

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA  
IN THE PROVINCE OF ALBERTA, HELD ON MONDAY JANUARY 15, 2018  
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE AT 7:00 PM**

**PRESENT:** Mayor Leo Chapdelaine (arrived at 7:17 p.m.)  
Deputy Mayor Roy Dyck  
Councillor Donald Romanko  
Loni Leslie, Chief Administrative Officer

**ABSENT:** Earla Wagar, Administration Clerk

**GALLERY:**

**ORDER:** In the absence of Mayor Chapdelaine, Deputy Mayor Dyck called the meeting to order at 7:07 p.m.

**1. AGENDA**

**RES: 001-18** Councillor Romanko moved the acceptance of the Agenda with the addition of Item 6.b. Appointment of Library Board Member.

CARRIED

<p><b>1. AGENDA</b> Additions/Changes</p> <p><b>2. DELEGATION</b></p> <p><b>3. MINUTES</b> a. Regular Council Meeting – December 18, 2017</p> <p><b>4. BUSINESS ARISING FROM MINUTES</b></p> <p><b>5. REPORTS</b> a. Administration: Loni Leslie b. Council Reports</p> <p><b>6. BUSINESS:</b> a. ACP Grant – Intermunicipal Collaboration Frameworks b. Appointment of Library Board Member</p> <p><b>7. BYLAWS AND POLICIES</b> a.</p> <p><b>8. FINANCIAL REPORT</b> a. <b>Accounts paid to, December 31, 2017</b> <span style="float: right;"><b>\$52,179.44</b></span> i. December 15, December 31, Cheques 13168-13176 \$13,635.41 ii. January 1 – January 10, 2018 Cheques 13177-13183 \$ 9,720.75 iii. EFT Dec, 31 (2017108-2017110) \$ 8,117.65 iv. EFT . Jan 1 – Jan 10, 2018 (2018001-2018005) \$ 653.65 v. EFT Payroll – December 31, 2017 \$20,051.98</p> <p><b>9. CORRESPONDENCE</b></p> <p><b>10. NEXT MEETING</b></p> <p><b>11. "IN CAMERA"</b></p> <p><b>12. ADJOURNMENT</b></p>
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**3. MINUTES**

**a) Regular Council Meeting, December 18, 2017**

**RES: 002-18** Moved by Councillor Romanko that the minutes of the Regular Council Meeting of December 18, 2017 be accepted as presented.

CARRIED

*Mayor Chapdelaine arrived at 7:17 p.m. and assumed the Chair*

**4. BUSINESS ARISING FROM MINUTES:**

**5. REPORTS:**

**ADMINISTRATION REPORT**

	<b>CURRENT (2018)</b>	\$0.00
	Anticipated Interest Jan 1, 2018	\$11,015.98
	<b>ARREARS (reduced by \$4,280.80)</b>	\$120,259.60
	<b>Interest owed on all Outstanding Taxes(reduced by \$301.77)</b>	\$42,767.00
	<b><u>TOTAL TAXES OWING (reduced by \$)</u></b>	<u>\$174,042.58</u>
	Less Village property (Tax Recovery)	(\$56,752.32)
	Less Taxes to be Paid Monthly by Dec 31, 2017 (EFT)	(\$0.00)
	<b><u>Adjusted Total Taxes Owning(increased by \$7975.97)</u></b>	<b><u>\$117,290.26</u></b>
Total Utilities Trans to Tax (Anticipated Dec 31 \$4,364.98 not included above)		\$4,364.98
	Interest on Transferred Utilities	<u>436.50</u>
	<b>POTENTIAL TAX BALANCE AFTER UTILITY TRANSFER &amp; INTEREST</b>	<b>\$122,091.74</b>
Other Municipal Services unpaid transferred to Taxes in 2018 (Incl. in above totals)		\$0.00

**The Administration report was presented to Council including:**

- The November/December Billing was mailed Jan 10<sup>th</sup>, 2018
- Administration ordered door hanger cards for Public Works to use if there is no response their door knocks to obtain the water meter reading
- The Tax Auction sale still has 4 (2 sold together) properties to be sold on Wednesday January 17, 2018.
- The Fire Department has responded to 3 calls in the Village the last 7 days. This is very high, as there are usually less than 10 in the Village within a year.
- A water main break occurred December 29, 2017 and the repair completed January 1, 2018.
- The public works position has been filled and the team is working well together.
- The public works emergency/after-hours cell phone has arrived and is in use by the staff.
- The next administrator's meeting is January 24, 2018
- There are many Year-end procedures to be completed prior to the auditor's next visit
- Year-end invoicing to the Library, County and School will be sent out shortly.
- We are awaiting the pumps, control panel, wet well heating unit and the generator for the lift station project to move ahead.
- The Joint Municipalities Meeting will be held in the meeting room at the Cultural Center.
- The bottle depot will be closed one month between January 20<sup>th</sup> and February 20<sup>th</sup>, 2018.
- We have already received the first booking for (5 sites) at Bonnie Lake Campground for the May long weekend

**MAYOR CHAPDELAINES REPORTS*****Evergreen Waste Management: December 21, 2017***

- Month of November total income of \$84,628.52
  - 311 total loads processed
  - Collected 1,002.94 Tonne
  - 167.93 tonnes to transfer station
  - 835.01 tonnes to cells
- Extended existing loan from 4 years at 2.5% to 7 years this will reduce monthly payments.
- November 27, 2017 Evergreen had a shop fire on their twine recycling machine. There was shop damage from smoke and water, now being repaired. Total expenses will be forthcoming.
- Evergreen is to accept tonnage from the demolition of the Ashmont school.
- Next meeting scheduled for January 26, 2018.

***Doctor Recruitment and Retention Meeting:***

- Organizational meeting was held.
  - Chairman – Craig Lukinuk County of Smoky Lake
  - Vice Chairman – Hank Holowaychuk Town of Smoky Lake
  - Board Members:
  - Leo Chapdelaine Village of Vilna

Casey Caron Village of Waskatenau  
 Joan Prusak Town of Smoky Lake  
 Adam Kozakiewicz Town of Smoky Lake  
 Pat Palechuk Town of Smoky Lake

- Looking at joining forces with Bonnyville and St. Paul for Doctor Recruitment and Retention as a whole, to allow for less costs for advertising and to have a larger voice with Alberta Health and to meet all our needs.
- Next meeting will finalize.
- Christmas gift baskets were purchased and distributed to Doctors and Dentists in Smoky Lake. Also two bereavement baskets were purchased for Doctors on the loss of their father just before Christmas.
- Next meeting February 27, 2018 1:00 PM Smoky Lake.

#### ***Vilna Ag Society: January 8, 2018***

- Held their organizational Meeting:
    - Properties and Arena Reports:
    - Curling started January 07, 2018; Arena ice flooded should be ready for skating around January 15 2018. Curling rink roof in need of repairs.
  - Kitchen Report:
    - Kitchen turned in a cheque in the amount of \$20,000. Job well done.
  - Special Events:
    - Fireman's Ball February 10, 2018
    - Community Supper February 17, 2018
    - Boomtown Days August 17, 18, 2018
    - Christmas Craft Fair November 10, 2018
    - Looking into hosting a Sportsmen Show in conjunction with Craft Fair.
- Next meeting scheduled for February 12, 2018 7:30 PM

#### **DEPUTY MAYOR DYCK'S REPORTS**

##### ***MUNI-CORR December 28, 2017 (represented by Mayor Chapdelaine)***

- The Trestle Fire Lawsuit is coming to conclusion. The parties have been given 60 days to resolve with an offer; otherwise it will proceed through the courts.

##### ***Citizens on Patrol***

- The RCMP Regimental Ball will be held in Vilna on May 5, 2018.

#### **COUNCILLOR ROMANKO'S REPORTS**

**None**

- RES: 003-18** Moved by Councillor Romanko that the reports be accepted for information. CARRIED
- RES: 004-18** Moved by Deputy Mayor Dyck that until a new caretaker can be hired, that the trail washrooms shall be closed. CARRIED

#### **BUSINESS:**

##### **a) Regional ACP Grant - Intermunicipal Collaboration Framework**

All municipalities must adopt ICF's with each municipality they share a common border with as required by the MGA (Bill 21 - This section comes into force April 2018 and must be completed by April 1, 2020).

The Village of Waskatenau prepared the regional grant application for the Alberta Community Partnership Grant - *Project title: Smoky Lake Region Intermunicipal Collaboration Framework Project.*

The Project Cost Estimate is \$75,000.00 provided by Jane Dauphinee at Municipal Planning Services.

As this is a joint venture, each participating municipality must make a motion to support the application by February 2, 2018.

- RES: 005-18** Moved by Mayor Chapdelaine that the Village of Vilna participate in the Alberta Community Partnerships Grant application for \$75,000.00 submitted by the Village of Waskatenau as managing partner for the partner municipalities of Smoky Lake County, Town of Smoky Lake and the Villages of Vilna and Waskatenau for the

Project Name: Smoky Lake Region Intermunicipal Collaboration Framework Project and further that the Village of Vilna agrees to abide by the terms of a Conditional Grant Agreement governing the purpose and use of the grant funds.

CARRIED

### b) Library Board Appointment

**RES: 006-18**

Moved by Councillor Romanko that upon the recommendation of the Board, that Council accept the application of Marion Vinette and appoint her to the Village of Vilna Municipal Library Board.

CARRIED

## 8. BYLAWS AND POLICIES

### a) None

## 9. FINANCIAL REPORT

### a) Accounts Paid to December 31, 2017 \$52,179.44

i.	December 15, December 31, Cheques 13168-13176	\$13,635.41
ii.	January 1 – January 10, 2018 Cheques 13177-13183	\$ 9,720.75
iii.	EFT Dec, 31 (2017108-2017110)	\$8,117.65
iv.	EFT Jan 1 – Jan 10, 2018 (2018001-2018005)	\$ 653.65
v.	EFT Payroll – December 31, 2017	\$20,051.98

**RES:007-18**

Moved by Deputy Mayor Dyck that the Financial Report indicating expenditures of \$52,179.44 be accepted for information.

CARRIED

## 10. CORRESPONDENCE

- a. Sandra Jansen, Minister of Infrastructure, re: Investing in Canada Infrastructure Plan
- b. Alberta Seniors Housing, re: Property Tax Deferral Program
- c. AUMA, re: 2018 Insurance confirmation
- d. Town of St. Paul, re: Volunteer and Board Leadership Event
- e. Alberta Municipal Affairs, re: MGA amendments regarding Industrial Assessments
- f. ATCO Electric, re: Pole Replacements in 2018
- g. Telus, re: Emergency Operation Centre assistance
- h. Alberta Government, re: Bioenergy Producer Program – FACT SHEET
- i. ATB, re: Weekly Economic Briefing
- j. Edmonton Journal, re: Alberta Oil Price predictions

**RES.008-18**

Moved by Deputy Mayor Dyck that the correspondence identified in the agenda be accepted for information.

CARRIED

## 11. NEXT MEETINGS

- a) Council – January 15, 2018 – 7:00 p.m. – NOTE February 19, 2018 is a holiday
- b) Joint Municipalities – Vilna, January 29, 2018 – 6:00 p.m. – Cultural Centre
- c) Regional Fire/Rescue – March 9<sup>th</sup>, 2018 1pm
- d) Tax Recovery Sale – January 17, 2018 11:00 a.m.
- e) Evergreen Regional Waste Management – \_\_\_\_\_ – St. Paul County CC 10:00 a.m.
- f) RCDC – February 5, 2018 – 9:30 a.m.
- g) Smoky Lake Foundation – January 24, 2018
- h) Highway 28/63 Regional Water Services Commission – January 19, 2018 10:00 a.m.
- i) Muni-Corr -- February 12, 2018 – 10:00 a.m. St. Paul County Board Room
- j) Alberta HUB – at call of chair
- k) Vilna Ag Society – February 12, 2018 7:30pm
- l) NLLS – March 3, 2018 – 10am
- m) Effective Emergency Management – Thorhild - February 20, 2018
- n) Doctor Recruitment and Retention – February 27, 2018 Town of Smoky Lake (Gene Sobolewski)

**RES. 009-18**

Moved by Councillor Romanko that the meeting schedule be accepted for information.

CARRIED

**12. ADJOURNMENT**

**RES. 010-18** Moved by Mayor Chapdelaine that the meeting adjourned at 8:15 p.m.

CARRIED

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Leo Chapdelaine, Mayor

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Loni Leslie, CAO