

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA

IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY, NOVEMBER 16, 2015
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE

PRESENT: Mayor Donald Romanko
Deputy Mayor Frank Barry
Councillor Roy Dyck

Loni Leslie, Chief Administrative Officer
Earla Wagar, Administrative Clerk

ABSENT:

GALLERY: Marianne Price, NE MuniCorr
Marvin Bjornstad, Riverland Recreation Trail Society

ORDER: Mayor Romanko called the meeting to order at 7:00 P.M.

1. AGENDA:**Amendments:**

- 6.g** Riverland Recreation Trail Society
- 6.h** Sea Can – 50th Avenue
- 6.i** Sewage Lift Station

Res. 113-15 Deputy Mayor Barry moved the agenda be accepted as amended.

CARRIED

2. DELEGATION:

Marianne Price provided a brief summary of the role of North East Muni-Corr Ltd., explaining that it is a Part Nine company, consisting of the 10 adjacent municipalities, who owns the railway corridor.

Marvin Bjornstad spoke to Council about the work that the Riverland Recreation Trail Society does along the Iron Horse Trail, including coordinating trail development, construction and maintenance. He presented the 2016 Budget of \$28,000.00 of which Vilna would be levied \$56.00 as their portion.

A brief discussion followed highlighting the completion of the reconstruction of the Beaver River Trestle that was burned in June of 2012. As of this time, the project is nearing completion but is underfunded by approximately \$700,000.00. Ms. Price indicated that applications have been made for assistance through the CFEP program and the National Trail Coalition.

3. MINUTES:

- a. Organizational Meeting, October 19, 2015

A correction was made to Section 14.h of Resolution 096-15 changing the name of Councillor Klassen to Councillor Dyck as representative of the Public Safety/Emergency Preparedness Committee.

Res. 114-15 Moved by Councillor Dyck that the minutes from the October 19, 2015 Organizational meeting be accepted as amended.

CARRIED

- b. Regular Meeting, October 19, 2015

Res. 115-15 Moved by Mayor Romanko that the minutes from the October 19, 2015 Regular Council meeting be accepted as presented.

4. BUSINESS ARISING:**5. REPORTS:****ADMINISTRATION REPORT****Presented by Loni Leslie, CAO**

- Taxes –Current (2015 Arrears) total is \$57,668.56
(incl. \$10,925.63 - Smoky Lake Fndtn)
- Prior Years Taxes Owing is \$78,095.68
- Interest on Prior Years Owing \$42,615.85
- \$178,380.09

We are currently collecting arrears monthly on agreements to avoid tax recovery auction (this accounts for \$65,680.45 of the total). The Village owns 2 tax recovery properties (31,858.33 of the total) obtained through tax recovery. The current year balance will reduce by approximately \$5,600. by the end of the year (EFT's).

- The Bottle Depot operator is gone for 2 weeks due to a family emergency. He should be back November 19th.
- We have received our MSI Operating grant – approx. \$43,000.00, but have not received our Capital funding Of approx. \$123,000.00 as yet.
- Deputy Mayor Barry had requested that Scott Franchuk attend a Vilna Council Meeting to revisit the Alberta Health Services Emergency Medical Responders program. Chief Franchuk has not received the detailed information he requires from AHS.
- Smoky Lake County has finally approved the handover of the raw water truck fill equipment. We should be hearing soon from the software company and then will be able to sell potable water without Kevin's attendance at the plant.
- The lagoon release went well. We will need to budget a large amount for desludging the lagoon in the upcoming years.
- The inspection of the Water Treatment Plant went without problems. Alberta Environment will cancel the High Quality Ground Water license (for distribution). The raw water will remain accessible for emergency, agricultural and irrigation if required. We are still experiencing some large fluctuations in the readings of the incoming regional water. Once St. Paul County is on-line this problem should disappear.
- The lodge requested that their driveway entry be patched. They were concerned that the pothole would become far larger because of the delivery truck entering weekly. This has been done.
- Frank and I attended the CRASC meeting in Edmonton on October 28th. Frank will report.
- The 2009-2013 Statement of Funding Expenditures were sent to Alberta Transportation as requested, and as reported in the October Administration Report.
- The next Joint Municipalities meeting is here in Vilna on Monday January 25th, 2016 at 6pm. If you have any preferences or ideas regarding location or food, please let me know.

PUBLIC WORKS REPORT*Included in CAO Report***MAYOR ROMANKO'S REPORT***28/63 Water Commission Meeting, Nov. 3, 2015***Organizational Meeting**

- All positions remain the same as well as other appointments.

- Chairman – Dareld Cholak
- Deputy Chair – Don Romanko

Regular Meeting

- Commission Manager reported correspondence with Inline, Telus and Ruhl and lawyers.
- Meeting to be held with commission operators after meeting.
- St. Paul water extension has been approved by Budget

- Operations manager reported on meeting with Capital Region requesting 5 yr. forecast for water supply.
- Engineers reported that final inspection for Phase III (Smoky Lake to Spedden) completed and no deficiencies found.
- Rest of Meeting In Camera dealing with Inline, Telus, a landowner, and Water Supply to St. Paul County.

Doctor Recruitment and Retention, Nov. 9

- Only 3 municipalities represented.
- Presentation by Rebekah Seidal of Rural Physicians Action Plan outlining the services provided by RPAP.
 - International Physicians new procedure (have to be sponsored by AHS and 3 month training)
 - Rural Physicians support: enrichment, Locum services, Practical Doctor.ca
 - Pipeline to practice: outreach, Medical student support and scholarships.
 - Alberta Practitioners Link for job searches.
- Doctor Johnson Fatokun reported problems with finding locums:
 - Many come from out of province and out of country.
 - New rules discourage out of country doctors because 3 month service does not insure job at end.
 - Many new trained doctors in Canada not as hands on, rely on technology.

DEPUTY MAYOR BARRY REPORTS

Capital Region Assessment SC October 28, 2015

- due to a strong financial situation the rate will not change next year nor for the next few years;
- part of this is due to the non-members who are using arbitration services at a sizeable premium to what members pay;
- have signed new 5 year contract with our assessors;
- have enough members to provide ARB services;
- Business Plan has been updated;
- will be writing bylaws;
- Parkland joined us this year and Spruce Grove is joining next year could be more small units join next year;
- Working on a Successor Plan in case something happens to our administrators.

Evergreen Waste Management Nov.9, 2015

- new company picked up scrap metal did a good job of baling scrap and cleaning up after themselves -a one-time deal
 - Will talk to them and request a proposal to continue
- discussion of Beaver River Agreement regarding
 - number of loads down and so is income significantly
 - a proposal to deal with freon is to be looked into further
- Consultation session
 - session considered to be “in camera” will provide a statement on meeting
 - process a “work in progress”
 - set dates for next six meetings

COUNCILLOR DYCK***North East Muni-Corr Ltd. – November 9, 2015***

- Beaver River Trestle is almost complete.
- On November 27, 2015, Muni-Corr will be meeting with Minister Eagan at the Legislature.
- The Owlseye Road Project - the County of St. Paul needed to purchase a sliver of the trail to re-route the road for the safety of the community was passed by unanimous vote.

Citizens On Patrol

- Bellis Board of Trade held a meeting to consider initiating a COP program in Bellis.
- Approximately 17 people signed applications
- A 1st Aid Course is scheduled for November 21, 2015

Agricultural Society

- Fixing the Arena Roof
- Repairing furnaces and moving gas lines.

Res 116-15 Moved by Councillor Dyck that the reports be accepted for information.

CARRIED

6. NEW BUSINESS**a) Trail Maintenance Stipend**

Councillor Dyck declared a Pecuniary Interest and stepped away from the Council table.

Prior to being appointed to Councillor Roy Dyck had been maintaining the Trail Washrooms and being paid a stipend of \$450.00 quarterly.

Res117-15 Moved by Deputy Mayor Barry that the quarterly stipend of \$450.00 shall be paid to Councillor Dyck as long as he continues to donate his time to maintain the Trail Washrooms in Vilna.

CARRIED

b) Emergency Medical Response Program

Council had asked that this item be brought forward for further consideration.

Res 118-15 Moved by Deputy Mayor Barry that the Smoky Lake County Fire Chief Scott Franchuk be asked to attend the next Council meeting to address the Emergency Medical Response Program.

CARRIED

c) RCDC Mandate Letter

As per the decision of the members of Joint Municipalities at their meeting on September 28th, 2015 and the RCDC meeting on October 5th, 2015, projects for the RCDC mandate were identified.

Joint Municipalities Priorities:

- Communication Strategy
- FCSS Services – Inventory

Advocacy Priorities:

- Highway 28
- Vilna Hospital X-Ray
- Smoky Lake Foundation Project

Economic Development Priorities

- Available Land Map
- Realtors Forum/Tour
- Annual Marketing Plan
- Grow Local Business Organizations
- Business Start-Up Support
- Tourism Marketing
- Business Development
- Stakeholder Participation

Res 119-15 Moved by Deputy Mayor Barry that the Village of Vilna approve the Regional Community Development Committee 2016 Mandate letter, as recommended by the Joint Municipalities Meeting on September 28, 2015 and the Regional Community Development Committee meeting on October 5, 2015.

CARRIED

d) RCDC Budget

The RCDC presented a draft budget based on the 2015 Budget with indication that the expenditures in 2016 would not exceed the 2015 budgeted amounts.

Res 120-15 Moved by Mayor Romanko that Council approve the proposed 2016 RCDC Budget remain the same as the 2015 commitment with consideration being given to the 2015 Surplus.

CARRIED

e) ATB Service Agreement

Each year the ATB requires a formalized service agreement to And therefore, as members of the Village of Vilna Municipal Body, Council authorize the following:

- a) There are no provisions in the bylaws or any other organizing documents relating to the Municipal Body which restrict, limit or regulate in any way, the powers of the Municipal Body to borrow monies upon the credit of the Municipal Body, and to create security interest by way of mortgage, hypothecation, pledge or otherwise covering all or any of the property of the Municipal Body, present and future, as security for all or any monies borrowed by the Municipal Body from ATB or any other liability of the Municipal Body to ATB;
- b) This resolution shall serve as conclusive evidence of the listed person's authority to act for and on behalf of the Municipal Body and each member, and ATB may continue to rely on this Authorization until written notification of any change is given and acknowledged by ATB;
- c) The above resolution is a true copy of the resolution properly entered into by the members of the Municipal Body and remains in force and effect as of this date.

Res 121-15 Moved by Deputy Mayor Barry that the ATB "Account Resolution", be approved, indicating that:

1. The Municipal Body open and operate (or continue to operate) one or more accounts with ATB Financial ("ATB"), obtain other services from ATB, and that ATB's Business/Agricultural Account Application, Business/Agricultural Account Agreement and other documents relating to the operation of such accounts or services offered by ATB be entered into by the Municipal Body (collectively, the "Agreement").
2. The Municipal Body borrow money from ATB and grant security to ATB to secure repayment of its obligations.
3. That the individuals identified in the Agreement as "Authorized Signers are hereby authorized and empowered for and on behalf of the Municipal Body:

- a) To agree to the terms of, sign and authorize any and all documents relating to operation of the accounts or services as maybe required by ATB; including, without limitation, the appointment or delegation of authorized contacts and account administrators;
 - b) To negotiate any instruments or give any instructions, approvals, or verifications on behalf of the Municipal Body in respect of the accounts or services provided by ATB for the purpose of binding or obligating the Municipal Body to ATB;
 - c) To borrow money upon the credit of the Municipal Body, to grant security in favor of ATB, and to arrange with ATB the amount, terms and conditions of such loans as well as the security or securities to be given to ATB. This includes, without limitation, signing promissory notes, credit agreements, negotiable instruments, evidences of debt and renewals of all such instruments; as well as security agreements, mortgages, debentures, charges, transfers, or other contracts necessary to evidence such indebtedness or grant security to ATB; and
 - d) To do all other acts and things necessary or desirable and to execute all other documents in connection with the opening or operating of the accounts and the obtaining of services as they shall deem necessary or desirable, the execution and delivery of the other documents by such Authorized Signers to be conclusive evidence of such approval.
4. That the individuals identified in the Agreement as "Authorized Contacts" are permitted to obtain information in relation to the accounts or services and to discuss the ongoing operation of the accounts with ATB;
 5. All agreements, securities, documents and instruments purporting to be signed, made, drawn, accepted, executed or endorsed as provided for in this resolution shall be valid and binding upon the Municipal Body.

CARRIED

f) Seniors Snow Removal Program – 2015-16

Each year Council has approved the Seniors Snow Removal program allowing driveways to be cleared for Senior Citizens and Special Need residents. The cost of the program is covered through FCSS, with each applicant paying a basic minimum fee of \$50.00.

Res 122-15

Moved by Councillor Dyck that the Seniors Snow Removal Program as indicated in Policy #601, be offered for the upcoming winter, at the same rate of \$50.00 per season per residence.

CARRIED

g) Riverland Recreation Trail Society – Contribution**Res 123-15**

Moved by Mayor Romanko that the requested contribution to Riverland Recreation Trail Society for 2016 in the amount of \$56.00 be included in the 2016 Budget.

CARRIED

h) Sea-Can on 50th Avenue

A concern has been raised pertaining to a 40 foot sea-can located at the rear of the property identified as 4814 - 50 Avenue which is encroaching into the alley.

Administration acknowledged the concern and indicated that actions have been taken to have the container moved.

i) Sewage Lift Station

A question was raised regarding the status of the upgrade to the Sewer Lift Station. Administration indicated that Associated Engineers has the design drawings ready. We are waiting for confirmation of the availability of grant funds. The decision of which has been delayed by the provincial election.

7. BYLAWS AND POLICIES:

a) Annual Borrowing Bylaw #517-15

Res 124-15 Moved by Deputy Mayor Barry that 3rd Reading be given to Bylaw #517-15, the Annual Borrowing Bylaw. CARRIED

b) Regional Fire Services Committee Terms of Reference Bylaw.

The Regional Fire Services Committee Terms of Reference Bylaw has been provided for consideration.

Res 125-15 Moved by Deputy Mayor Barry that 1st Reading be given to Bylaw #518-15, the Smoky Lake Region Fire and Rescue Committee Bylaw. CARRIED

Res 126-15 Moved by Councillor Dyck that 2nd Reading be given to Bylaw #518-15, the Smoky Lake Region Fire and Rescue Committee Bylaw. CARRIED

Res 127-15 Moved by Mayor Romanko that unanimous consent be given to have third reading giving to Bylaw 518-15 for a third and consecutive time, at this meeting. CARRIED

Res 128-15 Moved by Deputy Mayor Barry that 3rd Reading be given to Bylaw #518-15, the Smoky Lake Region Fire and Rescue Committee Bylaw. CARRIED

c) Remuneration Policy 102 Amendment

Res 129-15 Moved by Mayor Romanko that Policy #102, Remuneration Policy, be amended to include Clause 1.1.2 which identifies fees paid to Councillors for Regular and Special Council meetings attended by electronic means. CARRIED

8. FINANCIAL REPORT:

a) Expenditures

Res. 130-15 Moved by Mayor Romanko that the expenditures from October 20, 2015 to November 12, 2015 totaling \$30,026.77 through payment of cheques #12611 – 12628 in the amount of \$17,889.56 and direct deposits and payroll to October 31, 2015 in the amount of \$12,137.21. be accepted for information. CARRIED

9. CORRESPONDENCE:

- a) JMD Group, LLP, re: Audit Notification
- b) Alberta Government, re: STEP program
- c) Letter to Dr. Worry, Alberta Health Services
- d) Alberta Emergency Management, re: Social Services Framework
- e) Axia, re: Fibre Optic Internet

Res. 131-15 Moved by Councillor Dyck that the correspondence be accepted for information.

CARRIED

10. "IN CAMERA"

Res. 132-15 Moved by Mayor Romanko that Council move 'In Camera" at 9:15 p.m. to discuss a personnel issue.

CARRIED

Res. 133-15 Moved by Deputy Mayor Barry that Council come "Out of Camera" at 9:20 p.m.

CARRIED

11. NEXT MEETING:

- a) Regular Council – December 14, 2015
- b) ICS – November 17, 2015 – 8:00 a.m.
- c) NE Alberta Hub – Smoky Lake – November 26, 2015
- d) Highway 28/63 Water Commission – December 11, 2015
- e) Joint Municipalities – Monday, January 25, 2016

12. ADJOURNMENT:

Res. 134-15 Mayor Romanko adjourned the meeting at 9:20 p.m.

Donald Romanko, Mayor

Loni Leslie, CAO