

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY, JANUARY 22, 2019, IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE 5135 – 50 STREET, VILNA AT 7:00 PM

PRESENT: Mayor Leo Chapdelaine
 Deputy Mayor Roy Dyck
 Councillor Donald Romanko

Loni Leslie, Chief Administrative Officer

ABSENT: Earla Wagar, Administration Clerk

GALLERY: Cam Kootenay (arrived at 7:20 p.m.)

ORDER: Mayor Chapdelaine called the meeting to order at 7:00 p.m.

1. AGENDA:

<p>1. AGENDA Additions/Changes</p> <p>2. DELEGATION</p> <p>3. MINUTES a. December 17, 2018</p> <p>4. BUSINESS ARISING FROM MINUTES</p> <p>5. REPORTS a. Administration: Loni Leslie b. Council Reports</p> <p>6. BUSINESS:</p> <p>7. BYLAWS AND POLICIES a. DRAFT – Utility Service Bylaw #534-18 (For Review and Consideration at a future meeting) • Cancel this Bylaw - to be brought forward when ready for review</p> <p>8. FINANCIAL REPORT a. Accounts paid to December 11, 2018 \$156,935.95 i. Dec. 11, 2018 – Dec. 31, 2018 - Cks 13432-13450 \$113,754.04 ii. EFT Dec 11, 2018 (2018135-2018143) \$23,148.04 iii. EFT Payroll November, 2018 \$20,033.87</p> <p>9. CORRESPONDENCE</p> <p>10. NEXT MEETING</p> <p>11. CLOSED SESSION</p> <p>12. ADJOURNMENT</p>

RES: 001-19 Moved by Councillor Romanko that the Agenda be adopted presented. CARRIED

- 2. DELEGATION - None**
- 3. MINUTES**

RES: 002-19 Moved by Mayor Chapdelaine that the Minutes of the Regular Council Meeting of December 18, 2018 be adopted as presented. CARRIED

4. BUSINESS ARISING FROM MINUTES:

Council held a brief discussion regarding the upcoming Joint Municipality Meeting, sharing items which will be discussed regionally.

5. REPORTS:

ADMINISTRATION REPORT

Administration report was presented to Council including:

TAXES OWING AS AT January 22, 2019	
CURRENT (2018) (<i>reduced by \$4,094.09</i>)	\$39,381.26
Interest July 1, 2018	\$6,427.96
ARREARS (<i>reduced by \$2,758.72</i>)	\$68,278.77
Interest owed on all Outstanding Taxes(<i>NET reduced by \$849.04</i>)	\$41,814.03
<u>TOTAL TAXES OWING(reduced by \$17,086.46)</u>	<u>\$146,517.41</u>
Less Village property (Tax Recovery)	\$59,139.77)

Less Taxes to be Paid Monthly by Dec 31, 2018 (EFT) (\$0.00)

Adjusted Total Taxes Owing \$87,377.64

- Malcolm will be on vacation from January 30, 2019 to February 12, 2019.
- Utility Billings were mailed on January 14th, 2019 for the November/ December period. 4 accounts are scheduled for shut-off if not paid by January 31, 2019.
- The January interest calculation on taxes has not yet run. There will first be some transfers to taxes of utilities owing and other year-end tasks to complete.
- Invoices to Aspen View Schools for utilities for the off-campus school, to Vilna Library for Library wages and to Smoky Lake County for the transfer station and the fire hall cost shares will be completed this week.
- The WCB and T4 reports will completed by the due dates – February 28, 2019.
- The auditor will return to finalize the audit on February 6th and 7th.
- Quite a few tax payments were received before December 31, 2018.
- ATCO has advised that they will be doing 3 ground replacements along 52nd Street in the near future.
- Continue to monitor progress on the illegal drip device, reminded again to complete this work or billing would reflect a high estimate of usage.
- Public Works has been busy with planning for spring waterworks repairs to cc valves, equipment repairs and snow removal.
- The lift station project is now complete and signed off. There will only be small expenditures for final engineering costs.
- We are awaiting a quote to upgrade the programmable logic controller (PLC), the computer and the dialer for the water plant. This will be a capital project.
- Fire is completely transitioned to the AFRRCS radio system.
- Received an update re the Disaster Recovery grant application – may take some time to receive data from federal entities. In the meantime, I have asked if the provincial representatives can come out to take a tour.
- We should be receiving 2 years' worth of MSI Capital allocations (2017 and 2018) within the next couple of weeks. This will go towards sewer line repairs.
- Still awaiting an Intermunicipal Collaboration Framework meeting date.
- Smoky Lake Rural Crime Watch is willing to do a presentation for the community – Date TBD
- Payment has been received on the accepted offer of purchase of the Grand Hall property.
- MCSNet tower replacement will occur as soon as they have all federal approvals. The public input process is complete without objection.
- A comprehensive review of policies for the Village is required. We may need to schedule Committee of the Whole meetings to accomplish this.
- The AHS/HAC Community Conversation meeting was interesting and insightful. Information about the Smoky Lake session and all past sessions is available at <https://together4health.albertahealthservices.ca/community-conversations>
- Administration is in the process of updating the website with the Land Use Bylaws and updating the financial software, as well as preparing the financial systems for year end. All of these tasks are quite time consuming and will require some days to complete.
- Administration attended the Alberta Saskatchewan Incident Support Team meeting in Lac La Biche January 10th, 2019 as Frank Barry was away and could not. This team is working at formalizing and training a team that can assist across borders in an emergency. Saskatchewan is not as far ahead as Alberta is.

MAYOR CHAPDELAINÉ'S REPORTS

Evergreen Waste Management Commission – January 10, 2019

- Lease and Operating Agreements;
 - All facilities operating agreements have been sent out to Municipalities for signing.
- December 2018, Month End Report
 - Total Income for December - \$87,101.15
 - Total Waste Collected 1,083.15 Tonnes
 - Total number of loads 286 Loads

- Waste Disposal:
 - Disposed at Transfer Stations ... 226.57 Tonnes
 - Burn Pits 0.34 Tonnes
 - Cells 856.53 Tonnes
- 2018 Review
 - Generated Approx. \$1.4M
 - Total Waste Collected 17,775.73 Tonnes
 - Total Number of Loads 4,988 Loads
- Next meeting February 19, 2019 - 10:00 AM.

Doctors Recruitment & Retention:

- Doctors Anton and Stephan Raubenheimer and Dr. Lorenz will be working from the Hospital Clinic, the Smoky Lake Clinic will be closed.

COUNCILLOR ROMANKO'S REPORTS

- No Committee Meetings to report.

DEPUTY MAYOR DYCK'S REPORT

- No Committee Meetings to report.

Citizens On Patrol - Vilna

- Deputy Mayor Dyck is assisting Smoky Lake with their COPS Program.

RES: 003-19 Moved by Councillor Romanko that the reports be accepted for information.

CARRIED

6. BUSINESS: None

7. BYLAWS AND POLICIES

a. Utility Service Bylaw #534-18

RES: 004-19 Moved by Deputy Mayor Dyck that Draft Bylaw #534-18 be cancelled and a new proposal shall be brought forward when ready for consideration.

CARRIED

8. FINANCIAL REPORT

a. Accounts paid to December 31, 2018	\$156,935.95
i. Dec. 19 – Dec. 31, 2018 Cheques 13432 - 13450	\$113,754.04
ii. EFT Dec. 19 – Dec. 31, 2018 (2018144-2018157)	\$ 23,148.04
iii. EFT Payroll December, 2018	\$ 20,033.87

RES:005-19 Moved by Deputy Mayor Dyck that the accounts paid to December 31st, 2018 in the amount of \$156,935.95 be approved.

CARRIED

9. CORRESPONDENCE

- a. Alberta Municipal Affairs, re: 2018 MSI Grant
- b. Alberta Seniors & Housing, re: 2019 Minister's Senior Services Awards
- c. Alberta Transportation, re: Highway 28/63 Commission Roadside Development Permits
- d. Alberta Municipal Affairs, re: January – March Key Dates
- e. Alberta Counsel, re: Premiers Newsletter
- f. ATCO Electric, re: Franchise Fee 2018
- g. MCSNet, re: Data Service Increase
- h. Aspen View Public Schools, re: Newsletter
- i. Aspen View Public Schools, re: Rural Education Symposium
- j. Ag for Life, re: Bumper Sticker Campaign
- k. Bonnyville Regional Fire Authority, re: Enhanced 911 for Deaf and Speech Impaired
- l. Bonnyville Regional Fire Authority, re: New Regional Fire Chief
- m. Alberta Emergency Management, Ian Fox, re: Training Schedule
- n. Alberta Home Network Association, re: Culture Diversification
- o. Municipal Correspondence, re: New Hope Community Church, Sale of Grand Hall

RES.006-19 Moved by Councillor Romanko that the Correspondence identified in the agenda be accepted for information. CARRIED

10. NEXT MEETINGS

- a. Council Meeting – January 22, 2019 – 7:00 p.m.
- b. Council Meeting.- February 19, 2019 – 7:00 p.m.
- c. Joint Municipalities – VILNA – January 28, 2019 – 6:00 p.m. (Porky’s Sidestreet Café)
- d. Regional Fire & Rescue – Call of Chair – Smoky Lake County
- e. Dr. Recruitment & Retention – Call of Chair
- f. Evergreen Regional Waste Management January 19, 2019
- g. RCDC February 19, 2019- 10:00 a.m.
- h. Smoky Lake Foundation – January 30, 2019
- i. Highway 28/63 Regional Water Services Comm. – Jan. 28/19 - 10:00 a.m.
- j. Muni-Corr – February 11, 2019- 10:00 a.m. St. Paul County Board Room
- k. Vilna Ag Society – February 11, 2019 7:30pm

RES. 007-19 Moved by Councillor Romanko that the meeting schedule be accepted for information. CARRIED

11. ADJOURNMENT

RES. 008-19 Moved by Mayor Chapdelaine that the meeting adjourned at 7:50 p.m. CARRIED

Leo Chapdelaine, Mayor

S E A L

Loni Leslie, CAO