

MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA
 IN THE PROVINCE OF ALBERTA, HELD ON MONDAY, APRIL 16, 2018
 IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE AT 7:00 PM

PRESENT: Mayor Leo Chapdelaine
 Deputy Mayor Roy Dyck
 Councillor Donald Romanko

Loni Leslie, Chief Administrative Officer
 Earla Wagar, Administration Clerk

ABSENT:
GALLERY:
ORDER:

Mayor Chapdelaine called the meeting to order at 1:10 p.m.

- 1. AGENDA**
- RES: 054-18** Mayor Chapdelaine adopted the Agenda as amended to include
- *May Council Meeting Schedule (6.c)*
 - *Aspenview School Renovations to Outreach School (6.d)*

CARRIED

| | | | | | | | | |
|---|---------------------|---------------------|--|--------------|---|-------------|-------------------------------|--------------|
| <p>1. AGENDA</p> <p>a. Additions/Changes</p> <p>2. DELEGATION</p> <p>3. MINUTES</p> <p>a. Regular Council Meeting , March 19, 2018</p> <p>b. Special Council Meeting, March 22, 2018</p> <p>c. Special Council Meeting, April 10, 2018</p> <p>4. BUSINESS ARISING FROM MINUTES</p> <p>5. REPORTS</p> <p>a. Administration: Loni Leslie</p> <p>b. Council Reports</p> <p>6. BUSINESS:</p> <p>a. Joint Municipalities Motion – JMM-117-18 – Regional Heritage Management Program</p> <p>b. Joint Municipalities Motion - JMM-123-18 – Lakeland Primary Care Satellite Office</p> <p>c. May 2018 Meeting Schedule</p> <p>d. Aspenview School renovations to Outreach School</p> <p>7. BYLAWS AND POLICIES</p> <p>a. DRAFT Traffic Bylaw #533-18 (For Review and Consideration)</p> <p>b. DRAFT – Utility Service Bylaw #534-18 (For Review and Consideration)</p> <p>8. FINANCIAL REPORT</p> <p>a. Accounts paid to April 12, 2018</p> <table style="margin-left: 40px;"> <tr> <td></td> <td align="right">\$142,838.54</td> </tr> <tr> <td>a. March 16 – April 12 Cheques 13229–13249</td> <td align="right">\$130,004.21</td> </tr> <tr> <td>b. EFT March 16 –April 12 (2018026-2018028)</td> <td align="right">\$ 1,147.55</td> </tr> <tr> <td>c. EFT Payroll March 31, 2018</td> <td align="right">\$ 11,686.78</td> </tr> </table> <p>9. CORRESPONDENCE</p> <p>10. NEXT MEETING</p> <p>11. "IN CAMERA"</p> <p>12. ADJOURNMENT</p> | | \$142,838.54 | a. March 16 – April 12 Cheques 13229–13249 | \$130,004.21 | b. EFT March 16 –April 12 (2018026-2018028) | \$ 1,147.55 | c. EFT Payroll March 31, 2018 | \$ 11,686.78 |
| | \$142,838.54 | | | | | | | |
| a. March 16 – April 12 Cheques 13229–13249 | \$130,004.21 | | | | | | | |
| b. EFT March 16 –April 12 (2018026-2018028) | \$ 1,147.55 | | | | | | | |
| c. EFT Payroll March 31, 2018 | \$ 11,686.78 | | | | | | | |

RES: 055-18 Moved by Deputy Mayor Dyck that the minutes of the Regular Council Meeting of March 19, 2018 be accepted as presented. CARRIED

RES: 056-18 Moved by Mayor Chapdelaine that the minutes of the Special Council Meeting of March 22, 2018 be accepted as presented. CARRIED

RES: 057-18 Moved by Councillor Romanko that the minutes of the Special Council Meeting of April 10, 2018 be accepted as presented. CARRIED

4. BUSINESS ARISING FROM MINUTES:

The water services to the Pharmacy and the Pool Hall were successfully thawed, however the line to the Liquor Store was not thawed. The Liquor Store indicated that they need potable water to operate their ice making machine. Mayor Chapdelaine indicated that he would talk to the owners to determine the action required.

5. REPORTS:
ADMINISTRATION REPORT

| | | |
|-------|--|---------------------------|
| | CURRENT (2018) | \$0.00 |
| | Anticipated Interest Jan 1, 2018 | \$9,883.27 |
| | ARREARS (reduced by \$505.00) | \$103,738.18 |
| | EFT (monthly payments) CREDIT | -\$14,279.74 |
| | Interest owed on all Outstanding Taxes(reduced by \$41.52) | \$48,554.12 |
| | <u>TOTAL TAXES OWING (reduced by \$5,273.43)</u> | <u>\$138,042.56</u> |
| | Less Village property (Tax Recovery) | (\$78,651.93) |
| | Less Taxes to be Paid Monthly by Dec 31, 2017 (EFT) | (\$0.00) |
| <hr/> | | |
| | <u>Adjusted Total Taxes Owing(increased by \$27,173.04)</u> | <u>\$76,433.17</u> |
| | Total Utilities Trans to Tax (Anticipated Dec 31 /17 included above) | \$2,109.15 |
| | Other Municipal Services unpaid transferred to Taxes in 2018 (Incl. in above totals) | \$0.00 |

The Administration report was presented to Council including:

- February 28, 2018 Utility Billings were mailed March 8th, 2018. All scheduled cut-offs are delayed for payment or arrangements.
- Municipal Affairs has scheduled an Administration Training Session in Two Hills on June 28, 2018.
- RCDC will be hosting an Economic Development for Elected Official workshop on May 25, 2018 @9:30 a.m.
- Metis Crossing will be hosting a Ground Breaking Ceremony on May 14th, 2018 for their proposed project that will include a new venue for public and private events.
- RCDC will be meeting on May 7, 2018.
- We have not yet received the Library payment from the year-end billings.
- Lift Station - We are still waiting for the Contractor and Engineers to hold a start-up meeting, and hopefully construction should start shortly afterward.
- Smoky Lake County has indicated that they are looking at some amendments to the Joint Fire Services Agreement. To date they have not forwarded their concerns.
- April 10th we had a break at the hydrant valve on 49th Avenue. We had to shut off the water to the homes on 49th Ave, west of Main street.
- Pleased to report that there is water again at the Pharmacy and the Pool Hall.

MAYOR CHAPDELAINÉ'S REPORTS

No Report

DEPUTY MAYOR DYCK'S REPORTS

No Report

COUNCILLOR ROMANKO'S REPORTS

No report

RES: 058-18 Moved by Councillor Romanko that the reports be accepted for information. CARRIED

6. BUSINESS:

**a) Joint Municipalities motion JMM-117-18
Regional Heritage Management Program**

The purpose of the Smoky Lake Region Heritage Management Plan is to provide a useful and proactive framework to encourage and facilitate heritage conservation activities in the Smoky Lake Region. The Plan is to serve as a guide for future initiatives for the identification, stewardship and management of heritage resources within the Region.

AT the March 26, 2018 Joint Municipalities Meeting it was recommended that the Regional Heritage Management Program be incorporated through an Inter-Municipal Collaboration Framework to implement the work plan goals, objectives and the action list requirements indicated in the Smoky Lake Region Survey, Inventory and Heritage Management Plan.

RES: 059-18 Moved by Deputy Mayor Dyck that through an Intermunicipal Collaboration Framework (ICF) a Regional Heritage Management Program be incorporated to implement the work plan, goals, objectives and the action list requirements indicated in the Smoky Lake Regional Survey, Inventory and Heritage Management Plan. CARRIED

**b) Joint Municipalities Motion - JMM-123-18
Primary Care Satellite Office**

A Primary Care Network (PCN) can be comprised of one clinic with many physicians and support staff, or several physicians in several clinics across a region. Other health care professionals such as pharmacists, dietitians, exercise specialists, mental health professionals and others work closely with family doctors to enhance primary care services for patients. Each network has the flexibility to develop programs and to provide services in a way that works locally to meet the specific needs of patients. Priority services provided by this PCN include palliative care (care for the terminally ill).

- RES: 060-18** Moved by Councillor Don Romanko that the Village of Vilna approve regional collaboration with the Village of Waskatenau, Town of Smoky Lake and Smoky Lake County in pursuing a Lakeland Primary Care Network Satellite Office in the Town of Smoky Lake, and that this initiative not be a cost to either Village; and going forward, defer any further discussion on the subject to the next Doctor Recruitment and Retention Committee meeting. CARRIED

c) May, 2018 Meeting Schedule

- RES: 061-18** Moved by Mayor Chapdelaine that the May meeting shall be rescheduled to Tuesday, May 22, 2018. CARRIED

d) Aspenview School Renovation to Off Campus School

Aspenview School System has requested permission to make renovations to the Off Campus School to add a wheelchair ramp.

- RES: 062-18** Moved by Deputy Mayor Dyck that permission be given to the Aspenview School System to renovate and add a wheelchair ramp to the Outreach School located in Mushroom Park and belonging to the Village. CARRIED

7. BYLAWS AND POLICIES

a) Traffic Safety Bylaw #533-18

The proposed Traffic Safety Bylaw deferred to the next meeting of Council for consideration.

b) Water/Wastewater Bylaw #534-18

The proposed Water/Wastewater bylaw was deferred to the next Council meeting.

8. FINANCIAL REPORT

| | |
|---|---------------------|
| a) Accounts Paid to April 12, 2018 | \$142,838.54 |
| i. March 16 – April 12, 2018 Cheques 13229-13249 | \$130,004.21 |
| ii. EFT March 16 – April 12, 2018 (2018026-2018028) | \$ 1,147.55 |
| iii. EFT Payroll – March 31, 2018 | \$10,686.78 |

- RES:063-18** Moved by Mayor Chapdelaine that the Financial Report indicating expenditures of \$142,838.54 be accepted for information. CARRIED

9. CORRESPONDENCE

- a. Alberta Municipal Affairs, re: Designated Industrial Property Assessment Requisition
- b. Alberta Municipal Affairs, re: Additional MSI Capital Funding
- c. Alberta Municipal Affairs, re: Municipal Accountability Program
- d. Municipal Services Branch, re: Business Plan review of "At-Risk" Municipalities
- e. Alberta Health Services, re: Kidney Dialysis Services
- f. Alberta Municipal Affairs, re: ACP – Local Land use Planning Grant
- g. Alberta Municipal Affairs, re: ACP – Intermunicipal Collaboration Framework Grant - Waskatenau
- h. Alberta Municipal Affairs, re: ACP – Regional Asset Management Project Grant – Town of Smoky Lake
- i. Brownlee Law, re: 3rd Round of MGA Amendments
- j. AUMA, re: 2018 Provincial Budget Analysis
- k. Smoky Lake Foundation, re: 2018 Requisitions
- l. Natural Resources Canada, re: Electric Vehicle Deployment Initiative
- m. ATCO, re: Electrical Vehicle Charging Services

- n. Drayton Valley, re: Municipal Problem Solving Workshop (Cannabis, Housing & Crime)
- o. Aspenview Public Schools, re: Board Highlights
- p. Alberta Public Administration Industry, re: Alberta Wage & Salary Review
- q. Alberta Public Works Assn, re: Public Works Week
- r. Workers Compensation Board, re: April 28, 2018 – National Day of Mourning
- s. Web Page, re: March statistics
- t. Alberta Seniors & Housing, re: Seniors Service Awards
- u. Alberta Historic Resources Foundation, re: Heritage Awards
- v. ATB Financial, re: Population Growth

RES.064-18

Moved by Councillor Romanko that the correspondence identified in the agenda be accepted for information. CARRIED

11. NEXT MEETINGS

- a) Council - April 16, 2018 – 1:00 p.m.
- b) Council Meeting – May 22, 2018 – 7:00 p.m.
- c) Patient Care Network – April 16, 2018 – 6:30 – Smoky Lake Provincial Building
- d) April 19, 2018 – Holy Family School Open House
- e) Dr. Recruitment & Retention –
- f) Evergreen Regional Waste Management – May 10 – St. Paul County 10a.m.
- g) RCDC – May 7, 2018 – 9:30 a.m.
- h) RCDC – May 25, 2018 – 9:30 a.m. Council Ec. Dev. Workshop
- i) Smoky Lake Foundation – April 18, 2018
- j) Highway 28/63 Regional Water Services Commission – April 25th, 10a.m.
- k) Muni-Corr -- May 14, 2018 – 10:00 a.m. St. Paul County Board Room
- l) Vilna Ag Society – May 14, 2018 7:30pm
- m) CRASC Training – April 19, 2018
- n) Joint Municipalities – Smoky Lake, June 25th – 6:00 p.m. – Location to be determined

RES. 065-18

Moved by Councillor Romanko that the meeting schedule be accepted for information. CARRIED

12. "IN CAMERA"**11. "OUT OF CAMERA"****12. ADJOURNMENT****RES. 066-18**

Moved by Mayor Chapdelaine that the meeting adjourned at 3:05 p.m. CARRIED

Leo Chapdelaine, Mayor

Loni Leslie, CAO