

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA

IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY, JUNE 17, 2014
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE

PRESENT: Mayor Donald Romanko
Deputy Mayor Frank Barry
Councillor Stephen Klassen

Loni Leslie, Chief Administrative Officer
Earla Wagar, Administration

ABSENT: Kevin Smith, Public Works

GALLERY: Mark Watson, Smoky Lake Signal

ORDER: Mayor Romanko called the meeting to order at 7:05 P.M.

1. AGENDA:

Additions to the Agenda:

6.c. Seniors' Bus

Res. 069-14 Councillor Klassen moved the agenda be adopted as amended.

CARRIED

2. DELEGATION:

Roy Dyck, on behalf of COPS, reported on the incidents experienced while monitoring the Trail Washrooms. Among other minor incidents, they did experience and rectify a break-in at Stry School as well as occasions of impaired persons using the washrooms to sleep in.

Mayor Romanko, on behalf of Council, expressed the Village's appreciation for the dedication of the limited COPS members.

3. MINUTES:

a. Regular Council Meeting – May 19, 2014

Res. 070-14 Moved by Deputy Mayor Barry that the minutes of the Regular Meeting of Council of May 19, 2014 be adopted as presented.

CARRIED

4. BUSINESS ARISING:

a. X-Ray machine for Vilna Health Centre

Deputy Mayor Barry reported that he and CAO Loni Leslie made a presentation to the Council-on-Aging Conference held in St. Paul on June 13, 2014. The presentation was well received, but to date there has been no response from Alberta Health Services.

Res. 071-14 Moved by Deputy Mayor Barry that a request be made directly to Minister Horne's Office for a personal meeting with him.

CARRIED

5. REPORTS:

**ADMINISTRATION REPORT and PUBLIC WORKS REPORT
Presented by Loni Leslie**

- Taxes: Assessment and Tax Notices were sent out on May 31. Payments have been coming in since June 2. We have received a few calls regarding the notices, but these are reasonably explained to those who have called. Also, there are a few calls going to the assessor for adjustments, but we have received none from him to process.
- We are still awaiting a response from the GST Auditor to allow the GST expense of \$15,000 (approx.)

- We continue to await the response we are looking for from Alberta Health Services. The Alberta Council on Aging meeting yielded some possible contacts which may assist us in getting an answer. I have not heard anything regarding the Society and its progress
- There were a couple of issues with the testing results of water samples and differences between ours and the Commission's. Kevin is working that out.
- The Safety Codes audit to be held at the County offices (we are regional with the QMP and the Safety Codes Officer) has been postponed until September due to the development officer's assistant leaving the County's employ.
- Road paving is under way.
- We received a refund of approximately \$2,500 from the Smoky Lake Foundation for the overpayment of the requisition paid.
- The Bottle Depot has been sold apparently. I am still awaiting notification of change of title.
- We are still waiting for our 2011, 2012 and 2013 MSI Operating funding.
- Rain is causing some difficulties in town and flooding in areas where the culverts are damaged, plugged or incorrectly installed. The campground is seeing less than usual bookings, also.
- We will be holding a Tax Recovery auction of property – likely in September – at least one property will not have the taxes paid up.
- Frank and I attended an Alberta Emergency Management Workshop which was extremely well attended. Subjects were the new 911 grant funding, the Alert system, and Emergency Management Plans.
- Congratulations to our graduates, who celebrated on June 7th.
- Congratulations to Ashmont Fire Department, who are celebrating the grand opening of their new hall on June 28th.
- One peddler's license was approved for a home alarm/automation company who will be doing door-to-door sales.
- The bylaw officer will be including unsightly premises in his tours of town looking for dogs. We were successful in catching one dog this week.
- I will be booking some time off in July and August. I have a large number of hours of straight time in lieu to use up. Earla will be able to cover.
- It appeared that we had a water break which may have been running for some time, and was noticed late on Saturday when the paving crew began stripping 49th Avenue. Repairs are underway. (N.B.: It turned out not to be a break but a leaking repair clamp from years ago.)
- 2 AED's were approved for the Arena, and will be installed there. The CPR/ AED training has been conducted also. 9 people are newly trained on their use.

MAYOR ROMANKO'S REPORT

- **Smoky Lake Foundation, June 17, 2014**
- The construction of the new facility is progressing.
- CAO Norman Martiniuk will be officially retiring as of June 30, 2014. Rather than contracting a new CAO, the Board has opted to contract a management company. Effective June 18th, 2014 Connecting Care (2000) Inc. will assume management responsibilities. Connecting Care is one of Alberta's largest operators of Supportive Living. Doug Mills will be administering our facilities.

DEPUTY MAYOR BARRY'S REPORTS

Disaster Services Meeting May 26/14

- There are 21 '911' call answering centers in province, each with its own standards. The Province is working on setting standards.
- 70% of all 911 calls are from cell phones
 - As of April 2014 a 911 levy will be charged on cell phones
 - The Province pays base rate per person
- Calgary is trying out texting for those with hearing or speech problems.
- Emergency Preparedness Volunteers need to be oriented and documented
 - Need for some form of ID

- Job assignments should be based on logic, normal work, etc.
- Use community groups, train and keep them engaged.
- Red Cross is a source of help especially for a Reception Center.
- Any plan must work for your community & you.
- Two types of alerts can be issued via emergency alert system:
 - **Critical alert** life and safety at immediate risk – TV and radio alert tones followed by message;
 - **Informational alert** no immediate threat warns people to get ready;
 - Instructions issued should make sense. When posting an emergency alert commas should be used to slow down the message.
- Disaster Recovery Program
 - To help in situations where insurance is not readily available or reasonably available;
 - Not cover items that can be insured--- only cover essential items;
 - Of loss in an extraordinary situation 1/25 yrs, 1/50 yrs etc.;
 - Needs request from municipality.

Provincial Council on Aging

- Made a presentation regarding the need for a new X-Ray machine in Vilna. Dave Quest Associate Minister for Seniors was present;
- It was one of a number of presentations
 - We had already made the presentation to him at meeting after Bar V nook visit.

Evergreen Waste Management

- Had a presentation by K and K Recycling (current metal recycler)
 - renewed contract for another 3 years (2015-18)
 - rebate \$40 per tonne to us.
 - They will remove coolant for free
 - decide to give rebate to municipalities for metal removed from waste stream.
- They had a bale fire with bales bursting into flames, called fire dept. It was still smoldering the next day.
- Decided to buy new compactor this year, it was scheduled for next year.
- Decided to put off replacing loader-compactor, the current one still works; of the two machines the loader is still in good shape. Should be able to pay for it with little difficulty.
- Accepted offer to buy track loader.
- New cell construction going full speed; 60 days to do it excluding rain days.
- Lac La Biche almost ready to send out RFP for waste. May need special meeting to deal with it. If they join and Beaver River re-joins could drop the per tonnage rate.
- Toluene levels have at times exceeded limit - (common in new landfills).

Highway 28/63 Water Commission

- St. Paul County still has not made a decision to get water from us for Ashmont & Lottie Lake. Our line was designed for capacity to Bellis, not to include them.
- Once the line has been twinned to Redwater we will check to see what the flow rate is;
- Central control can adjust flow as needed increasing to one location while decrease to another;
- Once Phase 2 is closed out any outstanding costs will be ours. Until the file is closed we have a 90/10 split with the Province.
- Signed contract with Associated Engineering to provide service on yearly basis for general engineering services.
- At the end of Oct. the board will review the number of representatives per member, may reduce to one although it was budgeted for 2 until end of year.
- June debentures being issued ASAP
- Signed agreement with Thorhild to provide administration services.
- We increased rate to 1.73 per cube (.01 increase - for reserve).

COUNCILLOR KLASSEN'S REPORTS

North East Muni-Corr Ltd.

Regular Meeting June 16, 2014

- This meeting consisted mainly of three delegations. The first was a group from Alta Gas that included the President. Alta Gas has 40 crossing agreements with Muni-Corr and currently 18 are without payment since renewal going back as far as 2007 and another set to renew this August.

The President did most of the talking and told us he was unaware of the delinquent contracts until a year ago. He expressed an eagerness to work with Muni-Corr but he felt the rates were high considering they were billed for ten years within the first year of each. Muni-Corr's standard ROW agreement is for \$250 for ten years billed up front.

After hearing from the delegation, the members discussed the situation amongst themselves. They passed a motion to continue to seek full payment of all delinquent fees and invoice them on a yearly basis for any renewals.

- The next delegation was from FP Innovations in regards to testing fire detection equipment. Jim Thomasson was on hand to show exactly what kinds of tests they had done already and what tests they had planned to do on Muni-Corr property. These tests are requested by CN to show effectiveness of different types of detection systems. Tests will take place on 4 different bridges on the trail including one by Vilna. The testing company will take all responsibility in case of anything going wrong so Muni-Corr will not have to worry about any possible damages. Local authorities will be notified before the tests are to occur and signs will be posted at the areas during that time to warn or detour users of the trail.
- The last delegation was Pierre Lamoureux with Lamoureux Culham LLP. This was to inform the members on the pending civil suit versus the three individuals involved with the Beaver River Trestle fire. Mr. Lamoureux started by saying things had to get underway this week as the statute of limitations runs out this Friday. He also stated that the board might wish to look into a life insurance on the three individuals, as it seems unlikely to receive full payment even if the suit was won. At the end of his presentation, a motion was passed to proceed with the civil suit.
- Most agenda items were tabled after this delegation was finished, as time became a factor for many members.
- Out of the few time sensitive things that had to be discussed, Pembina Pipeline had asked for a "Confirmation of Non-Objection" to be signed and returned for their purposes with the Government (motion passed).
- Another motion was made to seek appraisals of the sidings within St. Paul as the Town has expressed interest in purchasing all parcels. The Town of Smoky Lake asked for permission to cross Muni-Corr property with a 4" sewer line. An agreement will be prepared and signed with no fees attached. Smoky Lake also asked about a proposed new roadway to cross but it was decided that more information was needed on this subject.
- Quad Ride – July 14, 2014
- Next meeting August 11, 2014

Vina Ag Society Meeting June 9, 2014

- Cowboy Fest update: Things are going well and all preparations have been made. Jackson is going to do some joint advertising with Stony Plain on CFCW NewCap Radio that airs on numerous stations on weekends.
- Fair update: things are proceeding well. A letter for sponsorship has been drafted and the Society approved it with changes at this meeting.
- Charlie also mentioned a new possible attraction in the form of a Lawn Tractor Rodeo. He will bring more information on this to the next meeting but this will be looking to take place later in the fall this year.
- The Ag Society approved a new logo, which will be used on all new signage and materials. This was needed as the old logo could not be found in electronic format and it was felt that a new look was in order. It also helped that the price was right.
- Another motion was passed to cash in a GIC valued at \$25,283.67 which will be used to help cover expenses incurred.
- The PAC has agreed to pay additional usage fees for the school. The school will still have fees left to pay for storage.

Next meeting July 14, 2014

Res 072-14 Moved by Deputy Mayor Barry that the reports be accepted for information.

CARRIED

6. NEW BUSINESS

a) Supply Grass Cutting

The Agricultural Society has indicated an interest in contracting the Village to supply men and equipment to cut the grass at the Cultural Centre and Curling Rink.

Res 073-14

Moved by Deputy Mayor Barry that an agreement be entered into between the Vilna and District Agricultural Society to cut the grass around the Cultural Centre for the summer season of 2014 at a rate of \$400.00 per month effective June 1, 2014.

CARRIED**b) RCDC Mandate & Bylaw**

The Regional Community Development Committee is in process of documenting its mandate, scope of responsibility and cost share formula. It further will be considering the inclusion of the Doctor Recruitment and Retention Committee.

Res 074-14

Moved by Deputy Mayor Barry that the Vilna representative to the RCDC Committee be encourage to vote to keep Physical Wellness as part of RCDC but keep Doctor Recruitment and Retention as a separate committee.

CARRIED**c) Vilna Community Bus**

Smoky Lake County has relinquished its ownership of the community bus, and wish to sell it to the Vilna Senior's Recreation Society (VSRS). However, in order for the 18 passenger bus (with 2 wheelchair spaces and lift) to be of service to the lodge and others who may need it, it requires commercial licensing. The VSRS is asking the Village to place the vehicle under its commercial fleet umbrella for licensing as a commercial vehicle. In order to do this, the Village must own the bus.

Res. 075-14

Moved by Councillor Klassen that if necessary to be able to keep the Community Bus active in the Village, the Village take ownership of the it and add it to the Village's insurance policy in order that it remains available as a source of transportation for the community. It is further resolved that drivers abstracts and up to date log books be maintained.

CARRIED**7. BYLAWS & POLICIES****a) Village Staff and Fire Emergencies Policy #905**

There are times when an emergency arises, especially during the day, when there is a shortage of responders. To that end, members of the Village staff have stepped up and joined the Fire Department. Policy #905 addresses permission for Village staff to leave their work to assist in an emergency response.

Res. 076-14

Moved by Deputy Mayor Barry that Policy #905, allowing Village employees to leave the work place to attend an emergency.

CARRIED**b) Utility Rate Bylaw #508-14**

On May 13, 2014 the regional water system was activated in Vilna. The cost to access this water supply has been a costly venture with each municipality paying a portion of the installation of the regional system. 90% of the installation was covered by the Alberta Transportation Water For Life Grant. The Village participated in a debenture to cover its share of Phase I (\$55,523.00) and used its MSI Capital Grants for Phases II and III.

The estimated operating costs, including the debenture payment of approximately \$3,500.00 per year, will increase from \$76,000.00 per year to \$120,000.00 per year. This increase will be reflected in the water rates. The Utility Rate Bylaw will reflect 3 separate water charges.

1. Operating Cost including manpower and operating costs;
2. \$1.30 per cubic meter to cover debenture costs, maintenance and capital repairs;
3. Actual rate charged by Highway 28/63 Water Commission.

Adjustments have been made to the sewer and garbage rates to reflect usage.

Res. 077-14

Moved by Deputy Mayor Barry that Bylaw 508-14 2014 Utility Rate Bylaw be read for the 1st time.

CARRIED**Res. 078-14**

Moved by Councillor Klassen that Bylaw 508-14 2014 Utility Rate Bylaw be read for the 2nd time.

CARRIED

Res079-14 Moved by Mayor Romanko that Unanimous Consent be given to read Bylaw 508-14 2014 Utility Rate for the third time.

CARRIED UNANIMOUSLY

Res. 080-14 Moved by Deputy Mayor Barry that Bylaw 508-14 2014 Utility Rate Bylaw be read for the 3rd time.

CARRIED

8. FINANCIAL REPORT:

a) Expenditures

Res. 081-14 Moved by Mayor Romanko that payment of cheques #12174 - 12203 in the amount of \$51,281.60 and direct deposits and payroll for the month of May in the amount of \$14,995.71 be accepted for information.

CARRIED

10. CORRESPONDENCE:

- a. Alberta Tourism, Energize Workshop
- b. Alberta Agriculture, re: Weed Control information
- c. AUMA, re: President's Summit
- d. Alberta Municipal Affairs, re: MSI Grants
- e. MLA Shane Saskiw, re: request to speak to Council

Res. 082-14 Moved by Councillor Klassen that the correspondence be accepted for information.

CARRIED

Mayor Romanko called for a brief break at 9:05 p.m. reconvening at 9:15 p.m.

11. "In Camera"

Res. 083-14 Moved by Mayor Romanko that Council move 'In-Camera' at 9:15 p.m. to discuss a legal issue.

CARRIED

Res. 084-14 Moved by Mayor Romanko that Council move "Out-Of-Camera" at 9:30 p.m.

CARRIED

12. NEXT MEETING:

Res. 085-14 Moved by Councillor Klassen that the meeting schedule for July and August be as follows:

- a) Summer Regular Meeting, Monday, July 28, 2014 at 7:00 p.m.

CARRIED

13. ADJOURNMENT:

Res. 086-14 Mayor Romanko adjourned the meeting at 9:35 p.m.

Donald Romanko, Mayor

Loni Leslie, CAO