

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
 IN THE PROVINCE OF ALBERTA, HELD ON MONDAY DECEMBER 19, 2016
 IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE AT 1:00 P.M.

PRESENT: Mayor Donald Romanko
 Deputy Mayor Frank Barry
 Loni Leslie, Chief Administrative Officer
 Earla Wagar, Administrative Clerk

ABSENT: Councillor Roy Dyck
GALLERY:

ORDER: Mayor Romanko called the meeting to order at 1:02 P.M.

1. AGENDA

ADDITIONS/CHANGES

2. DELEGATION

3. MINUTES

REGULAR COUNCIL MEETING – NOVEMBER 21, 2016

4. BUSINESS ARISING FROM MINUTES

5. REPORTS

ADMINISTRATION: LONI LESLIE

PUBLIC WORKS: KEVIN SMITH

COUN

6. BUSINESS:

- a) Vilna Fire Department – 1967 Fire Truck
- b) Vilna School Maintenance – Snow Removal
- c) Budget
- d) Letter of Support – Vegreville Immigration Case Processing Centre

7. BYLAWS AND POLICIES

- a) Bylaw #524-16 Regional Emergency Management
- b) Bylaw #525-16 Inter-municipal Development Plan

8. FINANCIAL REPORT

- a) Accounts paid to December 15, 2016 - \$90,748.86
 Cheques 12919 – 12949 - \$39,551.63
 EFT payments November 1, 2016 to December 15, 2016 – \$51,197.23 incl. Payroll

9. CORRESPONDENCE

10. NEXT MEETING

11. "IN CAMERA"

12. ADJOURNMENT

Res. 123-16 Deputy Mayor Barry moved the agenda be accepted with the Addition of item 6.e. Safety Codes Agreement.

CARRIED

3. MINUTES November 21, 2016

Res. 124-16 Moved by Deputy Mayor Barry that the minutes from November 21, 2016 Regular Council Meeting be adopted as presented.

CARRIED

4. BUSINESS ARISING:

5. REPORTS:

ADMINISTRATION REPORT & PUBLIC WORKS REPORT

TAXES OWING AS AT December 19/16

2016 Taxes Owing (down \$7,633.11)	\$52,793.81
Prior Years Taxes Owing (down \$944.37)	\$81,263.45
Interest Owing (down \$720.72)	\$43,914.26
<i>TOTAL TAXES OWING</i>	\$177,971.52
Less Village property (Tax Recovery)	(\$56,752.32)
Less Monthly withdrawal EFT's 2016 (Pd by Dec 31/16)	
Less adjustment to account of sold Tax Sale Property	(13,634.41)
<i>Adjusted Total Taxes Owing</i>	\$107,584.78
<i>REDUCTION FROM NOVEMBER 2016</i>	<i>27,310.27</i>
Total Utilities Trans to Tax 2016	\$9,041.05
Other Municipal Services unpaid transferred to Taxes in 2016 (Both incl. in above totals)	\$4,307.70

- The engineers will be coming to the office to meet with us on December 21st to get moving on the completion of the lift station upgrades.
- The heaters in the water plant were affected by the loss of phase power outage on December 8/9, 2016. The plant was heated with a propane radiant heater over the weekend and both units have been replaced. The water plant heaters are capital expenditures and will be included in the MSI applications with the public works shop heater replacements.

The lift station heater was also affected, but the heater requires special ordering and this has been done for emergency replacement. Heat in the lower portions of the lift station is not as vital as in the water plant. The upper portion is being heated by electric heaters until the replacement. The lift station heater will be part of the upgrade through the Transportation Grant. The installer will be working with our engineers to ensure that it meets their requirements tied in with the upgrade.

- On December 1, 2016 we had a water main break at 52 Avenue and 50 Street. The repair was completed including fill and road re-shaping by 8pm December 2, 2016.
- The water tie-in for the lodge sprinklers and hydrant did not go well. The excavation company first tied in to the wrong line, then were unable to locate the correct one. They are still not tied in.
- We received \$1,382.50 from the Summer Temporary Employment Program grant.
- The accountants are scheduled to complete the financial audit February 8th and 9th, 2017.
- The next Utility billings will be prepared during the second week of January 2017.
- There was a fire December 13th, 2016 affecting a resident of the Village. Fortunately she is safe and unharmed. She is not able to live in the home until it is repaired. The adjuster has been to the property and it has been secured for now. All of the utilities were discontinued to the property on the date of the fire and the water meter was removed that evening to prevent it from freezing.
- The Village has agreed to be the managing partner for the Evergreen Regional Waste Management Services Commission for an Alberta Community Partnership Grant application for a leachate management feasibility study (phase 2) and preliminary Engineering Design.
- Smoky Lake County is pursuing an Alberta Community Partnership Grant for GIS management for the region.
- I attended the Alberta HUB broadband information and engagement session in Smoky Lake on December 2nd. There is legitimate concern that a lack of internet speed is hindering the ability of rural communities to grow and prosper because of the need for higher speeds by industry. Because of the integral part that internet plays in the day to day life of everyone, it is being looked at as being given the status of utility. The federal government has just announced some major funding towards the improvement. A case

of the Town of Olds who built their own internet utility far ahead of their time and is now seeing great success was presented, also.

MAYOR ROMANKO'S REPORTS

HUB Meeting, November 24, St. Paul

- 74% of funds spoken for on different projects, finances are in good shape. A list of the different projects were given.
- Discussion of closing Immigration offices in Vegreville, asked to send letters of support for keeping it open.
- Bob reported on different projects including the Digital Symposium in Lac La Biche, apparently the CRTC is going to make Broad Band a utility.
 - Map shown of SuperNet and its many parts.

Agriculture

- Randy Ries talked about the Carbon Tax, How to Beat the Carbon Tax - Companies are looking to reduce energy through efficiencies.
- Community Futures in Lac La Biche talked about Hemp project for region.
 - Interesting information about the growing of Hemp and the many different uses by several speakers
- Support to be given for the Indigenous Pipeline Monitoring project to be offered by local colleges. Provide boots on the ground by Indigenous people.

Foundation Meeting Special Budget Meeting, November 30

- Approved Budget for 2017 with no increase for communities, did have increase in rent of 1.5%.

Doctor Recruitment Meeting, December 6, Smoky Lake

- Discussion of Budget for 2017, total is \$24,000 with our share being 5% or \$1,440.
- Getting together with Bonnyville to discuss accessing doctors in region to increase access so costs can be reduced and better access to doctors on call.
- Christmas baskets to Doctors increased to \$200.

Foundation Meeting, December 7, Smoky Lake

Organizational Meeting all positions as before.

- **Regular Meeting**
Budget approved including rent increase of 1.5%, getting closer to what others are charging for rent.
- **Vilna Renovations:**
Window replacement on hold. Problems with people installing piping for sprinkler system, not showing up in time promised, poor installations etc.
Interim Audit and Compliance review went very well, waiting for actual report, most problems were with home care (AHS).
- **Self-Contained and Inac Housing**
Waskatenau 13/16
Smoky Lake 19/24
Vilna 8/8
BVN 41/41
Vilna 36/40
Long service awards to be given on Dec. 22 at 3:00 p.m. in Vilna.
Will begin to look at policies and procedures next meeting.

28/63 Water Commission Meeting, December 15, Smoky Lake

- Manager gave written report summary regarding priorities:
 - Whitefish agreement
 - Mallaig hook up
 - Lateral tie-ins
 - MOU for members

- Emergency Plan
- Operations Manager:
 - Crossing agreements
 - County of Thorhild service man's lap top stolen from truck. Thorhild is to be charged for new lap top.
- Whitefish meeting
- Service Connection Policy received - action deferred to next meeting.
- Whitefish letter being processed.
- New MOU with Thorhild County and Smoky Lake Counties passed. Will need new MOUs with all members in New Year.
- Budget passed with same price for administration.
- Deferred action on receipt of money from St, Paul connection fee until further information received.
- Engineer reported on meeting with Whitefish, to let them know of obligations.
- Upgrades for Mallaig line approved with no cost to commission.

DEPUTY MAYOR BARRY REPORTS

RCDC Dec. 12/16

- Organizational Meeting elections: Chair Cary S. , Vice-Chair Dan K.
- Smoky Lake FCSS has submitted an application re the Medically at Risk drivers
- Shaun's report
 - Following up on several business startup leads - Continuing his business visits
 - Dog Sled event planned for Dec postponed until Feb
 - Has attended several meetings regarding the CARES grant application
 - Working on twinning with the Ukraine (Bukovina)
 - Looking into a shop Local Campaign
 - Looking into creating a local Business Directory
 - Voted to spend up to 5K for totes as promotional material
- Recommend municipalities send letters of support to Vegreville, RCDC will send one as well
- Terms of Reference approved to be sent to municipalities for approval
- Added promote Business Awareness to Ops as part of Strategic Plan

Evergreen Waste Commission Dec 7/16

- Candidate offered position as Site Manager declined - appointed Acting Manager Paul P. as Manager.
- Did not get the grant applied for with Saddle Lake.
- Freon course - 13 people attended, turns out more equipment is needed to extract freon - over what has already been spent.
- Issue of late trucks - supposed to call if going to be late. One turned away because equipment had been cleaned up and put away, staff ready to lock gate
- Leachate up this year due to rain.
- Business Plan finished and available for public - can be put on website.
- Report on leachate - column of sand worked well. Talked about other alternatives, need to reduce toluene - second largest expenditure
- Suggest apply for grant but need a Managing Partner to apply for ACP grant.
- Contract with 7 Lakes disposal ends Dec31, Paul to look into it

Emergency Services

- A number of meetings have been held to start working on creating a team.
- Number of training sessions planned for Jan. Feb. and early March scheduled.
- Public information meeting scheduled for Feb.22/17

COUNCILLOR DYCK REPORTS

No reports.

Res 125-16 Moved by Mayor Romanko that the reports be accepted for information.

CARRIED

6. NEW BUSINESS**a) Vilna Fire Department - 1967 Fire Truck**

The Vilna & District Volunteer Firefighters Association is requesting that the 1967 International fire truck be parked at the Vilna transfer station in order that space be freed up for working fire vehicles.

The truck is owned by the Village and is carried on Village insurance coverage.

The recommendation from the Firefighters Association is to sell the truck. They ask that they be permitted to pursue appropriate avenues in this regard.

Council's approval is required.

RES: 126-16 Moved by Mayor Romanko that Council permit the Vilna & District Volunteer Firefighters Association to pursue appropriate avenues in seeking out a purchaser for the 1967 International fire truck owned by the Village of Vilna and that once sold the acquired funds be turned over to the Village of Vilna.

CARRIED

b) Vilna School Maintenance – Snow Removal

During the school season this winter, the school may be without their custodian who clears snow on the school property. The school has asked that if there is snowfall during that time whether Village staff would be permitted to fulfill the duty. The areas that will require snow removal are the sidewalks at the front of the school and up to where students enter.

RES:127-16 Moved by Deputy Mayor Barry that Council approve the use of Village staff to clear snow on the school property in the instance where school staff are unable during absence.

CARRIED

c) 2017 Interim Budget

In order to operate, we need an approval of a budget for 2017. Without the year-end numbers, we do not have an accurate picture for 2016 in order to compile a 2017 budget accurately.

Historically, the Village approves the previous year budget for operating purposes until an accurate budget can be provided in April after receiving the audited financial report.

RES:128-16 Moved by Mayor Romanko that Council approve the Operating Amounts from the 2016 Budget as an interim 2017 Budget.

CARRIED

d) Letter of Support – Vegreville Immigration Processing Centre

In late October, the Federal government announced that it was closing the Vegreville Case Processing Centre in 2018, without any consultation with the municipality. The impact on the community is devastating. The centre employs 228 local people and affects many hundreds more including families and local business, schools and community etc.

The closure also undermines rural communities and on-going efforts towards growth and to attract business and residents to rural communities.

RES:129-16 Moved by Deputy Mayor Barry That Council approve the development of a letter to the Federal Minister responsible for Immigration, Refugees and Citizenship Canada reproaching the relocation of the Vegreville Immigration Case Processing Centre and the lack of consultation with the affected community.

CARRIED

e) Safety Codes Agreement

The Village of Vilna entered into a regional agreement signed August 4, 2009 to administer our Safety Codes and the contract has been with The Inspections

Group. The agreement allowed the option of extending the 5 year term (expired December 31, 2015) for one further year. The current agreement expires December 31, 2016 with the one year extension.

Smoky Lake County is the managing partner and has requested that all partners approve a month to month extension of this agreement under the current terms and conditions. A request for proposals will be prepared for a new 5 year contract by the County.

- RES. 130-16** Moved by Mayor Romanko that the Village of Vilna approve an extension, on a month to month basis, of the current terms and conditions of the Safety Codes Services Agreement signed on August 4, 2009 with the Inspections Group Inc. and jointly signed between: Smoky Lake County, the Town of Smoky Lake, the Village of Vilna and the Village of Waskatenau, subject to all partnering municipalities approving the extension period and Smoky Lake County, as managing partner, preparing a Request for Proposals for a Safety Codes Services Agency contract for a five year term.
- CARRIED

7. BYLAWS

a) Bylaw #524-16 Regional Emergency Management

- RES:131-16** Moved by Deputy Mayor Barry that 1st Reading be given to Bylaw #524-16, Regional Emergency Management Bylaw.
- CARRIED
- RES: 132-16** Moved by Mayor Romanko that 2nd Reading be given to Bylaw #524-16, Regional Emergency Management Bylaw.
- CARRIED
- RES: 133-16** Moved by Deputy Mayor Barry that unanimous consent be given for the 3rd Reading of Bylaw #524-16, Regional Emergency Management Bylaw.
- CARRIED
- RES: 134-16** Moved by Mayor Romanko that 3rd Reading be given to Bylaw #524-16, Regional Emergency Management Bylaw.
- CARRIED

b) Bylaw #525-16 Inter-municipal Development Plan

- RES:135-16** Moved by Deputy Mayor Barry that 1st Reading be given to Bylaw #525-16, Inter-municipal Development Plan.
- CARRIED

8. FINANCIAL REPORT

Accounts paid from November 1 – December 15, 2016-	\$90,748.86
Accounts paid by Cheques #12919 – 12949	\$ 39,551.63
EFT payments November 1 – December 15, 2016	\$ 51,197.23
<i>Note: EFT's include Accounts Payable and Payroll</i>	

- RES:136-16** Moved by Mayor Romanko that the Financial Report indicating expenditures of \$90,748.86 be accepted for information.
- CARRIED

9. CORRESPONDENCE

- a) MLA Hanson Invitation to Open House
- b) Rural Physician Action Plan, re: information
- c) Alberta Junior Girls Provincial Bowling Team, re: Thank you note

RES#137-16 Moved by Deputy Mayor Barry that the correspondence identified in the agenda be accepted for information.

CARRIED

10. NEXT MEETINGS

- a) Council – January 23, 2017
- b) Joint Municipalities - Vilna – February 6th, 2017 (Note date change)
- c) RCDC – February 15, 2017 – 10am
- d) Smoky Lake Foundation – January 18, 2017
- e) Highway 28/63 Regional Water Services Comm. –February 10, 2017
- f) Muni-Corr – January 16, 2017
- g) Alberta HUB
- h) Vilna Ag Society – AGM and Regular, January 9, 2017
- i) Evergreen Regional Waste Mgmt Services Comm.– February 9, 2017

RES. 138-16 Moved by Deputy Mayor Barry that the meeting schedule be accepted for information.

CARRIED

11. “IN CAMERA”

12. ADJOURNMENT

RES. 139-16 Moved by Mayor Romanko that the meeting adjourned at 2:50 p.m.

CARRIED

Donald Romanko, Mayor

Loni Leslie, CAO