

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY, MAY 22, 2018
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE AT 7:00 PM

PRESENT: Mayor Leo Chapdelaine
Deputy Mayor Roy Dyck
Councillor Donald Romanko

Loni Leslie, Chief Administrative Officer
Earla Wagar, Administration Clerk

ABSENT:

GALLERY: Mark Francis, Superintendent, Aspenview School District
Dennis MacNeil, Chairman, Aspenview School Board
Donna Cherniwchan, Trustee, Aspenview School Board

Mike and Susan Nay, Residents
Ken Kreig, Resident

ORDER: Mayor Chapdelaine called the meeting to order at 6:55 p.m.

DELEGATION: Aspenview School Division

Dennis MacNeil explained that the Board has chosen to meet more frequently with its Municipal Partners.

In his presentation, Mark Francis indicated that with the decline in the rural population the school enrollment is also declining, which has a negative effect on small rural communities.

The Aspenview School Board is advocating a single school system which would be more effective in rural communities. Having two school systems reduces the amount of course options available to students because per capita school funding covers administration and operational costs as well as instructional costs which are duplicated with two school boards.

He further explained that the provincial funding formula is currently based on a per capita basis rather than funding split to cover operational and maintenance costs separately from student costs.

As the rural population declines, rural school boards will be looking at more options for school facilities. In the remote areas where distance is an issue Schools of Necessity are being proposed. Further it is important that Equity in Opportunity be considered in order for all students in the province be given the opportunity to have the same level of education as larger communities.

A request was made to Council that a letter of support be forwarded to Alberta Education expressing their concern about the funding of rural schools with the declining population.

DELEGATION II. Mike and Susan Nay

Mr. Nay addressed Council expressing a concern about the drainage ditch in front of his property and Mr. Krieg's property. Mr. Nay is concerned that since the water service break at Mr. Krieg's house in 2016 and the hydrant break this past April, water has saturated the soil. He feels that if water were to sit in the ditch it would cause flooding in his basement. He has offered to re-slope the ditch and repair Mr. Krieg's driveway if the Village would agree to provide the required two culverts and allow him to put the excess dirt in the Public Works compound.

It was the general consensus of Council that the offer was very generous and they would consider the costs during the budget discussion later in the evening.

AGENDA

RES: 072-18 Councillor Romanko adopted the Agenda as amended to include

- *3.b Special Meeting Minutes April 22, 2018 – 9:00 a.m.*

- 3.c Special Meeting Minutes April 22, 2018 – 4:15 p.m.
- 3.d Special Meeting Minutes April 25, 2018
- 6.b Include Community Learning Council in resolution
- 9.p Saddle Lake Cree Nation Pow Wow
- 9.q Harley Moyah, re: All Chuck wagon and Chariot Association

CARRIED

1. AGENDA	Additions/Changes													
2. DELEGATION	<ul style="list-style-type: none"> a. Aspenview School Board b. Mike Nay 													
3. MINUTES	<ul style="list-style-type: none"> a. Regular Council Meeting, April 16, 2018 													
4. BUSINESS ARISING FROM MINUTES														
5. REPORTS	<ul style="list-style-type: none"> a. Administration: Loni Leslie b. Council Reports 													
6. BUSINESS:	<ul style="list-style-type: none"> a. Library Board Appointment b. Smoky Lake Rural Crime Watch Association 													
7. BYLAWS AND POLICIES	<ul style="list-style-type: none"> a. Bylaw #535-18 Utility Rate Bylaw b. Bylaw #536-18 Maintenance Tax Bylaw c. Bylaw #537-18 Tax Rate Bylaw d. DRAFT Traffic Bylaw #533-18 (For Review and Consideration) e. DRAFT – Utility Service Bylaw #534-18 (For Review and Consideration) 													
8. FINANCIAL REPORT	<ul style="list-style-type: none"> a. Accounts paid to May 16, 2018 <table style="margin-left: 40px; border-collapse: collapse;"> <tr> <td colspan="3">\$96,087.88</td> </tr> <tr> <td style="width: 50px;">a.</td> <td>April 13 – May 16, 2018 Cheques 13250–13279</td> <td style="text-align: right;">\$38,117.45</td> </tr> <tr> <td>b.</td> <td>EFT April 13 –May 16 (2018029-2018049)</td> <td style="text-align: right;">\$47,697.10</td> </tr> <tr> <td>C.</td> <td>EFT Payroll April 30, 2018</td> <td style="text-align: right;">\$10,273.33</td> </tr> </table>		\$96,087.88			a.	April 13 – May 16, 2018 Cheques 13250–13279	\$38,117.45	b.	EFT April 13 –May 16 (2018029-2018049)	\$47,697.10	C.	EFT Payroll April 30, 2018	\$10,273.33
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9. ADJOURNMENT														

- RES: 073-18 Moved by Deputy Mayor Dyck that the minutes of the Regular Council Meeting of April 16, 2018 be accepted as presented. CARRIED
- RES: 074-18 Moved by Councillor Romanko that the minutes of the Special Meeting of Council, called to discuss the severe flooding being experienced, held on April 22, 2018 at 9:00 a.m. be accepted as presented. CARRIED
- RES: 075-18 Moved by Deputy Mayor Dyck that the minutes of the Special Meeting of Council, called to consider declaring a Local State of Emergency, held at 4:15 p.m. , be accepted as presented. CARRIED
- RES: 076-18 Moved by Councillor Romanko that the minutes of the Special Meeting of Council, called to consider terminating the Local State of Emergency, held on April 25th, 2018, be accepted as presented. April 16, 2018 be accepted as presented. CARRIED

4. BUSINESS ARISING FROM MINUTES:

5. REPORTS:

ADMINISTRATION REPORT

	CURRENT (2018)	\$0.00
	Anticipated Interest Jan 1, 2018	\$9,883.27
	ARREARS (reduced by \$6,496.87)	\$97,241.31
	EFT (monthly payments) CREDIT	-\$18,018.25
Interest owed on all Outstanding Taxes(reduced by \$1,958.72)		\$46,595.40
	<u>TOTAL TAXES OWING (reduced by \$12,324.10)</u>	<u>\$125,818.46</u>

	Less Village property (Tax Recovery)	(\$78,651.93)
	Less Taxes to be Paid Monthly by Dec 31, 2017 (EFT)	(\$0.00)
<u>Adjusted Total Taxes Owning(increased by \$11,248.39)</u>		<u>\$65,184.78</u>
	Total Utilities Trans to Tax (Anticipated Dec 31 /17 included above)	\$2,109.15
	Other Municipal Services unpaid transferred to Taxes in 2018 (Incl. in above totals)	\$0.00

The Administration report was presented to Council including:

- April 30, 2018 Utility Billings were mailed May 17th, 2018. Of these, 9 are scheduled for cut-off.
- I am scheduled to attend. Municipal Affairs has scheduled an Administration Training Session in Two Hills on June 28, 2018.
- RCDC will be hosting an Economic Development for Elected Official workshop on May 25, 2018 @9:30 a.m. to 4:00pm. All Councillors should attend if possible. There is no cost to the Village and snacks and lunch will be provided.
- Next Joint Municipalities meeting, Town is hosting June 25, 2018 6pm .
- We still await the Library payment from the year-end billings for librarian salaries.
- The Library Board has nominated a new member of their Board for your consideration.
- Lift Station – A Start up meeting of Contractor and Engineers, CAO and Public Works was held on May 9th at the Village office. Construction was to begin May 22, 2108 but is further delayed to be closer to the flow meter delivery date.
- Bonnie Lake Campground was virtually full (power sites) for the May long weekend despite the County fire ban. As public works was not able to mow and clean up, a resident and his wife went out and did the cleanup. Vilna Fire assisted to spray out the biffys.
- A grant agreement has been signed for the sewer asset management grant.
- I attended the Inter-Municipal Collaboration Framework workshop held by Municipal Affairs in St. Paul on April 26th. This was very informative and should assist in preparing for the ICF work that must be done soon.
- I also attended the Local Government Administrator’s Association meeting in Vegreville on May 2.
- A public participation policy must be completed by July 23, 2018. A bylaw must also be prepared to indicate the alternative types of public advertising that can be done (MGA- Public Participation Regulation). These must be completed for the June meeting.
- Subsequent to the flooding, we have had a sewer line plug and a sewer line freeze up.
- **Overland Flooding – April 21 to April 25, 2018**
 - **Financial Update**
 - **Invoices Paid to date**
 - Hydrovac – \$5,200.00 +GST
 - B&R Shipping Tiger Dams \$2,846.44 + GST
 - Food for workers 439.90 + GST
 - Steam Lift Station 785.00 + GST
 - Costs to date (invoices rec’d) - **\$9,271.34 + GST**
 - **Invoices yet to be received – (Known)**
 - Smoky Lake County (provide 2 workers x 8 hrs each & 2 workers 16 hrs, tractor), Fort Saskatchewan (provide 2 workers 8 hrs + travel), Danyluk Landscaping (Vac Truck, Repair Lift Stn Road)
 -
 - Flood Repairs – Culvert replacement and approach repair @ 48th Avenue W and Road Repair @ 47th Avenue W. (Lift station road) and Culvert Repair/Replacement @ 47th Ave and RR135/52 St.
 - Other repairs as identified.

MAYOR CHAPDELAINÉ’S REPORTS

Evergreen Regional Waste Management Commission

- Total Income for April 20, 2018 - \$91,555.40
- Total Waste Collected (Tonne) – 1,068.40
- Total Loads Delivered – 333
- Staff has been awarded a 1.3% cost of living increase.
- Purchase of a fluorescent bulb crusher was considered - \$6,783.00.
 - Tabled to next meeting.
- Next meeting, June 22, 2018.

Doctor Recruitment and Retention

- Dr. Johnson Factokum attended the meeting and asked the board to help him in recruiting a doctor to work out of his office in Smoky Lake. The Board will assist him in his recruiting, Dr. Fatokum will have to do his own advertising.
- Golf passes were approved for doctors. The doctors who don't play golf will get the same amount in other means.
- Next meeting is scheduled for June 14, 2018.

COUNCILLOR ROMANKO'S REPORTS

Highway 28/63 Water Commission, April 25, 2018

- Tender for Mallaig extension signed.
- Telus requested going back to discovery.
- Whitefish supply agreement not signed.
- Province still owes money for Whitefish engineering.
- The twinning predesign is 60% complete. Waiting for confirmation by Whitefish for reservoir design.
- Maintenance at Newbrook being carried out.
- Final agreement regarding rock pile on private land finally settled from Phase 2, can now pay deficiency.
- Request for water line to private property not our concern (Commission doesn't allow tie-ins to main)
- Next meeting – May 23, 2018

Smoky Lake Foundation, May 16

Bar-V-Nook Phase 2

- Possible completion May 24, depending on Inspection report,
 - Inspection scheduled for May 22.
 - Delays because of back ordered materials.
 - AHS gave list of items they will be bringing.
- CUPE negotiations will begin in October.
- Bar-V-Nook full
- Smoky Lake self-contained units full
- Waskatenau all units full.
- Vilna is not full.
 - working on varied ethnic meals,
 - requested extra aid for maintenance one day a week.
 - Need new lawnmower, approved last fall.
 - One vacancy in self-contained.
- Maintenance
 - ATCO need to install new transformer, then can connect generator. Smoky Lake scheduled to start new water and sewer in front of BVNook next week.
 - Drainage issue to be discussed with land owner.
- CAO
 - Yardi now being used. Payroll will be local at end of month.
 - Capital Feasibility Study presented for board study.
- Policies studied: 700,710,720,730,740, HR 275 (Social Media)
- Next meeting June 18, 2018

DEPUTY MAYOR DYCK'S REPORTS

MuniCorr

- New Staging Area developed at Ardmore
- Quad Rally at Elk Point scheduled for June 22, 2018

COPS

- During routine patrols it has been found that there are issues at the NW corner, potential break-ins
- Roy has volunteered to clean the trail washrooms until the PW employee can return to full duties.

RES: 077-18 Moved by Councillor Romanko that the reports be accepted for information.

CARRIED

6. BUSINESS:

a. Library Board Appointment – Eric Large

RES: 078-18 Moved by Councillor Romanko that the Village approve the appointment of Eric Large to the Vilna and District Municipal Library Board effective immediately.

CARRIED

b. Town Life Web inclusion for Smoky Lake Rural Crime Watch and Smoky Lake County Learning Council

RES: 079-18 Moved by Mayor Chapdelaine that Smoky Lake Rural Crime Watch Association and Smoky Lake Community Learning Council be included in the Village of Vilna Town Life Web Access.

CARRIED

RES: 080-18 Moved by Councillor Don Romanko that the Village of Vilna approve regional collaboration with the Village of Waskatenau, Town of Smoky Lake and Smoky Lake County in pursuing a Lakeland Primary Care Network Satellite Office in the Town of Smoky Lake, and that this initiative not be a cost to either Village; and going forward, defer any further discussion on the subject to the next Doctor Recruitment and Retention Committee meeting.

CARRIED

7. BYLAWS AND POLICIES *moved to end of meeting after Meeting Schedule*

8. FINANCIAL REPORT

a. Accounts Paid to May 16, 2018	\$96,087.88
i. April 13 – May 16, 2018 Cheques 13250-79	\$38,117.45
ii. EFT April 13 – May 16, 2018 (2018029-2018049)	\$47,697.10
iii. EFT Payroll April 30, 2018	\$10,273.33

RES:081-18 Moved by Councillor Romanko that the Financial Report indicating expenditures of \$96,087.88 be accepted for information.

CARRIED

9. CORRESPONDENCE

- Alberta Utilities Commission, re: Notice of Application Vilna Substation Alteration
- Decentralized Energy Canada, re: Newsletter
- ATB Financial, re: Owl Newsletter
- AUMA, re: Newsletter
- Alberta HUB, re: Pipeline Opposition funding
- Alberta Seniors & Housing, re: June 3-9 Seniors Week
- Alberta Municipal Affairs, re: Builder License Implementation
- AUMA & RMA, re: Elected Officials Education Program
- Aspen View Public Schools, re: Newsletter
- NLLS Library, re: Library Manager's Report
- Rural Municipality of Manitou Lake, re: Borderlands Emergency Preparedness Partnership
- Travel Lakeland, re: AGM
- ATB, re: Business Account Options
- Alberta Government, re: Centralized Industrial Property Assessment Update
- CRASC, re: 2017 Audited Financial Statement
- Saddle Lake Cree Nation, re: Powwow 2018 – June 22 – 24, 2018
- Harley Moyah, re: Funding for All Pro Chuck wagon & Chariot Assoc.

RES.082-18 Moved by Deputy Mayor Dyck that the Correspondence identified in the agenda be accepted for information.

CARRIED

11. NEXT MEETINGS

- Council - April 16, 2018 – 1:00 p.m.

- b. Council Meeting – May 22, 2018 – 7:00 p.m.
- c. Patient Care Network – April 16, 2018 – 6:30pm – Smoky Lake Provincial Building
- d. April 19, 2018 – Holy Family School Open House
- e. Dr. Recruitment & Retention –
- f. Evergreen Regional Waste Management – May 10 – St. Paul County 10a.m.
- g. RCDC – May 7, 2018 – 9:30 a.m.
- h. RCDC – May 25, 2018 – 9:30 a.m. Council Ec. Dev. Workshop
- i. Smoky Lake Foundation – April 18, 2018
- j. Highway 28/63 Regional Water Services Commission – April 25th, 10a.m.
- k. Muni-Corr -- May 14, 2018 – 10:00 a.m. St. Paul County Board Room
- l. Vilna Ag Society – May 14, 2018 7:30pm
- m. CRASC Training – April 19, 2018
- n. Joint Municipalities – Smoky Lake, June 25th – 6:00 p.m. – Location to be determined

RES. 083-18 Moved by Councillor Romanko that the meeting schedule be accepted for information. CARRIED

Mayor Chapdelaine called a brief recess from 9:45 to 10:00 p.m.

7. BYLAWS AND POLICIES (*moved to end of meeting after Meeting Schedule*)

a. 2018 BUDGET

Administration presented the revised 2018 budget identifying the expenditures to date and re-estimating the anticipated operating costs to year end. Included in the presentation was the recommendation to increase the Water rates by \$0.60 and Sewer Rates by \$2.00 to offset the increase in operating costs.

RES. 084-18 Moved by Mayor Chapdelaine that the 2018 Operating Budget be approved as amended. CARRIED

Bylaw #535-18 Utility Rate Bylaw

RES. 085-18 Moved by Mayor Chapdelaine that 1st Reading be given to Bylaw #535-18. CARRIED

RES. 086-18 Moved Councillor Romanko that 2nd Reading be given to Bylaw #535-18. CARRIED

RES. 087-18 Moved by Councillor Romanko that unanimous consent of all Council be given to hear third reading of Bylaw 535-18 at this meeting. CARRIED

RES. 088-18 Moved by Deputy Mayor Dyck that the 3rd and final reading be given to Bylaw #535-18. CARRIED

b. Bylaw #536-18 Frontage Tax

RES. 089-18 Moved by Mayor Chapdelaine that 1st Reading be given to Bylaw #536-18. CARRIED

RES. 090-18 Moved by Deputy Mayor Dyck that 2nd Reading be given to Bylaw #536-18. CARRIED

RES. 091-18 Moved by Councillor Romanko that unanimous consent of all Council be given to hear third reading of Bylaw 536-18 at this meeting. CARRIED

RES. 092-18 Moved by Councillor Romanko that the 3rd and final reading be given to Bylaw #536-18. CARRIED

c. Bylaw 537-18 2018 Tax Rate

RES. 093-18 Moved by Mayor Chapdelaine that 1st Reading be given to Bylaw #537-18. CARRIED

RES. 094-18 Moved Councillor Romanko that 2nd Reading be given to Bylaw #537-18. CARRIED

RES. 095-18 Moved by Deputy Mayor Dyck that unanimous consent of all Council be given to hear third reading of Bylaw 537-18 at this meeting. CARRIED

RES. 096-18 Moved by Deputy Mayor Dyck that the 3rd and final reading be given to Bylaw #537-18. CARRIED

11. "IN CAMERA"

11. "OUT OF CAMERA"

12. ADJOURNMENT

RES. 097-18 Moved by Mayor Chapdelaine that the meeting adjourned at 11:10 p.m. CARRIED

Leo Chapdelaine, Mayor

Loni Leslie, CAO