

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA

IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY, MAY 12, 2015
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE

PRESENT: Mayor Donald Romanko
Deputy Mayor Frank Barry
Councillor Stephen Klassen

Earla Wagar, Administration

ABSENT: Loni Leslie, Chief Administrative Officer
Kevin Smith, Public Works

GALLERY:

ORDER: Mayor Romanko called the meeting to order at 7:10 P.M.

1. AGENDA:

Res. 034-15 Deputy Mayor Barry moved the agenda be accepted as presented.

CARRIED

2. DELEGATION:

3. MINUTES:

a. Regular Meeting, April 20, 2015

Res. 035-15 Moved by Councillor Steve Klassen that the minutes of the Regular Meeting of Council of April 20, 2015 be adopted as presented.

CARRIED

4. BUSINESS ARISING:

a. Earla reported that to date the position of Camp Ground Operator still has not been filled.

Res. 036-15 Moved by Deputy Mayor Barry that the information be considered for information and that Administration keep Council informed of the progress of filling the position.

CARRIED

5. REPORTS:

ADMINISTRATION REPORT and PUBLIC WORKS REPORT

Presented by Administration Clerk, Earla Wagar

- The March/April Billing for Utilities were sent out on May 6th, 2015;
- The garage located at the corner of 51 Street & 51 Avenue was listed for tax recovery auction 3 years ago, with no interest in the property. Last year the title was transferred to the Village. A slight interest was shown in the property but the concern being raised is the possibility of contamination around the underground storage tanks. The property has not been tested to contamination. It was suggested that Council consider a price less than the outstanding taxes if the offer indicates that the purchaser will take responsibility to cover the cost of tank removal.
- There still has been no interest in filling the Campground Maintenance position. The major concern is the requirement of liability insurance. Making the position an employment position would eliminate that necessity, but there would be issues around the use of private equipment vs. Village owned equipment and scheduling.
- The roof on the old Village Office (the Outreach School) is leaking. The Ag. Society has a contractor coming to fix the arena roof, so we have asked them to give us a quote for the repairs. At the same time we will ask for a quote to repair the Village Office roof.
- If Council approved the proposed budget and passes the Tax Rate Bylaw, we will have the tax notices mailed within the next two weeks.

MAYOR ROMANKO'S REPORT

Smoky Lake Foundation, May 12, 2015

- The Board is looking at purchasing back-up power generator for each of the lodges. This will eliminate the

necessity to move residents in the event of an extended power outage.

- Mayor Casey Caron is the new representative for the Village of Waskatenau;
- The accounting books are finally balanced. The Board is considering getting the Edmonton Housing Authority to take over the accounting;
- The Vilna Villa will be renamed to “Jenny’s Cottage”, in recognition of Jenny Habiak and the years of service she gave to the organization. A bench in her honor will be placed at the entrance.
- The Bar-V-Nook manager has been away on sick leave, the manager from the Willingdon Lodge will be assisting until she returns;
- The CUPE contract, although verbally agreed to, was not signed. There was a clause requiring clarification regarding vacation time.
- The Board has decided to delay installing the outside signage until the new facility is built.
- There will be an increase in respite rates, to meet the cost of service;
- After the meeting the Board toured the Vilna facility and met with the residents.

ASLI Project Meeting, April 2

- Furniture order for ASLI Project discussed and decision to only furnish 30 rooms.
- The purchase of washers and dryers as well as appliances for the Family Room, has been approved;
- The financial status was reviewed, it was determined that an operating loan will be required soon to bridge the financing;
- The architect has submitted extra charges dealing with the proposed construction of the new facility.

DEPUTY MAYOR BARRY’S REPORT

Evergreen Waste Management – April, 2015

- A meeting held to discuss the Regional Collaboration grant, approval was given to extend the project beyond the 2 year requirement;
- Focus areas discussed and decided on
 - set our direction by creating a Business Plan

- Set out guiding principles, values, vision, mission, and goals
 - Understand the perspective of other members of commission
 - hire a facilitator/ consultant to help us do this /start process
- after recycling study is completed (6 months) the Board will consider hiring a technical advisor to work with the Board to determine the options that best meet the direction and guiding principles tht have been decided on
 - next step is to decide what we want facilitator to do (deliverables)
 - A working group has been set up to do this and to hire a facilitator (Sheila Kitt, Steve Upham, Glenn Anderson, Ron Boisvert
 - Sheila to draw list of deliverables and circulate it to rest of working group.

RCDC April 30, 2015

- regional website to go active in July
- Shaun and Paul will monitor other websites we don't control and social media to see what they say about region
- Paul did presentation on website
- Shaun has visited about 20 businesses and received comments from them he will summarize them and present them to committee who will decide what action, if any, we should take
- Shaun is to contact Leduc and Portage College to do presentations on what they are doing and what use we can make of the info presented
- County dropping idea of Business Park as being non-deliverable at least for now
- County is looking into an incentive program to promote ag diversification
- not get grant we had applied for
- It was determined that the Admin support position would not be necessary this year ,
- not going to the Fort McMurray trade show, the Edmonton Trade Show was less costly than anticipated
- Decided to hold an Economic Development Course for Elected Officials -1 day 10 people cost \$3000.00.

Highway 28/63 Water Commission – April 29, 2015

- haven't heard from either St. Paul or Alta Transportation re extending line to Ashmont. Cory feels may be a positive response
- working on training operators and cross training Smoky Lake operators to operate the Thorhild system;
- meeting held for all operators to discuss any operating issues
- Phase 2 final reports submitted in February, there are no further invoices for this phase, the project is considered closed;
- Currently Phase 3 is underfunded. Still owed \$1,940,104.00 less \$97,042.00 interest. The balance of \$16,253.00, money owed by members will be billed at end of year;
- -Janelle recommends thinking about who to appoint as auditor for next year /already auditors planning schedule for next year;
- -annual audited financial report presented revenue exceeded expenses;
- -Bellis truck fill turned over to County which will be responsible for its operation not Commission;
- a request from Thorhild County for service to a 270 person temporary camp near Egremont was turned down, they will be able to get water from Egremont. A concern was raised over selling water to non-members;
- -A Service Connection Policy will be drafted;
- -issue raised about line to Long Lake. There was a motion in 2012 to extend line and apply to Alberta Transportation to get on the grant list. Nothing has been done to date. Thorhild has been talking to Aspen Water Commission about bringing line from Boyle, it would be shorter (about ½ cost of extending line from Thorhild. It was decided to defer action on the 2012 motion
- -motion made to transfer financial services to Smoky Lake. The next meeting will decide on signing authorities and to transfer the Commission seal to Smoky Lake.

- Inline has not responded to our list of deficiencies, funds have been held back in case it is necessary to hire someone else to do work.
- Next meeting Wed. June 3, 2015.

COUNCILLOR KLASSEN'S REPORTS

Vilna Agricultural Society – May 11, 2015

- XL Roofing has submitted a quote for the repair of the Arena Roof; they are waiting for a second quote.
- A grant for the project is being prepared.
- The RCMP will be using the arena to host a PARTY Program initiative;
- The School is looking for volunteers to help install new playground equipment on the May 27th weekend.
- There are 2 functions schedule for May and the Cowboy Fest is scheduled for July.
- It was suggested that they look into getting a radio station to remote broadcast at Boom Town Days.
- Information had been presented regarding the new technology of synthetic ice surfaces.

MuniCorr – May 11, 2015

- ISL Engineering will begin the reconstruction of the Beaver River Trestle on May 12th
- There are concerns being raised about private residents building gates and fences on Muni-Corr property;
- Having Muni-Corr listed on the private resident's insurance policy, as and "Additionally Named", has been set as a requirement;
- Discussions are being held regarding the placement of the Spedden to Ashmont water line.
- MCS net is discussing annual lease rate for the placement of a fibre-optic line.
- General trestle maintenance is being looked scheduled;
- Bonnyville Welding has requested a crossing agreement.

Res 037-15

Moved by Deputy Mayor Barry that the reports be accepted for information.

CARRIED

6. NEW BUSINESS

a) Bulk Water System

Smoky Lake County has shut down its raw water system and the Village water plant. The County has offered to give the Village the system, but the Village will have to pay the software company for the cost to switch the system and software.

Res 038-15

Moved by Councillor Klassen that the Village accept the offer made by Smoky Lake County for the truck-fill credit payment equipment, with thanks, and that Administration budget the appropriate funds for the technology transfer, in the 2015 Budget.

CARRIED

b) 2015 Budget

Administration presented the 2015 Budget to Council for ratification. The elimination of the Grants-In-Lieu for the Alberta Social Housing properties has caused a reduction in the amount of work that can be accomplished in the fiscal year. The province will provide an MSI Operating Grant of \$43,862.00 for 2015.

Res. 039-15

Moved by Deputy Mayor Barry that the 2015 Operating/Capital Budget be approved as presented, showing total expenditures of \$805,098.50 and total revenues of \$807,546.00 with \$332,984.00 being collected through taxes.

CARRIED

7. BYLAWS & POLICIES

a) Bylaw 514-15 2015 Maintenance Tax Bylaw

Res. 040-15

Moved by Deputy Mayor Barry that Bylaw #514-15 be given 1st reading.

CARRIED

Res. 041-15

Moved by Councillor Klassen that Bylaw #514-15 be given 2nd reading.

CARRIED

Res. 042-15

Moved by Mayor Romanko that the unanimous consent be given to have Bylaw 514-15 read for a third consecutive time.

CARRIED

- Res. 043-15** Moved by Mayor Romanko that Bylaw 514-15, Maintenance Tax Bylaw be given 3rd and final reading.
CARRIED

b) Bylaw 514-15 Tax Rate Bylaw for 2015

- Res. 044-15** Moved by Mayor Romanko that Bylaw #515-15, the 2015 Tax Rate Bylaw be given 1st reading.
CARRIED

- Res. 045-15** Moved by Councillor Klassen that Bylaw #515-15 be given 2nd reading.
CARRIED

- Res. 046-15** Moved by Deputy Mayor Barry that the unanimous consent be given to have Bylaw 515-15 read for a third consecutive time.
CARRIED

- Res. 047-15** Moved by Mayor Romanko that Bylaw 515-15, Tax Rate Bylaw be given 3rd and final reading.
CARRIED

c) Policy 510 – Garbage Collection Policy

Policy 510 was presented to Council identifying the interest in reducing the amount of waste being transferred to the regional waste disposal site and therefore reducing the costs of the Village.

- Res. 048-15** Moved by Deputy Mayor Barry that the Garbage Collection Policy #510 be approved.
CARRIED

It was suggested that signs identifying the types of waste that can be recycled, be made for the gates of the Transfer Station.

Mayor Romanko called for a brief recess from 9:10 to 9:20 p.m.

8. FINANCIAL REPORT:

a) Expenditures

Res. 049-15

Moved by Deputy Mayor Barry that the expenditures to April 30, 2015 totaling \$33,881.84 through payment of cheques #12460 – 12472 in the amount of \$22,441.76 and direct deposits and payroll to April 30, 2015, in the amount of \$11,440.08 be accepted for information.

CARRIED

9. CORRESPONDENCE:

- a. Portage College, Re: Open House
- b. Alberta Hub, re: Media Release
- c. Support letter to Lakeland Outdoor Recreation Group
- d. Smoky Lake County Community Learning Council – Focus Group

Res. 050-15

Moved by Mayor Romanko that the correspondence be accepted for information.

CARRIED

10. "IN CAMERA"

11. NEXT MEETING:

- a) Inter-Development Plan Public Open House – June 3 – 6:30
- b) Regular Council – Monday, June 15, 2015

12. ADJOURNMENT:

Res. 051-14

Mayor Romanko adjourned the meeting at 9:40 p.m.

CARRIED

Donald Romanko,
Mayor

Loni Leslie, CAO