

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA

IN THE PROVINCE OF ALBERTA, HELD ON MONDAY JULY 22, 2013
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE

PRESENT: Mayor Don Romanko
Councillor Ron Farmer

Loni Leslie, Chief Administrative Officer
Earla Wagar, Administration

ABSENT: Deputy Mayor Frank Barry

GALLERY:

ORDER: Mayor Romanko called the meeting to order at 7:00 P.M.

1. AGENDA:

- 11 (a) "In-Camera"
- Tax Inquiry
 - Municipal Properties.

Res. 105-13 Councillor Farmer moved the agenda be adopted as amended.

CARRIED

2. DELEGATION:

3. MINUTES:

- a. Regular Council Meeting June 17, 2013

Res. 106-13 Moved by Councillor Farmer that the minutes of June 17, 2013 Regular Council meeting be adopted as corrected.

CARRIED

4. BUSINESS ARISING:

5. REPORTS:

**ADMINISTRATION REPORT & PUBLIC WORKS REPORT
Presented by CAO, Loni Leslie**

- The water main break discovered on 48th Street between 50th and 51st Avenue was repaired between June 18 and 20. Water samples were returned ok.
- I attended the Bashaw CAO training session on Wednesday June 19. I found the entire day valuable.

- Of the 12 tax recovery notifications, four are now paid in full. Agreements for payment arrangements are sent and awaiting signatures.
- The Highway 28/36 Water Commission will be billed for treated water used to flush the lines, as soon as that process is complete and we have received that confirmation from the Engineer.
- We received approval that MSI capital can be used to pay our portion of the Water Commission costs, but have not yet received the money into our accounts.
- Brad Tourangeau, a licensed Water & Sewer Treatment contractor has agreed to supervise the operation of our facilities until Kevin can get his license.
- Our meeting with Environment July 3 went well. Mutually beneficial reporting arrangements have been made, and they are satisfied that we can comply. Brad has been really great, helping Kevin very much with his knowledge base.
- The transfer station attendant has requested that the fire department burn off the wood pile when possible.
- Tomorrow, Kevin is attending a group Drinking Water Safety Plan work session in St. Paul. This will be a great opportunity for him to get assistance with this major project, and also to network with like operators in our area.
- Frank and I attended the CRASC Finance Officers meeting on June 26th in Edmonton. CRASC has changed their management and office address. The meeting addressed fees (both CRASC and the Assessment Review Board), contracts, assessor satisfaction levels, etc.
- The May June utility billing was mailed out, due July 29th. Since there were several insertions (i.e: Emergency “What to Do” brochures, Cowboy Fest posters, tax receipts) postage for this billing was higher than usual at \$1.10 per envelope rather than \$0.63.
- I attended the RCDC meeting in Smoky Lake on July 15. The meeting essentially was a review of the final recommendations of the Recreation Master Plan, how it will be implemented, who will do it, how it will be done. There was a great deal of discussion about how we assist our community to become more healthy and active, change mindsets, and plan for long term health (particularly youth).
 - Motions were made regarding Fitness week coming in September, that an education/awareness campaign will be worked on for all residents of the county and urban centres (Shane and RCDC committee); AND that the administrators will meet to work out a number of funding methodologies for the recommendation to

respective councils to hire a shared cost “recreation coordinator” for our region. This item will come to council when the committee has dealt with it.

- *A motion of each Council* is required - to include the recommendations of the Recreation Master Plan into the Terms of Reference for the Regional Community Development Committee. A Request for Decision is included in our agenda for tonight.
- A tour of Spruce Grove Industrial Park will be held with the RCDC committee, Jane Dauphinee of Municipal Planning Services, Shane Pospisil as well as any others who would like to join. This tour is to demonstrate to the committee how the City of Spruce Grove managed to develop this area, as opposed to the traditional method of development (99% of the time completed by a developer rather than a municipality, simply due to the amount of funding required to do so).
- Next meeting of RCDC is August 19, 2013.

▪ **PUBLIC WORKS REPORT - by Kevin Smith – presented by Loni Leslie**

- The washrooms along the Trail were vandalized 8 times in 10 days around the end of June. They're now only open between 9:00 a.m. and 5:00 p.m. If these hours are now satisfactory, please let me know.
- Maintenance at Mushroom Park is proceeding, including cleaning and leveling the sand and completing the drainage ditch along the south side.
- Grass maintenance equipment is running well, getting the parks cut, slowly but surely.
- I've been edging and ditch trimming with the weed whipper, hopefully I can get ahead of the grass.
- The 1830 John Deere tractor requires some repairs to the head. It should be repaired this week.
- We were able to purchase a second hand PTO mower for the 1830 tractor. It will make mowing the ditches and trails much more efficient.
- The Water Plant is running well, Brad Tourangeau is very knowledgeable and helpful.

MAYOR ROMANKO'S REPORT

Smoky Lake Foundation Project Meeting June 26

- The loan from TD Canada Trust has been approved.
- There were 4 bids for the contract to build the new addition. Binder Construction was the lowest bid. The bid was \$ 1.7 million over projected cost which will leave approximately \$3.7 million short for completed project.
 - 3 different Options:
 - Stay course and pursue extra money from government.
 - Rebid contract with changes.
 - Stop project.
- Later email from Rick (the Project Manager) says he is meeting with Ministers and their Deputies to try to increase funding by having a building time schedule being made by architect and contractor to see when extra money will be needed.

Foundation Regular Meeting July 3

- The Maintenance Supervisor requested increase in wages to \$ 24 per hour. This was granted. New maintenance worker requested increased this was refused because the increase would not conform to the Collective Agreement.
- BarVNook—full at 43
 - Problem with staffing weekends and nights, cook on sick leave.
- Fundraising for new addition is on hold, waiting for Society Number.
- Vilna Lodge has openings because some residents were taken out by family. There are applications, most requesting rooms after August.
- There was a problem with a new patient in the Villa. The staff will be taking a two week—Non Violent Crisis Intervention program.
- Staffing is in good shape.
- Quotes for painting and flooring were presented and the necessary grants were to be applied for.

Vilna Community Bus Meeting July 9

- A meeting was held with the board to discuss a new Manual for Bus use and drivers.
- We are going to request Mike Nay to take over as the Bus Maintenance Supervisor.

- The Committee has accumulated approximately \$25,000 for future bus maintenance and replacement. The Committee decided to place \$20,000 in a GIC.

DEPUTY MAYOR BARRY'S REPORT (absent)

COUNCILLOR FARMER'S REPORTS

Notes from Evergreen Regional Waste meeting - July 11th, 2013

- Hollow River Transport Inc. was awarded the contract to haul leachate for one year effective August 1st, 2013, subject to Hollow River signing the contract.
- Regarding the water wells at the Lafond site & the Government of Alberta wanting to close them, Director Holowaychuk made a motion to send a written request to the Alberta Government asking them for permission to use the water well at the maintenance shop as a monitoring well.
- Director Holowaychuk tasked the manager, Ramona, to get an estimate on the cost to get fresh water tanks for the scale house & maintenance shop. Ramona is also to find an alternate option for hauling water to the Evergreen landfill site & to bring this information to the next meeting.
- Director Holowaychuk made a motion that the Board look into the 2013 budget to see if it's feasible to set up a web site for the Evergreen Waste Management site at Lafond.
- Ramona has been requested to send a letter to Grizzly Disposal Solutions asking them to put their counter proposal in writing & send it to the Board for the next meeting.
- Director Kwiatkowski made the motion to accept the contaminated soil from Ridgeline unless:
 - Ridgeline does not agree to meet with Evergreen Regional Waste Management Commission Board and agree to meet the Consultants Standards of Operation; and
 - Subject to Ridgeline meeting with the County of St. Paul with regards to the roads they will use to transport the contaminated soil.
 - The price for dumping will be \$8.50/tonne.
- Next meeting scheduled for Wed., August 7th @ 10:00 AM

N.E. Muni-Corr Board Meeting

Information on Beaver River Trestle – July 2013

- July 17th was sentencing day for the two youths charged in the Beaver River Trestle fire.
 - Devon McDonald did not show up for his sentencing, his lawyer was informed that unless he shows up on July 24th, an arrest warrant will be issued.
 - Matthew Wakaruk was sentenced to one year Conditional Sentence, broken down to 6 months house arrest and 6 months curfew (10 PM to 6 AM). He is required to complete 240 (two hundred and forty) hours of Community Service. This is the most time that the court is able to fine him for this offence. It has to be completed by June 17/14. He has to have a land line installed in his home or where he is staying. He must carry his Sentence Order with him when he leaves the house for work, school, medical appointments, etc. or as directed by his supervisor. He was fined \$100.00 (one hundred dollars) Victim Surcharge.
- Next regular meeting – Monday, August 12th, 2013 @ 10:00

Res 107-13

Moved by Mayor Romanko that the reports be accepted for information.
CARRIED

6. NEW BUSINESS**a) Regional Community Development Committee**

It was recommended by the RCDC that the thirteen recommendations from the Recreation Master Plan be incorporated into the terms of reference of the Regional Community Development Committee (RCDC). Funding for the commencement of each initiative was discussed and will be brought forward for further consideration.

Res. 107-13

Moved by Mayor Romanko that the recommendations within the Recreation Master Plan be included in the Terms of Reference of the Regional Community Development Committee.

CARRIED

b) Bylaw Enforcement Officer

Don Schuller, the contracted Bylaw Officer for the Village of Waskatenau and the Town of Smoky Lake has indicated that he would be willing to

assist the Village of Vilna with difficult bylaw matters on an individual item basis using an hourly rate rather than an annual contract.

Res. 108-13

Moved by Councillor Farmer that Don Schuller be sworn in, as a Bylaw Enforcement Officer for the Village of Vilna, with his services being accessed on an as-need basis, rather than a regular scheduled contract.

CARRIED

7. PUBLIC HEARING FOR BYLAWS 501-13 & 502-13

- a. Mayor Romanko called the Public Hearing to Order at 7:35 p.m.
- b. **Bylaw #501-13** is an amendment to the Village of Vilna Land Use Bylaw #392-98.
 - Bylaw 501-13 is intended Change the classification of those portions of 48 Avenue (C of T SW 20-59-13-W4, further described as (5004 – 48 Avenue) Roll #202.000, from Commercial (C) District to Residential (R-2) District.
 - There were no presentations, nor concerns regarding this proposed Bylaw.
- c. **Bylaw #502-13** is presented as an initiative to close the alley located between 49th Avenue and 48th Avenue from 50th Street west. The Alley has not been developed and is currently used as a Utility Right of Way for Smoky Lake County Gas.
 - There were no presentations, nor concerns regarding this proposed Bylaw.
 - Administration indicated that the appropriate advertising had been completed, however at this time the Utility Companies have not been notified. They will require two weeks to respond to the proposal.
- d. **Mayor Romanko** adjourned the Public Hearing at 7:45 p.m.

8. BYLAWS AND POLICIES**a) Re-Zoning Bylaw #501-13**

The owners of Roll # 202, described as C of T, SW 20-59-13-W4 (5004 – 48 Avenue) have requested that this land be rezoned from its current Commercial Zoning to Residential Zoning (R-2). They own this lot and the 2 lots adjacent to the north. The Rezoning will allow them to build a home on the south lot.

Res. 109-13

Moved by Councillor Farmer that 2nd reading be given to Re-zoning Bylaw #501-13 to re-zone the lot referred to as Roll #202 and

described as C of T , SW-20-29-13-W4, from Commercial (C) to Residential (R2).

CARRIED

Res. 110-13

Moved by Mayor Romanko that 3rd reading be given to Re-zoning Bylaw #501-13 to re-zone the lot referred to as Roll #202 and described as C of T , SW-20-29-13-W4, from Commercial (C) to Residential (R2).

CARRIED

b) Road Closure Bylaw #502-13

Consideration for Bylaw #502-13 will be tabled until the August 2013 meeting.

c) Electric Franchise Agreement Bylaw #498-12

The ATCO Electric Franchise Agreement has been duly advertised by the Alberta Utilities Commission and their decision to approve the agreement has been awarded through Decision 2013-260.

Res. 111-13

Moved by Mayor Romanko that 2nd reading be given to Bylaw 498-12, the ATCO Electric Franchise Agreement.

CARRIED

Res. 112-13

Moved by Councillor Farmer that 3rd and final reading be given to Bylaw #498-12, the ATCO Electric Franchise Agreement.

CARRIED

8. FINANCIAL REPORT:

Res. 113-13

Moved by Councillor Farmer that payment of cheques #11897 – 11923 in the amount of \$51,622.08 be accepted for information.

CARRIED

9. CORRESPONDENCE:

- a. Honourable Fred Horne, Minister of Health, re: Vilna X-ray and Lab
- b. Brian Storseth, MP, re: Vilna X-ray & Lab
- c. Honourable Doug Griffiths, re: MSI Grants
- d. Honourable Heather Klimchuk & Honourable Dave Hancock, Re: Alberta Culture Days
- e. Honourable Don Scott, re: Whistleblower Protection Act
- f. Alberta Utilities Commission, Re: Franchise Renewal
- g. Aspen View Public School, re: 2013 Election

Res. 114-13 Moved by Councillor Farmer that the correspondence be accepted for information.

CARRIED

Mayor Romanko declared a brief recess at 8:35 p.m.

10. "IN-CAMERA"

Res. 115-13 Moved by Mayor Romanko that Council move "In-Camera" at 8:45 p.m. to discuss a tax account and municipal properties.

CARRIED

Res. 116-13 Moved by Mayor Romanko that Council move "Out-of-Camera" at 9:15 p.m.

CARRIED

NEXT MEETING:

- a) Regular Council Meeting August 19, 2013 at 7:00 p.m.

14. ADJOURNMENT:

Res. 117-13 Mayor Romanko adjourned the meeting at 9:15 p.m.

Donald Romanko, Mayor

Loni Leslie, CAO