Christmas season, the Municipal Office shall remain closed between December 21, 2020 and January 4th, 2021, and Public Works staff shall work Monday through Wednesday each week, subject to any weather or emergency related incidents. Further be it resolved that with Boxing Day falling on Saturday, the Transfer Station shall be closed on Saturday, December 26, 2020.

7. BYLAWS AND POLICIES**a. Bylaw #557-20 Amendment to Land Use Bylaw**

RES: 239-20 Moved by Mayor Chapdelaine that second based on concerns raised by the owner, Bylaw 557-be amended to read that the Lots 2,3 & 4, Block 12 be rezoned to R-1 Residential.

CARRIED

RES: 240-20 Moved by Deputy Mayor Romanko that second reading be given to Bylaw 557-as amended to read that the Lots 2,3 & 4, Block 12 be rezoned to R-1 Residential.

CARRIED

RES: 241-20 Moved by Mayor Chapdelaine that third and final reading be given to Bylaw 557-as amended.

CARRIED

8. FINANCIAL REPORT**a. Accounts paid – Oct 9 – Nov 16, 2020** **\$798,400.20**

i. A/P Oct 9 – Nov 16, 2020 (13800- 13799)	\$765,660.45
ii. EFT Oct 9 – Nov 16, 2020 (2020136-2020149)	\$19,739.75
iii. EFT Payroll October, 2020	\$16,675.64

Interim CAO, Wagar explained that a payment to Spectre Systems in the amount of \$634,882.50 was the full cost of the 49th Avenue construction project for which the funds were in the Reserve Account, and a payment to Spectre Systems in the amount of \$59,734.50 was paid to cover the cost of the Main Street Sewer repair and a repair to the service to 5016 - 50 Street and the manhole replacement at the west end of 52nd Avenue. This project was covered by the Municipal Stimulus Grant. There was also a payments made the MPE Engineering for their work on the ACP Storm Drain Study Project in the amount of \$25,834.27. The final exceptional payment was to Aquatech Divers in the amount of \$10,119.38 to determine the reason for the chlorine levels in the water reservoir to be fluctuating.

RES: 242-20 Moved by Mayor Chapdelaine that the October – November accounts indicating expenditures of \$798,400.20 be accepted for information.

CARRIED

9. CORRESPONDENCE

- a. Alberta Health Services, re: Immunization Program
- b. HUB AGM, re: Virtual Meeting

c. Michelle Wright, re: CEDO weekly reports

RES. 243-20 Moved by Deputy Mayor Romanko that the Correspondence identified in the agenda be accepted for information.

CARRIED

10. NEXT MEETINGS

- a. Place Holder for Ukrainian Twinning – November 16, 2020 @9:00 a.m.
- b. Municipal Development Plan , MPS - November 17, 2020 @ 10:00 ZOOM
- c. Regional Heritage Board (Admin meeting) 9:00 a.m. ZOOM
- d. Land Use Bylaw Public Hearing – November 19, 2020 @ 10:00 a.m.
- e. Regular Council Meeting – November 19, 2020 @ 10:00 a.m.
- f. NLLS General Board Meeting - Nov. 20, 2020 @ 10:00 a.m. ZOOM
- g. Evergreen Regional Waste – November 25, 2020 @ 10:00 a.m. – St. Paul County
- h. GIS – Admin Meeting – Dec. 1, 2020 10:00 a.m. ZOOM
- i. RCDC – Dec. 2, 2020 @ 10:00 a.m. – ZOOM
- j. RCDC Budget Meeting 0 Dec. 7, 2020 @ 10:00 ZOOM
- k. Highway 28/63 Water Commission – ZOOM – December 16th @10:00 a.m.
- l. Regular Council Meeting – December 17, 2020 @ 10:00 a.m.

11. CLOSED SESSION

RES. 244-20 Moved by Deputy Mayor Romanko that Council Meeting Schedule be adopted.

CARRIED

11. CLOSED SESSION

RES. 245-20 Moved by Mayor Chapdelaine that at 11:25 a.m. the Council move. to Closed Session to discuss a Human Rights Concern.

CARRIED

RES. 246-20 Moved Deputy Mayor Romanko that Council come out of Closed Session at 11:30 a.m.

CARRIED

RES. 247-20 Moved by Deputy Mayor Romanko that the Village of Vilna resolve to settle the Human Rights Complaint against the Village by paying a cash payment of \$3,000.00 from the administration legal budget account and that \$3,000.00 be written off of arrears taxes.

CARRIED

12. ADJOURNMENT

RES. 248-20 Moved by Mayor Chapdelaine that the meeting adjourned at 11:33 am..

CARRIED

Leo Chapdelaine, Mayor

S E A L

Earla Wagar, Interim CAO