

**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA**

IN THE PROVINCE OF ALBERTA, HELD ON MONDAY MARCH 17, 2014  
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE

---

**PRESENT:** Mayor Donald Romanko  
Deputy Mayor Frank Barry  
Councillor Stephen Klassen

Loni Leslie, Chief Administrative Officer  
Earla Wagar, Administration

**ABSENT:** Kevin Smith, Public Works

**GALLERY:** Jane Hurl, Wild Pink Yonder

**ORDER:** Mayor Romanko called the meeting to order at 7:10 P.M.

**1. AGENDA:**

**Res. 025-14** Councillor Klassen moved the agenda be adopted as presented.

CARRIED

**2. DELEGATION:**

Jane Hurl is the co-founder of the charitable society called Wild Pink Yonder whose goal is to collect funds for breast cancer research. The participants ride from community to community promoting and fund raising for breast cancer research. She indicated that the 2014 ride will be along the Iron Horse Trail, stopping at each community for an evening stop over. They are asking that each community provide them with a place to camp, a place to corral their horses, as well as supper, breakfast and a bag lunch for the next day.

From the date of their inception they have collected over \$600,000.00.

Council took a brief break at 8:30 p.m. and reconvened at 8:35 p.m.

**3. MINUTES:**

a. Regular Council Meeting - February 17, 2014

**Res. 026-14** Moved by Councillor Klassen that the minutes of the Regular Meeting of Council of February 17, 2014 be accepted as presented.

CARRIED

**4. BUSINESS ARISING:**

a. X-Ray machine for Vilna Health Centre

Deputy Mayor Barry reported that this item is on the agenda for the next Joint Municipality Meeting on April 10, 2014 at Spedden.

**5. REPORTS:**

**ADMINISTRATION REPORT and PUBLIC WORKS REPORT  
Presented by Earla Wagar**

- Taxes: We are preparing the Tax Recovery List for 2014. There are 14 properties that are more than one year in arrears and therefore subject to the Tax Recovery process. We have signed agreements with 4, so unless we receive payment by March 25<sup>th</sup>, 2014 we will be registering Tax Notifications against the titles and will begin the tax recovery process.
- Loni was able to attend the 2014 Water/Wastewater Operators conference in Banff this year. Kevin was supposed to go as well, but we were experiencing frozen water lines in the Village, so he stayed behind to help thaw the lines.

- In the past we have been able to rent a machine from St. Paul County to assist in the line thawing, however the year has been difficult for most municipalities and the equipment is booked. We were able to purchase one from Greg Gibbs for \$1,000.00 (less than half the cost to purchase new). It's been in use since we purchased it. We paid St. Paul County an average of \$200.00 per use, so it won't take long to pay for itself.
- We have assisted with 3 residential freeze-ups and 4 commercial ones.
- I've attached a copy of a letter from Minister Horne to MLA Saskiw regarding the x-ray machine. I understand it was one of the topics discussed at an Alberta Health Services meeting on Wednesday, March 12, 2014. The committee has been hesitant in taking donations before we have the society set up, and has confirmation that Alberta Health will allow us to put the x-ray machine in their facility. An option has been put forward and we will put this in place asap. We will have ready Pledge Sheets whereby people can pledge donations without actually transferring funds. Another option would be a trust account with a confirmation that if the project does not move forward all donations will be returned.

### **PUBLIC WORKS REPORT by Kevin Smith**

- Divers are in the reservoir cleaning and repairing should be completed this week;
- Had a bad run of water line freeze-ups, we're getting through them but it's taking time. Most of the lines appear to be frozen right to the main.
- We purchased a de-icing machine here in town for 1/3 the cost of a new one. It is in great shape and will help us through this and in future years to come.
- As soon as the reservoir is clean I'm going to start flushing the hydrants before we go on the regional water.
- Next week we are going to do the fire hydrant at the Health Centre entrance and repair the shut off valve on the street by D & E.
- One more hydrant to do at the west end of 51 Avenue. I would like to do that one soon so I can repair road in the early spring.
- Will be doing street clean up this week as soon as I get water freezing issues resolved.
- May need to dig up the sidewalk at the liquor store to repair the frozen water line there.
- The sewer and water lines have been repaired at residence on 52<sup>nd</sup> avenue.
- New piping pictures didn't turn out. We have good slope on the pipe (1/4 inch per foot) as per the code.

### **MAYOR ROMANKO'S REPORT**

#### **Smoky Lake Foundation, February 19, Smoky Lake**

- Long meeting, the morning dealt with representatives of Alberta Health and Municipal Affairs, the main thing coming out of the meeting was that Municipal Affairs would cover the cost of the loan, so the Foundation will not have to requisition funds from the municipalities for these costs (as long as the Board shows its due diligence).
- The afternoon meeting was a regular business meeting complete with reports on problems with the "Self-Contained" unit issues reported by the Maintenance Supervisor. Further reports will be dealt with at the next meeting, especially issues with the Waskatenau facilities. The Provincial Government has not yet approved many of the recommendations made to improve both sites.

- We still have no approval of grants for Vilna and Bar-V-Nook that were promised last year (\$3,000.00 per unit).
- Lodges are both at capacity.

### **Highway 28/63 Regional Water Commission Meeting, March 6, Thorhild**

- There are no problems with operations, engineers report that progress is being made on construction, most work that has to be completed depends on weather.
- Provincial representative reports there has been no decision from St. Paul as to accessing our line from Spedden; he is putting pressure on them to join because of lower construction costs.
- Commission appointed Joyce Pierce as representative for a possible Court of Discovery dealing with the Telus action.

### **Smoky Lake Foundation, March 12, Smoky Lake**

- The Board has decided to tour all facilities under our control; Vilna was first so the meeting was held at our Lodge. The morning was spent touring the lodge and the self-contained units as well as meeting with the residents.
- The Maintenance Supervisor reported on problems with air-ducts, drainage and parking at Pine Creek in Waskatenau, solutions are being discussed with Waskatenau Council regarding drainage and parking. The Supervisor is to have the air ducts inspected and a report be forwarded to Municipal Affairs to have emergency funding for repair.
- The Board has resolved to have a problem tenant in the Waskatenau Manor evicted, since all other attempts to change his behavior have failed.
- The Board Chair and CAO were to contact Municipal Affairs regarding the promised grants.
- Holiday protocol and cell phone usage policies were passed.
- CAO has given his resignation notice, effective July 1<sup>st</sup>, 2014. His resignation was accepted with regret by the Board.

### **Project Meeting, March 13, 2015**

- A meeting will be arranged with representatives of Alberta Health Services regarding a contract for the project.
- A decision regarding a sign for the facility was postponed to a future meeting, after inquiries regarding moving the old sign with changes and a new sign be priced by the architect.
- Discussions were held regarding the qualifications needed for maintenance in the completed facility. It was decided that it would be advantageous to contract a group for this since it would require a number of different certificates.
- Expenditures to date and examples of operating budget were reviewed.
- Contractors and Board representatives were unhappy with the performance of The Inspections Group. It was unknown if and when they have done the inspections, so will request a time for appearance so problems can be dealt with immediately.
- Smoky Lake Signal will be reporting at future meetings.

Councillor Klassen left the meeting at 9:15 p.m.

**COUNCILLOR KLASSEN'S REPORTS - presented by Loni Leslie****North East Muni-Corr March 10**

- The meeting began with discussion of the funding for Muni-Corr. There's a lot of pressure to use the \$1 million to fund the Beaver River Trestle. The money is currently in a GIC which produces a little over \$21,000 in annual revenue for Muni-Corr. Talk over whether or not an annual donation from each Municipality involved would be a welcome idea. The GIC money was from previous land sales and was also earmarked to be used for such instances as this. Each director was asked to confer with their respective municipalities over funding ideas for Muni-Corr.
- A motion was made and passed to create a sub-committee to handle the civil lawsuit proceedings. Another motion was made in regards to a letter received from a landowner. The motion was to write a letter to explain how Muni-Corr bills the right of way agreements and that she should be in discussions with Stry REA and ATCO.
- The Iron Horse Trail was featured in the Spring 2014 issue of AMA's Westward Magazine.
- The County of St. Paul sent a proposal for a road cancellation. The road at NE 6-57-6-W4 was already unused and this was more a formal issue of closer.
- Next meeting April 14 @ 10 a.m.

**Vilna & District Ag Society March 10**

- The meeting started with the treasurer's report showing a total for ending balances of all accounts of \$145,164.63 after expenses and revenue.
- Properties report started with praises as the third sheet of ice was repaired and used during the bonspiel with no one noticing any bad spots. A few members attended an info session put on by NuEnergy in respects to exploring new ideas for the different facilities.
- Kitchen bookings made their report of upcoming bookings. Booking for March include Stry REA March 1, funeral March 10 and Ag Info Day March 18. Only one date so far for April (Stry REA AGM - April 3).
- Discussion continued with reports from the Boomtown Days director. Things are proceeding very well and a new email address has been made vilnaboomtowndays@gmail.com. Jackson showed previous Cowboy Fest posters which he had frame and will be hung within the hall.
- Providing no cancellations the Ag Society should have enough volunteers for their Casino on May 9 & 10 although the more the merrier. PAC requested a letter of support from the Ag Society which was approved.
- A letter of resignation was received from the maintenance person. After a lengthy discussion, the board voted in favour of declining his letter and put forth another motion to have the Chair and Vice Chair talk with the individual and ask him to remain.
- Next meeting scheduled for April 14 @ 7 p.m.

**Res 027-14** Moved by Deputy Mayor Barry that the reports be accepted for information.

CARRIED

**6. NEW BUSINESS****a) QMP, Request for Proposal**

At the Feb 17<sup>th</sup> meeting a resolution was passed whereby we in conjunction with the partner municipalities would proceed with an RFP for a Safety Codes Agency contract.

The resolution that should have been recommended should say that we wish to continue with the joint accreditation.

I would recommend that Resolution 019-14 be rescinded and that the following recommendation be considered.

**Res 028-14** Moved by Deputy Mayor Barry that Resolution 019-14 be rescinded and that the Village of Vilna confirm that they wish to continue the joint accreditation with Smoky Lake County, the Town of Smoky Lake and the Village of Waskatenau – the Uniform Quality Management Plan (UQMP) - under the Safety Codes Act, including all regulations applicable to the Building, Electrical, Plumbing and Gas Disciplines; and approve the tendering for the Safety Codes Agency to be for a five-year term ending December 31, 2019.

**b) Roles and Responsibilities for Council and Administration**

**Res. 029-14** Moved by Mayor Romanko this issue be tabled to a meeting when all Council is available. CARRIED

**8. BYLAWS & POLICIES**

**9. FINANCIAL REPORT:**

**a) Expenditures**

**Res. 030-14** Moved by Deputy Mayor Barry that payment of cheques #12094 – 12139 in the amount of \$292,223.72 and direct deposits and payroll for the month of February in the amount of \$11,145.76 be accepted for information. CARRIED

**10. CORRESPONDENCE:**

- a. Minister of Health, Fred Horne to MLA Saskiw, re: X-Ray services
- b. Municipal Affairs, re: Grants
- c. Danielle Smith, MLA Highwood, re: Wildrose 10/10 Infrastructure Plan
- d. Smoky Lake County, Re: Family School Liaison Worker Program
- e. Highway 28/63 Regional Water Commission, re: Interim Water Rate
- f. Highway 28/63 Water Commission, re: year End Audit
- g. Alberta Tourism, re: 2017 Senior Games
- h. Alberta Municipal Affairs, re: March 12, 2014 recognition of Canadians in Afghanistan
- i. City of Edmonton Mayor Don Iverson, re: Low Carbon Conference
- j. Enbridge Pipelines, re: Pipeline extensions

**Res. 031-14** Moved by Mayor Romanko that the Correspondence be accepted for information. CARRIED

**11. "In Camera"**

**12. NEXT MEETING:**

- a) Regular Council Meeting, Monday, April 21, 2014 at 7:00 p.m.

**13. ADJOURNMENT:**

**Res. 032-14** Mayor Romanko adjourned the meeting at 10:15 p.m.

---

Donald Romanko, Mayor

---

Loni Leslie, CAO