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**MINUTES OF THE REGULAR COUNCIL MEETING OF THE VILLAGE OF VILNA**

IN THE PROVINCE OF ALBERTA, HELD ON MONDAY, JANUARY 21, 2013  
IN THE COUNCIL CHAMBERS OF THE VILLAGE OF VILNA MUNICIPAL OFFICE

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**PRESENT:** Mayor Don Romanko  
Deputy Mayor Frank Barry  
Councillor Ron Farmer

Loni Leslie, Chief Administrative Officer  
Earla Wagar, Administration

**ABSENT:** Kevin Smith, Public Works

**GALLERY:** Nancy Shysh  
Lawrence Stormes

**ORDER:** Mayor Romanko called the meeting to order at 1:01 P.M.

**1. AGENDA:**

**Res 001-13** Deputy Mayor Barry moved the agenda be adopted as presented.

CARRIED

**2. DELEGATION:**

**a. Lawrence Stormes**

Mr. Stormes addressed Council indicating that he just wanted to update Council on his presentation at the December 2012 meeting. He explained to Council that there would be a delay in his proposed "petition for services" since his lawyer was away.

He further indicated that he would like an update on the costs for repairing the water line break and the sewer line break on 51<sup>st</sup> Avenue. He was informed that to date the invoice for the repairs had not been received.

Mr. Stormes asked about the road and utility drawings and questioned the contractor's skills. He further inquired about the safety training of the staff and contractors, and suggested that practices should be put into place ensuring work place safety.

Mr. Stormes inquired why the Public Works operator was not present at the Council meeting, and was informed that the Village

Procedures Policy does not require his attendance unless there is an issue that Council wants to discuss with him.

Mayor Romanko thanked Mr. Stormes for his presentation and indicated that Council will deal with his concerns, either later in the meeting or at another meeting.

### 3. MINUTES:

- a. Regular Council Meeting December 17<sup>th</sup>, 2012

#### Res. 002-13

Moved by Councillor Farmer that the minutes of the December 17<sup>th</sup>, 2012 regular Council meeting be as presented.

CARRIED

### 4. BUSINESS ARISING:

- a. **Response to Lawrence Storme delegation on December 17, 2012**

A draft response to Mr. Storme's presentation was drafted, including input from Administration and Council.

#### Res. 003-13

Moved by Mayor Romanko that a response based on the input from Council and Administration be formalized and forwarded to Mr. Storme.

CARRIED

### 5. REPORTS:

#### ADMINISTRATION REPORT & PUBLIC WORKS REPORT Presented by CAO, Loni Leslie

- Water break January 14 / locates Telus - Fibre-optics/Telephone/County gas.
- Treatment Plant upgrade – Startup meeting scheduled for January 22 may be delayed due to the well pump breakdown. The well pump began exhibiting problems, Kevin and Nick from Renco attempted to pull it, would not pull out, contractor called to assist, water delivered to supplement the reservoir until repaired. The \$100,000.00 payment from Transportation for the 2<sup>nd</sup> progress payment was received.
- Office cleaning – hire of weekly cleaning
- Utility billings – December 31, 2012
- Women's conference request for door prize/ silent auction items

- Fire lumber yard - water levels were monitored.
  - Tax collection – Letters sent in December realized \$ 7,209.59 by December 31, and \$1,913.23 promised by Jan 31, 2013 Total \$9,122.82
  - 2013 tax recovery properties - 27 with 2011 taxes owing, 3 of these on agreements, 9 of these are more than 2011 behind
    - 2011 and earlier ONLY - owing \$96,401.66
    - 2012 ONLY - owing \$60,938.61 (not including those on agreements & EFT's)
    - TOTAL TAXES OWING – (not including agreements & EFT's) – \$157,340.27
  - Joint Muni meeting preparations for the meeting scheduled for 5:30 p.m.
  - Equipment – The sidewalk sweeper/mower is being repaired after some serious damage caused during the summer.
  - Water Commission - All of the capital funds for the Phase 2 payment have been received and are being held in a GIC until payment is due.
  - MSI operating/Capital Grants
  - Transportation Grant app- Roads
  - Transfer Station Agreement with County – We provided a summary of users reflecting that nearly 70% of the users were not Village residents. The criteria the County was using was based on the volume of waste being transported to the Regional Landfill.
  - Fire Agreement with County – The proposed agreement appears to meet all of the Fire Department conditions.
  - Both agreements will be discussed at a Special Meeting between County Council and the Village Council, later in the day.
- **MAYOR ROMANKO'S REPORT**

**28/63 Water Commission Meeting, Thorhild, January 3<sup>rd</sup>, 2013**

- The Engineers have indicated a concern that the proposed 8” pipe to take the water from Vilna to Spedden would be too large, and recommended that the pipe be reduced to 6 inch. This recommendation was vetoed at the meeting and the project is to proceed as originally tendered. It is felt that if the communities at Bonnie Lake and Garner Lake choose to access the system at a later date, the 6 inch pipe would be too small.
- The Newbrook pumps will not have to be increased in order to provide water to Long Lake.

- A 2-chamber reservoir is proposed for Spedden, to allow for sufficient water to meet the summer demands, and still keep sufficient chlorine levels through the winter. This will increase the Smoky Lake costs by \$770,000.00.

## **DEPUTY MAYOR BARRY'S REPORT**

### **JEDI – January 16, 2013**

- I attended the meeting, through the use of electronic technology, using Skype.
- Discussions around the Town of Smoky Lake continuing to participate with the Regional Recreation Study as well as the Regional Collaboration program. The consensus of the Smoky Lake representatives was that since they had previously committed to these two projects, they would continue to participate.
- Shane Pospisil reported that there are still discussions around the potential Bio-Diesel plant.
- Discussions regarding the succession of JEDI indicated general agreement for the continuation of some form of alliance, although a broader spectrum is suggested.

## **COUNCILLOR FARMER'S REPORTS**

### **Evergreen Regional Waste meeting – December 10, 2013**

- Evergreen Regional Waste Management Board received a letter from the County of Beaver River, dated January 7<sup>th</sup>, that they are giving the one year's mandatory notice that they will no longer haul to the Evergreen site. This means that all of the draft budgets will have to be changed to exclude the waste & the dollars from Beaver River. A special budget meeting will be held on Wed., January 30<sup>th</sup> at 10:00 AM. A finance committee has been established to work with Ramona & Ashley to prepare the 2013 budget.
- Most of the discussion centered around what will now happen without Beaver River & what to charge the private haulers that have been charged commission rates under Beaver River's umbrella. This will be given to legal to see if changes can be made before the year is up.

Special budget meeting scheduled for Wed., January 30th @ 10:00 AM

Next regular scheduled meeting will be Thurs., February 14th @ 10:00 AM

**N.E. Muni-Corr Board Meeting – January 14<sup>th</sup>, 2013**

- No updates from ISL on the trestle.
- Trail Steward, Robert Pruneau, reported his concerns for safety of the exposed pipes, holes on the trail from equipment, and all dangers need to be clearly marked. All of these concerns are on the St. Paul to Elk Point waterline.
- Construction has been started on the Bellis to Spedden waterline. The crew is about 2 miles west of Spedden as of 3 days ago. They can be seen working well into the night using lights from the trucks & other equipment. They appear to be heading west toward Vilna.
- RRTS has requested updates on the trail from Smoky Lake to Spedden, RRTS is fielding many phone calls regarding the use of the trail this winter & where people are allowed or restricted.
- RRTS Board members are heading to Westlock to get 10 of the 8'x14' plastic rig mats that have been donated. These mats will be stored in the St. Paul County yard & will be used as needed for problems along the trail.
- Hector Dalpe has been hired by N.E. Muni-Corr to be the RRTS Director for the Smoky Lake to Spedden Water Line. Hector will attend contractor meetings & will be the Board's eyes on the trail to make sure that everything is done correctly.
- The trail will be used by cross country skiers on Saturday, February 2<sup>nd</sup>, between St. Paul & Armistice.

Next regular meeting – Monday, February 11th, 2013 @ 10:00 AM

### **Vilna Ag. Society Meeting – January 14<sup>th</sup>, 2013**

- The Board has decided to sell some of the old wooden tables @ \$20.00 ea. & chairs @ \$5.00 each. These will be advertised for sale on Kijiji.
- \$200.00 has been received from Travel Alberta towards last year's CowboyFest.
- Malcolm reports that the curling ice is in great condition. Hockey ice is ready for use. Furnaces, locks & tractor have all been repaired at Arena. Public skating starts January 18<sup>th</sup>.
- Fly situation at arena is not going away. Malcolm is requesting a Fly Zapper.
- Upcoming Events:
  - January 26<sup>th</sup> - Fireman's Ball, Dine & Dance
  - February 15th - 17th – Curling Bonspiel weekend & Community Supper (16th)
  - March 2<sup>nd</sup> - Women's Conference
  - March 22th - County Regional Gas Co-op meeting & lunch.
  - June 1<sup>st</sup> - Vilna High School Grad
  - Loni reported that no rent money has been received from the school for the Arena use.

- Board has agreed to enter into a 3 year agreement with North Parkland Power REA, Lac La Biche, at a rate of not more than 8.55 cents per KWH.

Next Meeting of the Ag Society to be held on Monday, February 11<sup>th</sup>, 2013  
@ 7:30 PM

**Res. 004-13** Moved by Mayor Romanko that the reports be accepted for information.  
CARRIED

## **6. NEW BUSINESS**

### **a) Bonnie Lake Campground Operation**

In 2010 the Village Public Works staff maintained the campground, closing with a \$5,600.00 deficit.

In 2011, the Village hired an employee specifically to maintain the site. A great deal of money was spent on equipment and repairs, with the year closing with a \$9,500.00 deficit.

In 2012 the Village again hired an employee to maintain the site, including taking bookings. Council increased the rates to better reflect the services being provided. They year closed with a \$2,800.00 deficit.

**Res. 005-13** Moved by Mayor Romanko that Administration be directed to prepare an advertisement for a Request For Proposal for a contract for the operation and maintenance of the Bonnie Lake Campground.

CARRIED

### **b) Sale of old John Deere lawn mover**

The mower has not been used for at least three years. The cost to repair would surpass the cost to replace. The Vilna Lodge maintenance personnel has asked to purchase the mower for parts.

**Res. 006-13** Moved by Deputy Mayor Barry that permission be given to Administration to negotiate the sale of the old John Deere grass mower to the Vilna Lodge.

CARRIED

### **c) JEDI**

Council discussed the option of paying the full budgeted \$10,000.00 JEDI fee for 2012, although the year reflected a surplus. This would reduce the 2013 contribution to approximately \$5,000.00.

**d) Waste Transfer Station Agreement**

The agreement being proposed by the County for the operation of the Waste Transfer Station indicates they would take over the hiring of the operator, with the Village retaining 100% of the insurance costs, but they will only agree to cost share the operations on a 50/50 basis. This agreement will be discussed further at the Special Meeting between the two Councils to be held later in the day.

**9. BYLAWS AND POLICIES****a) Sick Leave Policy #210**

A draft proposal for a sick leave policy was presented to Council. If approved employees would be granted 1 ½ days per month for illness or non-work related injury, or to attend medical appointments and to attend to family members when sick.

**Res. 007-13** Moved by Deputy Mayor Barry that Sick Leave Policy #210 be approved, allowing employees to accumulate up to 18 days of sick leave.

CARRIED

**b) Interim Borrowing Bylaw #497-13**

The proposed bylaw will allow access to a revolving loan in the amount of \$75,000.00 to accommodate the periods, usually prior to the taxes being levied, and allow for the continuation of normal business.

**Res. 008-13** Moved by Deputy Mayor 1<sup>st</sup> reading be given to Bylaw #497-13, the Interim Borrowing Bylaw.

CARRIED

**Res. 009-13** Moved by Councillor Farmer that 2<sup>nd</sup> reading be given to Bylaw #497-13, the Interim Borrowing Bylaw.

CARRIED

**Res. 010-13** Moved by Deputy Mayor Barry that Unanimous Consent be granted to allow for all three readings of Bylaw #497-13 to proceed at this meeting.

CARRIED

**Res. 011-13** Moved by Deputy Mayor Barry that 3<sup>rd</sup> and final reading be given to Bylaw #497-13, the Interim Borrowing Bylaw.

CARRIED

**10. FINANCIAL REPORT:**

**Res. 012-13** Moved by Councillor Farmer that payment of the accounts from cheque #11718 to #11742 in the amount of \$37,518.61 for

payment of accounts to December 31, 2012 be accepted as information.

CARRIED

**11. CORRESPONDENCE:**

**Res. 013-13**

Moved by Councillor Farmer that the correspondence be accepted for information.

CARRIED

**12. " IN CAMERA"**

**13. NEXT MEETING:**

- a) Regular Council Meeting February 18<sup>th</sup>, 2013 at 7:00 p.m.

**14. ADJOURNMENT:**

**Res. 014-13**

Mayor Romanko adjourned the meeting at 2:15 p.m.

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Donald Romanko, Mayor

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Loni Leslie, CAO