

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA**

IN THE PROVINCE OF ALBERTA, HELD ON TUESDAY, JUNE 15, 2015  
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE

---

**PRESENT:** Mayor Donald Romanko  
Deputy Mayor Frank Barry  
Councillor Stephen Klassen

Loni Leslie, Chief Administrative Officer  
Kevin Smith, Public Works  
Earla Wagar, Administration

**ABSENT:**

**GALLERY:** Mike Nay  
Marianne Price, MuniCorr

**ORDER:** Mayor Romanko called the meeting to order at 7:10 P.M.

**1. AGENDA:**

**Res. 048-15** Deputy Mayor Barry moved the agenda be accepted as presented.

CARRIED

**2. DELEGATION:**

Mike Nay addressed Council with a concern about repairs to the street where a waterline break was repaired in early 2014. It was explained that the site was left to settle before the street could be repaired. The gravel was delivered earlier in the month and the repairs are scheduled for next week.

Mr. Nay's second concern was an encroachment agreement attached to the title of his property. The agreement protects the Village from liability regarding a garage on his property that encroaches onto Village property by approximately 8 ½ feet. A survey of the property in 2004 revealed that an error was made on the original Plan of Survey when the land was first subdivided in 1947. The issue was reported to the Alberta Land Surveyors Association and is waiting for resolution from them.

**Res. 048-15** Deputy Mayor Barry moved that Administration contact the Alberta Land Surveyors Association again inquiring as

to their schedule and intention regarding the error identified on Plan \_\_\_\_\_.

CARRIED

### **3. MINUTES:**

- a. Regular Meeting, May 12, 2015

#### **Res. 049-15**

Moved by Deputy Mayor Frank Barry that the minutes from the May 12, 2015 Regular Council meeting be accepted as presented.

### **4. BUSINESS ARISING:**

- a. Earla reported that to date the position of Camp Ground Operator still has not been filled.

### **5. REPORTS:**

#### **ADMINISTRATION REPORT**

##### **Presented by Loni Leslie, CAO**

- Taxes - The 2015 taxes were mailed on May 29<sup>th</sup>. We are slowly collecting the arrears, but still making good headway.
- MPC public open house for the Inter-municipal Development Plan.
- Municipal Affairs Workshop, Conflict Resolution, Planning, MGA changes to date and future anticipated changes from Bill 20 (i.e. Code of Conduct Bylaw, Budgets-3year Operating and 5 year Capital). The staff of Municipal Affairs knows as much as we do about what will be happening in the future with the new NDP government.
- MGA changes March 30, 2015. At this time only two amendments have been anables – Off-site Levies and City Charters.
- University of Saskatchewan, Centre for the Study of Co-operatives meeting in Smoky Lake introduced the concept of using the co-operative format for other community needs.
- Bonnie Lake - We still have not been able to find an independent contractor to operate the campground. Kevin is

doing the maintenance and firewood and the bookings are done at the office.

- Trail maintenance. COPS is still maintaining the washrooms, the mowing is done by Kevin and part time staff.
- Although we have had a new government in place for over a month now, we still have had no communication from them. The new Minister of Municipal Affairs is Deron Bilous. He is representing Edmonton-Beverly-Clairview for his second term. His background is Education. He was the NDP Municipal Affairs critic in the past term.
- The proposal to decentralize Alberta Health Services has been scrapped, with the priority given to bolstering front line services.
- There has been some discussion around the Seniors Benefit Act, Section 6 (Payment) which refers to eligibility. There is no indication of what was decided.
- We have been asked to sell some old chain link fencing that we have. A request for decision is in the meeting package
- The roof of the Outreach School building at the park requires either a major repair or replacement. A request for decision is in the meeting package.
- Axia SuperNet has requested access to public property to directionally drill fibre-optic cable from the school west to 52<sup>nd</sup> street and south to the highway. We are working out the details.
- Alberta Environment has order the old water well to be decommissioned.
- The Safety Codes Council has sent a letter to us (in correspondence) regarding “Low-Hazard” Fireworks. Potentially, it is either a paper nightmare for everyone, costly and difficult for the sellers of the products.
- We would like to express very special appreciation to the Vilna Fire Department who donated \$500.00 dollars for the purchase of flowers for our street planters, as well as volunteers and use of the water tank for watering the flowers.

## **PUBLIC WORKS REPORT,**

**Presented by Keven Smith**

- The fair weather has allowed us to stay on top of the grass mowing;
- There are some street that will require repairs before they become major projects, the base is in need of attention;
- We have asked the County for a price to provide calcium chloride surface on 52<sup>nd</sup> street;
- We have picked up some pot-hole repair material that will be used to patch the winter street damage;
- The backhoe needs maintenance and repairs, getting estimates;
- I'm looking into getting remote readers for the water services;
- The old Village Office at Mushroom Park, currently being used by Aspenview School Board, is in need of roof repairs as well as furnace repairs.
- The garbage truck is scheduled with the County for a CVIP certification;
- The maintenance of the campground is under control.

**MAYOR ROMANKO'S REPORT****Highway 28/63 Water Commission – June 3, 2015**

- The County of Smoky Lake Finance Manager has been appointed as the Water Commission Finance Manager;
- An RFP is being developed for a 3 year accounting service agreement;
- Service personnel are upgrading their training;
- To date there has been no more communication from St. Paul County regarding an extension of the water line from Spedden to Ashmont.

- 

**Smoky Lake Foundation, June 4, 2015**

- The Board has received 3 quotes for an emergency generator for Vilna Lodge, a decision is pending'
- A comparison was made between the cost of power from ATCO and from 8760 Energy. The decision was made to enter into a 5 year contract with 8760 Energy;
- The proposal to replace Bar-V-Nook Lodge is currently on hold until the government policies pertaining to Design-Built structures can be reviewed;
- The Lodge manager is on long term leave, Willingdon Lodge is providing part time administration;

- Vilna's manager will be on sick leave with a temporary manager in place;
- The Board is currently advertising for a new Maintenance Manager;
- The CUPE contract has been approved;
- Currently there is a grievance being reviewed by the Union;
- The last rain storm has resulted in a run-off flood in a house adjacent to the new Long Term Care Facility, the Contractor is review responsibility with the property owner;
- A new lease agreement has been approved for future residents.

## **DEPUTY MAYOR BARRY'S REPORT**

### **RCDC – June 1, 2015**

- Shaun Green, EDO gave the Board a summary of the businesses he has visited and the contacts he made in the past month;
- An Economic Development course for Elected Officials is being planned for September;
- Wayne Taylor from the Smoky Lake Chamber of Commerce reported on the Chamber and Kalyna Country activities;
- The Smoky Lake Chamber of Commerce is planning a meeting with the new MLA, Colin Piquette;
- Portage College made a presentation on their Food Services Program in St. Paul
- RCDC will be advertising the region in the Go East magazine and the Riders West magazine.
- The Board agreed to leave funding in the budget for administrative support, if the position becomes necessary.

## **COUNCILLOR KLASSEN'S REPORTS**

### **Vilna Agricultural Society – June 11, 2015**

While discussing the Treasurers' Report a couple discussions arose. One was concerning the possibility of renting the kitchen separately from the hall, which would allow those renting the facilities the option to choose their caterer. No motion was made on this subject.

A second discussion revolved around the roof repairs and the lack of funds needed.

A motion was made to award the contract to XL for the repair of the arena roof with the provision that we need to wait until we receive grant monies. With a good possibility that these grant funds may not arrive until early next year, XL will be consulted on a temporary patch to last the winter so the arena could remain operational.

No report on Cowboy Fest.

Boomtown Days report informed us that the committee will be starting up on their sponsorship drive. So far a total of 40 tables are booked for vendors. The band has been booked for the dance which will also feature a mechanical bull.

Next meeting July 13, 2015

### **MuniCorr June 15, 2015**

The first invoice for the trestle repairs came in at \$280,000 and a motion to pay was passed. A small fire had broken out near the west end of Beaver River Trestle. It was quickly put out with no damage to the structure. It appears as though sparks from a welder may have been the culprit.

Another motion was passed to allow Bonnyville Welding the crossing agreement they requested last meeting. After a site consultation with a few directors, it was deemed to be within reason.

Numerous trestles throughout the trail are in need of repairs and/or maintenance. Marianne will be making a list of the sites and repairs needed and sending this info to the three regional municipalities to see if they are willing to make the repairs on a cost recovery basis.

The civil suit continues with the defendants being served by alternate means. Ads will be appearing in various papers and one was served through his father.

Spedden/Ashmont water line is on hold due to government funding.

A motion was passed to make a change from having an audited financial statement prepared to now having a notice to reader. This will save approximately \$2,000.

A motion was passed to renew our term deposit into a 2 year redeemable. This was the best option for interest rates and leaves the monies attainable for paying the trestle repair bills.

There was a reported incident by Heinsberg where a cyclist was chased by a bull while riding on the trail. The trail runs through this field and there is no fencing on either side. The owner does have a license of occupation. It was decided to contact the owner to make sure he is aware of the incident and look into signs to warn future riders of the possible danger.

A motion was passed unanimously in support of Muni-Corr on behalf of all the municipalities in the preparation of grant materials for the Canada 150 Community Infrastructure Program.

A golf tournament for all participation councils is planned for August 10 at Cold Lake Golf & Winter Club. The cost per player is \$60 and includes golfing, cart rental and a steak dinner to follow. The first tee-time is set for 10:00 am. The regular but much briefer Muni-Corr meeting will be held before the tournament at 9:00 am.

Next meeting July 20, 2015

**Res 051-15** Moved by Deputy Mayor Barry that the reports be accepted for information.

CARRIED

**Res 051-15** Moved by Mayor Romanko that Choice Solutions be informed that the infrastructure under 52<sup>nd</sup> Avenue is too fragile to allow any unnecessary disturbance and therefore permission will not be granted for them to install fibre-optic cable to the school along this route.

CARRIED

## **6. NEW BUSINESS**

### **a) Garbage Truck Motor**

In 2014 a motor was required for the garbage truck. After several cost estimates it was determined that the job could be done by Kevin who was able to purchase a motor and install it for \$5,000.00. Although the decision to have the work done by Kevin was discussed with Council, it was not put to a formal resolution. This omission was noted at the time of the annual audit. It was recommended that Council be asked to belatedly pass a resolution acknowledging the purchase of the motor and the installation

**Res 052-15** Moved by Councillor Klassen that Council approved the supply and installation of a motor in the garbage truck by Kevin Smith, in

the amount of \$5,000.00 plus gst, paid to Smith For Hire on July 8<sup>th</sup>, 2014.

CARRIED

### **b) Roof Repair, Aspenview Off Campus School**

The Vilna School Outreach program is operated out of the old Village Office located at Mushroom Park. The agreement with the schoolboard does not include any lease payments other than the cost of utilities. The furnace motor needs to be replaced and the roof is leaking. Two quotes have been received for the roof repairs. One for a replacement with a heat sealed membrane and the second with polyurethane foam. Both have a 10 year warranty. The concern with both of these roofs is the potential for damage from being walked on. Council asked that the cost of replacing the roof with a pitched roof be investigated.

#### **Res. 053-15**

Moved by Deputy Mayor Barry that Administration make inquiries about the cost of completely replacing the roof on the "Outreach" School with engineered rafters and shingles.

CARRIED

### **c) Mushroom Park Playground Equipment**

The playground equipment at Mushroom Park is in serious need of repair or replacement. The cost of replacement is estimated to be a minimum of \$25,000.00. The school has just installed a new playground in the Village. It was suggested that two playgrounds are not necessary.

#### **Res. 054-15**

Moved by Deputy Mayor Barry that the playground equipment at Mushroom Park be removed.

CARRIED

### **d) Chain Link Fencing**

Public Works has been able to accumulate chain link fencing material to be used in emergent situations where a temporary or even a permanent fence is required to protect municipal infrastructure. A request was made by Aimee Stormes to purchase the material for \$400.00.

#### **Res. 055-15**

Moved by Mayor Romanko that the chain link fencing materials be retained for municipal purposes and the request to purchase



the chain link fencing material be refused.

CARRIED

**8. FINANCIAL REPORT:**

**a) Expenditures**

**Res. 063-15**

Moved by Mayor Romanko that the expenditures to May 31, 2015 totaling \$55,027.84 through payment of cheques #12473 – 12490 in the amount of \$42,598.60 and direct deposits and payroll to May 31, 2015 in the amount of \$12,429.24 be accepted for information.

CARRIED

**9. CORRESPONDENCE:**

- a. County Regional DEM – Notice of Meeting June 23
- b. Regional Water Customer Group, re: Dry Weather Notice
- c. Alberta Hub, re: Agenda for June 25, 2015 meeting
- d. Alberta Seniors, re: Elimination of Grants In Lieu of Taxes
- e. Office of Deputy Minister, Seniors, re: Levels of service
- f. Safety Codes Council, re: Fireworks
- g. Alberta Emergency Management, re: Resource Inquiry

**Res. 064-15**

Moved by Councillor Klassen that the correspondence be accepted for information.

CARRIED

**10. "IN CAMERA"**

**11. NEXT MEETING:**

- a) Joint Municipalities – Monday, June 29, 2015 in Smoky Lake
- b) Regular Council – Tuesday, July 14, 2015
- c) No meeting in August unless required.

**12. ADJOURNMENT:**

**Res. 065-15**

Mayor Romanko adjourned the meeting at 10:25 p.m.

CARRIED

---

Donald Romanko,  
Mayor

Loni Leslie, CAO