

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA

IN THE PROVINCE OF ALBERTA, HELD ON MONDAY DECEMBER 16, 2013
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE

PRESENT: Mayor Donald Romanko
Deputy Mayor Frank Barry
Councillor Stephen Klassen

Loni Leslie, Chief Administrative Officer
Earla Wagar, Administration

ABSENT: Kevin Smith, Public Works

GALLERY: Jackson MacKenzie
Charlie Leskiw
John McCormack
Herman Petersen
Jean Pasieka
Leo Tanghe
Alton Mazur

ORDER: Mayor Romanko called the meeting to order at 7:00 P.M.

1. AGENDA:

Deputy Mayor Barry asked that an addition be made to the
6f. Vilna Health Centre

Res. 186-13 Deputy Mayor Barry moved the agenda be adopted as amended.

CARRIED

2. DELEGATION:

3. MINUTES:

a. Regular Council Meeting, November 18, 2013

Res. 187-13 Moved by Councillor Klassen that the minutes of the Regular Meeting of Council of November 18, 2013 be accepted as presented.

CARRIED

b. Special Council Meeting, December 2, 2013

Res. 188-13 Moved by Deputy Mayor Barry that the minutes of the Special Meeting of Council of December 2, 2013 be accepted as presented.

CARRIED

4. BUSINESS ARISING:

5. REPORTS:

ADMINISTRATION REPORT

Presented by Loni Leslie

- Taxes: Total *current* taxes for 2013 owing as of December 16 are \$30,148.76 (last month \$36,460.56) not including any balance owing from ratepayers who are on electronic monthly payments. Arrears owing are \$81,677.25 + Interest/Penalties of 36,365.48 (Last month \$85,174.02 + Interest/Penalties of \$37,725.04). 7 properties are due for tax sale (32,498.09 of the arrears total). Total taxes collected this month - \$11,168.13. Most of this amount was due to reminder letters sent.
- The iron levels in the reservoir were within acceptable limits for the month of November. All water samples were returned without abnormalities. The required monthly report has been sent to Environment.
- The GST application has been sent in and we have heard nothing back yet since.
- Our electrical rate agreement through AMSC has been signed for 4 years at a rate of \$6.084/Kwh (was \$6.11 as of last meeting for the 4 year term).
- We still await the release of our 2013 operating funding approximately \$70,000.00.
- I have not had a reply to a call for volunteers for the Water Week conference which will result in free registration if they choose me to help out with 10 hours to assist with the conference.
- I have completed the most recent course – Municipal Law I - in the National Advanced Certificate in Local Authority Administration (NACLAA) through the University of Alberta. Still awaiting a mark for this course.
- We will soon see the erection of the tower to feed Epcor the water plant readings for when we are distributing water from the Commission's line. Installation began today.
- All appropriate notifications and advertisements were properly placed both to the newspapers and to all residents on 49th Avenue, east of Main Street, and on 49th Street. Everyone except for one that I have spoken to about the change in zoning have indicated a positive reaction for the Village.
- Kevin was able to plow Main Street after the Friday snowfall. Sidewalks have been swept several times with the new sweeper, with great results. The only repair required so far was to add a tube to one of the tires.
- COPS reported that they have been monitoring the washrooms and so far all is well.

- Severe internal damage has been caused to an empty home in the Village. Footmarks lead to and from the school directly. The house has been sealed up twice since November 15th.
- The Community Calendar was printed using the Village copier this month as the Chamber was unable to do it on theirs. They supplied the paper and toner is included in our copier contract. I attended (with council representatives) the RCDC workshop, HUB and the conference call with the Minister this month. Minister Griffiths was to have another conference call on Dec 11, however it was canceled due to the cabinet shuffle. The new Minister for Municipal Affairs is Ken Hughes.

PUBLIC WORKS REPORT - by Kevin Smith

- Some water c.c.'s have been changed, one more to be done this fall.
- A new fire hydrant at the Health Centre has been ordered, but weather turned cold before we could get it installed.
- Water Plant has been running fine, only a few minor issues to be rectified. Nason Construction is almost completed labelling and pressure testing.
- Snow removal equipment is running fine. Had a couple low tires over the summer.
- Break-ins of vacant buildings are again an issue. I have had one meeting with the school officials, another is scheduled for later in the week.
- We will be plowing snow at night rather than during the day. Trying during the day has proven to be unproductive.

MAYOR ROMANKO'S REPORT

HUB Annual Meeting, November 29, St. Paul

- Most of morning dealt with general business and financial issues;
- Alberta HUB business plan strategy for 2013-14 was presented with 4 strategic goals presented;
- Investment Attraction expansion;
- Infrastructure Assessment competitive review;
- Business support entrepreneurship;
- Regional capacity building enhance community readiness;
- Government representatives from Enterprise and Advanced Education presented their Small business strategies for 2014:
- Small Business Strategies
 - expanding global market place
 - research and development
 - high growth potential in value added areas

- inspire entrepreneurship to lower levels—high school and post secondary school.
- Afternoon session had MLA's Jaci Fenske and Genia Leskiw.
- Set out their priorities for pursuit:
 - MLA Fenske:
- Modernization of use of natural gas—pilot project using natural gas for trucking.
- Economic Development
- Sustainability of Rural Alberta—led by MLA M.Olsen starting in January
 - MLA Leskiw
- Up grading of Highway 28
- Regional Water Committee
- NADC

Smoky Lake Foundation Project Meeting, Dec. 4

- Reviewed project with new board members.
- Financing will be through a pilot project through Municipal Affairs and Alberta Treasury. (Now at 6.5 million). 30yr. mortgage payment \$372 3.84.
- Construction of footings nearly complete, framing is to commence on January 14. Completion set for Dec. 2014.
- Next Regular Meeting set for December 18.

Highway 28/63 Water Commission, December 6, Thorhild

- Changes in Commission Vice Chair Don Romanko, Acting Manager Joyce Pierce.
- New manager for Capital Regional Water Commission is Lyle Clark.
- Chlorine levels at Smoky Lake at .66, needs to be 1 before Warspite can be hooked up, set for early January.
- Contracts (3 and \$) should be completed by January. Under budget by \$761,606.
- Our share of Phase III is \$222 244. Phase II and III over funded by #309 275.
- Water rate going up \$.09 /cf to \$1.27.

- Offer made to St. Paul –have to buy water from Northeast Water Commission will charge them approximately \$.50 /cf for administration and line replacement for a minimum of 45 000 cf per year.
- Commissioning of Phase 3 set for after Christmas break (Smoky Lake, Vilna, Spedden—95% complete)
- Contract 4—Bellis Mechanical only at 50%.
- Smoky Lake requested read only access to Commission Scada System so they could monitor water loss. Board would not install new monitor in Smoky Lake but would inform them off their water use on a weekly basis.
- Next Meeting in Smoky Lake February 6, 2014

DEPUTY MAYOR BARRY'S REPORT

Conference Call with Minister of Municipal Affairs (Doug Griffiths)

- The conversation dealt with the proposed Bill 28, which has now been renamed the Enabling Regional Growth Boards Act.
- The bill has been reviewed by 4 groups in detail and a number of amendments were suggested:
 - Name change;
 - Boards established under this act are strictly voluntary, they will draw up their own terms;
 - The terms should include a mechanism for resolving disputes between members.
 - Minister can only accept or reject terms;
 - The clause referencing imprisonment for individuals, municipalities may still be fined;
 - Asked to have reference to imprisonment for individuals removed from the MGA.
- The conference left us with two options,
 - Option one would be to proceed with amendments,
 - Option two would be to not proceed. Not proceeding could result in boards not being given the option to be voluntary.
- The legislation will have no effect on existing boards.
- The Calgary Regional Board and the Capital Regional Board now exist in regulation, however regulations must be abandoned or put into legislation within two years.
- The current proposal does not provide provisions for withdrawal, or obligations and responsibilities in order to withdraw.
- Minister Griffiths clearly indicated that he would encourage funding initiatives rather than funding studies.
- Amended Bill 28 was passed and received Royal Assent on December 11, 2013.

RCDC(Regional Community Development Committee) Dec. 4, 2013

- Extension discussions were held “In Camera”
- Discussed workbook and briefed new members on RCDC;
- Shane is to prepare presentation pertaining to Highway 855 to the Oil Sands transportation group;
- A motion was made recommending that municipalities consider that the RCDC take over the role of the Doctor Retentions and Recruitment Committee and broaden its mandate to include Health Care;
- Discuss possibilities of finding private funding to finance development with several interested developers being invited to the next meeting.
- NEXT MEETING January 15, 2014, 10:00 a.m.

COUNCILLOR KLASSEN’S REPORTS**NE Muni-Corr meeting December 10, 2013
10:00 a.m. - St. Paul County Office**

A lack of quorum delayed the meeting.

- A concern was raised regarding the leniency shown to the offenders who vandalized and burned the Beaver River Trestle.
- It was suggested that NE Muni-Corr consider a civil suit.
- The Town of Bonnyville and the City of Cold Lake have been asked to consider debentures in the amount of \$125,000.00 to offset grant funds to replace the trestle. This item was deferred to the next meeting.

Vilna & District Agricultural Society

- The Board discussed the potential for using synthetic ice in the arena. It would reduce the power costs and the need for a Zamboni.
- The Ag, Society is considering the need to activate a line of credit.
- With the uncertainty of the sustainability of the Chamber of Commerce, there is a possibility that the Ag. Society will consider taking over the Community Calendar.
- Portage College President Trent Keough, has shown interest, during a discussion about partnering with the community and taking advantage of the generally vacant Health Centre to provide education programming.

Res 189-13 Deputy Mayor Barry moved that the reports be accepted for information.

CARRIED

6. PUBLIC HEARING (RE-ZONING OF 4812 0 49 AVENUE – ROLL #166)

a) Mayor Romanko called the public hearing to order at 7:20 p.m.

b) CAO Loni Leslie introduced the background for the proposed amendment of the land use bylaw.

- An offer has been made to purchase the property for the development of a light industrial development that would see the construction of a shop for the purpose of constructing modular living units for industrial housing camps using sea-cans as a base.
- In order to accommodate the development the property would have to be re-zoned from its current r-1 (residential) zoning to m-1 (light industrial).
- The developer has indicated that he would maintain a sound and visibility buffer between his development and the adjacent residential developments. the building will be a steel structure with brick face and appealing landscaping. he has agreed to leave the front trees and side trees where possible, centering the building on the lot.
- He has assured us that the traffic volume will not be significant and the transportation vehicles will be minimal. it is their intention to develop one unit per day.
- Council was assured that once the property is re-zoned the purchase will proceed, including a development agreement, a development permit and building permits. conditions will be included in the development agreement that will protect the village by
 - assurance of construction start and completion dates;
 - security in the form of a letter of credit or a bond;
 - engineered designs and drawings;
 - conformance with municipal standards;
 - protection of municipal infrastructure.

Questions from the public included concern about:

- the capacity of the existing infrastructure;
- industrial development adjacent to residential development;
- effect on potential residential development on adjacent land;
- will the property be fenced;
- noise and air pollution affecting adjacent properties;
- employment opportunities.

Administration assured Council that all of the concerns identified in the hearing would be included in the Development Agreement, protecting the adjacent property owners interests.

Mayor Romanko adjourned the Public Hearing at 8:10 p.m.

7. NEW BUSINESS

a) RCDC Participaction Day

Res 190-13 Moved by Mayor Romanko that the Village of Vilna participate in the Recreation and Wellness program by encouraging an activity yet to be determined, such as skating. This activity will be held in conjunction with the Family Day Week-End, Vilna Curling Bonspiel and Community Supper on February 15, 2013.

CARRIED

b) RCDC & Physician Recruitment & Retention

Res 191-13 Moved by Deputy Mayor Barry that the Regional Community Development Committee (RCDC) defer discussion on the subject of combining the Physician Recruitment & retention Committee (PRRC) with the RCDC Terms of Reference, and recommend establishing discussions with the PRRC prior to combining into the RCDC Terms of Reference.

CARRIED

Res 192-13 Moved by Deputy Mayor Barry that the Council of the Village of Vilna recommends that the Physician Recruitment & Retention Committee consider broadening its mandate to include Health Services Issues.

CARRIED

c) Library Requisition Increase

Res 193-13 Moved by Deputy Mayor Barry that the Village acknowledge and support the increase to the Northern Lights Library System of \$0.0956 per capita for 2014.

CARRIED

d) Appointment of Library Board Member

Res 194-13 Moved by Deputy Mayor Frank Barry that Heidi Kane be appointed to the Vilna and District Municipal Library Board for a period of three years.

CARRIED

e) Alberta Fire Chief's Association

Res 195-13 Moved by Mayor Romanko that since the majority of the Village Council and administration are affiliated with the Fire Department, information flows freely between the Fire Department and Council there is no need at this time for the Village to be a member of the Alberta Fire Chief's Association.

CARRIED

f) Vilna Health Centre

Res 196-13 Moved by Deputy Mayor Frank Barry that a public meeting be held on January 22nd, 2014 to discuss possible ways for the Health Centre to get new equipment.

CARRIED

8. BYLAWS & POLICIES

a. Bylaw #504-13

Based on the concerns and issues discussed at the Public Hearing to Amend the Land Use Bylaw to change the zoning of property located at 4812 – 49 Avenue from R-1 to M-1, Council considered 2nd and 3rd readings.

Res 197-13 Moved by Deputy Mayor Barry that Bylaw 504-13 (Amendment to Land Use Bylaw #392-98) Bylaw to change R-1 Residential Zoning to M-1 Light Industrial Zoning be given 2nd reading.

CARRIED

Res 198-13 Moved by Deputy Mayor Barry that Bylaw 504-13 (Amendment to Land Use Bylaw #392-98) Bylaw to change R-1 Residential Zoning to M-1 Light Industrial Zoning be given 3rd reading.

CARRIED

9. FINANCIAL REPORT:

a) Expenditures

Res. 199-13 Moved by Deputy Mayor Barry that payment of cheques #12009 – 12030 in the amount of \$28,109.57 and direct deposits in the amount of \$12,317.00 be accepted for information.

CARRIED

b) Budget

The proposed 2014 Operating Budget was amended based on discussion at the November 16, 2013 meeting.

Res. 200-13 Moved by Councillor Klassen that the 2014 Interim Budget reflecting the generation of \$333,600.00 in taxes, requisitions and improvement charges, with a net expenditure of \$709,115.00 be adopted.

CARRIED

10. CORRESPONDENCE:

- a. AUMA, re: Services
- b. John & Delores McCormack, letter of appreciation
- c. Teamsters Canada, re: Lac-Megantic
- d. APEGA, re: Information
- e. MPE Engineering, re: letter of introduction
- f. Northern Alberta Development Council, re: Slave Lake Wisdom Gained
- g. Letter to COPS, re: Trail Washrooms
- h. ASPCA, re: Services available
- i. Alberta International & Intergovernmental Relations, re: Information

Res. 201-13 Moved by Mayor Romanko that the Correspondence be accepted for information.

CARRIED

11. "In Camera"

Res. 202-13 Moved by Councillor Klassen that Council move "In Camera" at 9:25 p.m. to discuss a land sale issue as well as the Grand Hall.

CARRIED

Res. 203-13 Moved by Deputy Mayor Barry that Council move "Out of Camera" at 9:40 p.m.

CARRIED

Res. 204-13 Moved by Councillor Klassen that Council accept the offer from Tundra Valley Resources to purchase the land located at 4812 - 49 Avenue, subject to the condition that development will start by summer 2014 and the signing of a Development Agreement.

CARRIED

12. NEXT MEETING:

- a) Regular Council Meeting, January 20, 2014 at 7:00 p.m.

13. ADJOURNMENT:

Res. 205-13 Mayor Romanko adjourned the meeting at 9:45 p.m.

Loni Leslie, CAO